



Dr. KKDM
ECONOMIC AGENCY
*Dr. Kenneth Kaunda District Municipality
Economic Agency*

enabling economic growth & diversification

DR KENNETH KAUNDA ECONOMIC AGENCY
OVERSIGHT REPORT

2020/21

COUNCIL RESOLUTION NUMBER\ DATE OF ADOPTION

NAMES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERS

MPAC MEMBERS PROFILE



MPAC chairperson
Cllr Mangesi

Served in Matlosana Local municipality from 2011 to date and served as a member of ward committee in 2006. He served as a chairperson of the Jouberton clinic committee from 2011 to date. He is a member of the ANC seconded from City of Matlosana, where he served as a ward councillor. Currently serves as MPAC chairperson in the DR KKDM.



Cllr Mosholi

Ward 11 councillor in Maquassi Hills Local Municipality, ANC member. Seconded to DR KKDM.



Cllr Jordaan

Councillor since 2019, served on several portfolios at DR KKDM and City of Matlosana. Directly elected for DR KKDM term 2021-2026.



Cllr Hattingh

Member of the DA seconded from the JB Marks Local Municipality. Former member of the P.PAC (1999-2016). Member of MPAC in DR KKDM since 2019. Member of JB MPAC in JB Marks since 2019.



Cllr Jonas

Member of the ANC from City of Matlosana, ANC ward councillor in ward 5 in Jouberton. Seconded from City of Matlosana to the DR KKDM currently serves as MPAC member in the District.



Cllr Mokone

Lady Bishop of ST Phillip Apostolic Church, former school governing body member and chairperson of Kgotlologosego intermediate school. Former chairperson of Ventersdorp hospital board. Former ward 29 in JB Marks Municipality. Former deputy chairperson of Ventersdorp Traditional Healers Committee from 2007 till 2008. Former chairperson at North West department of health from 2015 till 2018. Current a MPAC member in DR KKDM.



Cllr Motiholwa

Lawrence was born 57years ago in Ventersdorp married with two daughters. Lawrence was a principal for 19 years at Poelano high school in Goedgevonden, holds a bachelor of arts in education majoring in education and history. He furthered his studies at university of the free state and obtained a Master's degree in governance and political transformation in 2002. In 2017/2018 completed a certificate in municipal finance and supply chain management, currently studying a master's degree in business administration. Lawrence academic interest is leadership, transformation and governance.



Cllr Rantekane

Seconded from JB Marks Local Municipality where she is an ANC PR Councillor, a Chairperson of the Finance Committee and Member of MPAC also.



Cllr Meya

Seconded from JB Marks Local Municipality to the District and currently a member of MPAC of the District.



Cllr Sesana

A second term councillor, Sesana holds extensive knowledge on oversight, ethical leadership as well as cross examination of portfolios of evidence. He is an exceptional communicator, fluently speaking 16 languages and is a regular contributor to various media publications.



Cllr Shuping

I Lentikile Koos Shuping I am a member of District Municipality Council and was previous councillor at the city of Matlosana and the member of the 177 PAC Local Municipality. I am serving as member of MPAC In the District Municipality as a elected PR Councillor.

MPAC SUPPORT STAFF

Ms B Roberts-Tebejane

MPAC Manager

Ms R Gaaname

MPAC Administrator

Ms R Legote

MPAC Intern

LIST OF ACRONYMS

AC	Accounting Officer
AFS	Annual Financial Statement
APR	Annual Performance Report
COGTA	(Department of) Cooperative Governance and Traditional Affairs
CIlr	Councillor
DLG&HS	Department of Local Government and Human Settlements
DRKKEA	DR Kenneth Kaunda District Economic agency
IDP	Integrated Development Plan
IGR	Inter-Governmental Relations
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
LG	Local Government
MFMA	Municipal Finance Management Act
MMC	Member of Mayoral Committee
mSCOA	Municipal standard Chart of Accounts
MSDF	Municipal Spatial Development Framework
MSIG	Municipal Systems Improvement Grant
MEC	Member of Executive Council
MM	Municipal Manager
MPAC	Municipal Public Accounts Committee
NDA	National Development Agency
PIMSS	Planning Implementation Management Support System
PMS	Performance Management System
SDBIP	Service Delivery Budget Implementation Plan
UIF&W	Unauthorized, Irregular, Fruitless and Wasteful Expenditure

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4. FOREWORD OF THE CHAIRPERSON

The purpose of the Oversight Report of MPAC is to provide an analysis of the accuracy of the Annual Report as compiled by administration and to review the past recommendations and the extent to which progress have been achieved. The mission of MPAC is to exercise oversight over the executive structures of Council and Management of the Municipality and to ensure good governance throughout the Municipality. The MPAC undertakes to increase Council and public awareness of the financial and performance issues that arise within the Municipality and its entity.



The Municipal Public Accounts Committee (MPAC) was established by a Council resolution number A.02/012022 on 14 January 2022 after the new term of Council started in November 2022. Thereafter the committee had an internal training session where the close out report of the previous MPAC was explained to the new members. The new committee was inducted by Provincial COGTA in February 2022 in order to start the oversight process. The oversight process plan approved by Council was placed on the advert for the public to see. The advert invited all public members to participate in the oversight process. The first meeting was with the Auditor General where the audit outcomes were explained to the committee so that they can hold the executive and management accountable.

The municipality received an unqualified audit opinion with matters of emphasis in 2019/20 and again in 2020/21. The committee welcomed the opinion as the District is one of the only two municipalities in the Province to receive such outcomes for the year under review. However, there were areas which needed improvement so that the municipality can receive an unqualified audit opinion without any matters of emphasis. These areas are 1. Leadership, 2. Compliance monitoring 3. IT systems 3. Governance 4. Human resources and 5. Supply Chain Management. During the oversight process the MPAC concentrated its efforts on these issues so that improvements can be recorded in the following year.

I would like to thank all who participated in the Oversight process and hope that the fruits of the work done will be visible in the coming year.

A handwritten signature in black ink, appearing to read 'M. Mangesi', written over a horizontal line.

Cllr M.I. Mangesi

MPAC Chairperson

Date : 23/03/2022



1. FOREWORD OF THE CHAIRPERSON

The committee raised a number of concerns on the overall performance of the municipality entity during the Oversight process. The committee made further recommendations which are aimed at assisting with the smooth closure of the Agency as previously resolved by Council. It was noted with concern that the grant given to the Agency mostly pays salaries making it difficult for the Agency to function.

The audit report of the entity further shows that there are major challenges with the entity which could not be addressed. The Annual Report did not have information which could enable the MPAC to do proper oversight on the 2020/21 performance.

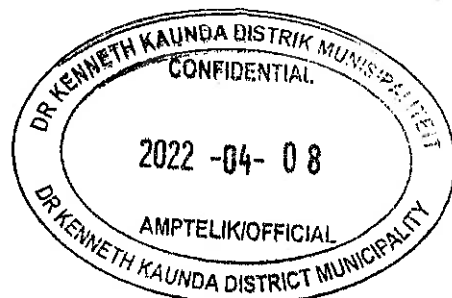
It is against this background that I present the 2020/21 Oversight Report of the Agency.

ITEM A.31/03/2022**DR KENNETH KAUNDA DISTRICT MUNICIPALITY AND DR KENNETH KAUNDA DISTRICT ECONOMIC AGENCY TABLING OF MPAC OVERSIGHT REPORTS ON THE ANNUAL REPORTS FOR 2020/2021 FINANCIAL YEAR***MANAGER: MPAC
11/1/9/2***THEREFORE RESOLVED**

1. That Council note the recommendations submitted by MPAC as follows:

DRKKDM FOR THE MM TO IMPLEMENT

- That Council adopts the Oversight Report for 2020/2021 as per 129 of the Municipal Finance Management Act 53 of 2003 with the following reservations:
- That Council approves the Annual Report with reservation in terms of section 129 (1) (a) of the Municipal Finance Management Act 53 of 2003.
- That Oversight Report 2020/2021 must be made public in accordance with Section 129 (3) of the Municipal Finance Management Act No 56 of 2003.
- That Oversight Report and the Annual Report 2020/2021 be submitted to the Provincial Legislature, AG and MEC for Local Government and Treasury in accordance with section 132(2) of the MFMA, it was not necessary to amend the draft Annual Report substantially and the input of the committee was conveyed to management.
- The risk in SCM of possible manipulation of the processes as legislated should be identified and controls be put in place to ensure that further UIF&W is avoided in line with section 112 of the Municipal Finance Management Act 53 of 2003.
- The SCM policy should be amended that the bid committees have rotational observers which are approved by Council to promote transparency. The observers should be selected by 30 June 2022. This will be in line with PPPFA were transparency of the SCM process is promoted.
- mSCOA implementation in the municipality should be done and no off the system or manual manipulation of data should be done in line with circular 80.
- The mSCOA Project steering committee which considers the progress and challenges with implementation in the District should sit monthly and report progress to Provincial Treasury until the reforms are fully implemented. A full report and proof of full compliance should be tabled in Council by 30 June 2022.
- The budget should be unbundled and each vote should be motivated by each department by 30 May 2022 according to section 17(3) 129 (1) (a) of the Municipal Finance Management Act 53 of 2003.

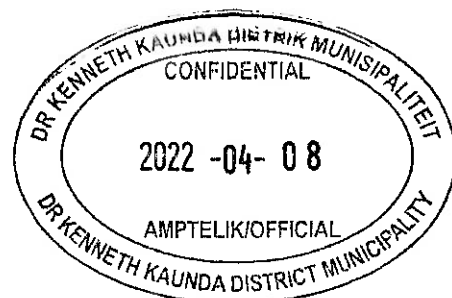


- When vacancies are authorised by the MM to be advertised. The print out of available funds for the said vacancies should be given to the MM for final verification of available funds. On an ongoing basis according to section 66 of Local Government: Municipal Systems Act 32 of 2000 (to avoid unauthorised expenditure of salaries)
- All unavoidable and unforeseen expenditures should be motivated and sent to Council for authorization within 60 days as prescribed and shouldn't take longer than before the end of the financial year in which the expenditure was incurred or during the adjustment budget of that year in line with section 29 of the Municipal Finance Management Act 53 of 2003 to avoid unauthorised expenditures. All the necessary accounting processes should be followed on the system when an unauthorised expenditure is incurred, they must be recorded as soon as the investigation reveals that the expenditure meets the definition of unauthorised expenditure.
- The register should be updated to reflect the outcome of the investigation and all steps taken should be reflected on the financial system and the AFS. How the amounts were recorded in the system should be given to Council especially the provision and receivables accounts proving intend for collection. Management to advise against which account will these amounts be written off to. All should be done by 30 June 2022. The improved budget controls to prevent unauthorised expenditure should be done immediately
- The HR policies should include a time frame for when an employee resigns for the payment of leave redemption to avoid over expenditures on the leave redemption vote by 30 June 2022 this is in line with section 67 of of Local Government: Municipal Systems Act 32 Of 2000 (employees should be encouraged to take their leave days as legislated the MPAC will conduct further investigations on management of leave)
- Management should disclose to Council how the unauthorised expenditure of the prior years affected service delivery, since the amounts were not used for the items which were budgeted for in line with the powers and functions of the District. The report should explain how the affected projects backlog was addressed according to section 32(3) of the Municipal Finance Management Act 53 of 2003. This report should be tabled by 30 June 2022 in council.
- Prior years irregular contracts of regulation 32 of the Municipal Supply Chain Management Regulations 2005 should be reported in terms of section 34 of the Prevention and Combating of Corrupt Activities Act, 2003 and in line with schedule 2 of the Local Government Municipal Systems Act, 32 of 2000 and section 112 of the Municipal Finance Management Act 53 of 2003 by 30 June 2022.
- All officials responsible for keeping financial records necessary to conclude the investigations on the UIF&W should undergo due process (investigations) on which files went missing in the institution by 30 June 2022 and the outcome of the investigation should be taken for the necessary disciplinary actions. A detailed report to be table in council by 31 August 2022.



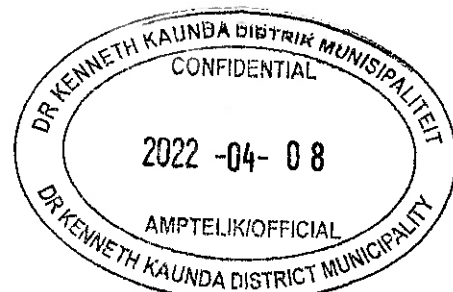
This is in line with section 59 and 117 of Local Government Municipal Systems Act, 32 of 2000, section 62(b), section 79 and 65(j) of the Municipal Finance Management Act 53 of 2003, and section 13(5) of the National Archives of South Africa Act, 43 of 1996.

- All records of the municipality must be kept in the records unit, in a safe traceable environment according to the National Archives of South Africa Act, 43 of 1996.
- All records which are missing duplicates to be requested from the service providers using the necessary channels through the PAIA, PAJA and POPIA by 30 June 2022
- A procedure should be developed to regulate contracts of less than three years and such should be incorporated in the SCM policy according to section 83 of the Local Government Municipal Systems Act 32 of 2000.
- All bids should be evaluated for functionality irrespective of the type of service and the DRKKDM SCM policy should incorporate that clause by 1 July 2022 according to section 78(3)(b)(ii) of the Local Government Municipal Systems Act 32 Of 2000
- The BTO and DED must draft and implement measures to ensure that the market is fair for all service providers to participate so that preferences are not given only to certain service providers repeatedly. Immediately develop an SMME policy on how to ensure participation of various service provider in the municipality according to the DRKKDM SCM Policy and section 78(1)(a)(iv) of the Local Government Municipal Systems Act 32 Of 2000 by 30 June 2022.
- The BTO and DED should educate the SMMEs within the District through workshops on how SCM functions and what the DED is offering.
- The entire procurement process should be done on the system to ensure that no company can be repeated within a 3 months period and to reduce the risk associated with manual manipulation of the system according to section 65, 78(1)(a) and 112 of the Municipal Finance Management Act 53 of 2003. E-procurement must be introduced and must be part of the SCM policy.
- That it be noted that the outlined according to its brief description are still being investigated by MPAC and further information is required. The unauthorised contracted services which are included in this section should be investigated further as they also have elements of irregular expenditure. The report outlining this expenditure should be given to Council by 11 April 2022.

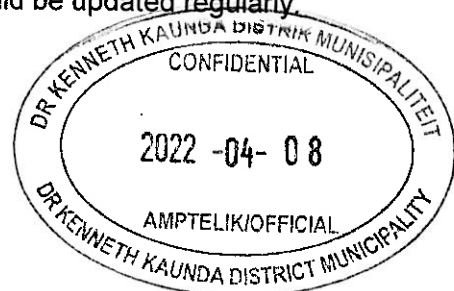


Description	Tender no	Contract amount	Expenditure for the year 2014/2015	Expenditure for the year 2015/2016	Transfer to local municipalities
Registration solid waste site	KKDM 01/13	11 563 167,00	4 896 564,00	6 015 672,00	10 912 236,00
Landfill site rehabilitation	KKDM 17/13	1 551 257,00	1 168 560,00	238 050,00	1 406 610,00
Pump station Kgakala	KKDM 34/14	4 604 799,00	2 596 680,00	2 008 118,00	4 604 798,00
Upgrading bulk sewer line -Kgakala	KKDM 33/14	6 057 564,00	3 000 964,00	3 031 705,00	6 032 669,00
Upgrading bulk sewer line -Lebaleng	KKDM 16/13	6 093 967,00	3 755 170,00	2 303 198,00	6 058 368,00
Matlwang access road	KKDM30/14	4 908 808,00	3 030 795,00	1 096 187,00	4 126 982,00
Rural sanitation	KKDM17/14	760 340,00	558 740,00	-	558 740,00
Testing & equipping of boreholes	KKDM48/14	350 576,00	280 462,00	-	280 462,00
Refurbishment of Tigane Bakery	KKDM43/14	1 035 695,00	477 089,00	558 606,00	1 035 695,00
Fencing of ward committee office in Kanana	KKDM13/15	274 852,00	-	54 550,00	-
			19 765 024,00	15 306 086,00	35 016 560,00

- Aligned infrastructure project oversight should be conducted by the Audit and Risk Committee and the Municipal Public Accounts Committee on the projects found in the unauthorised expenditure report by 30 June 2022.
- The municipality through the legal unit should investigate a fair procedure where contracts can be terminated when they add to UIF&W. There should be a clause in the SLAs of the municipality which should state that should the contract cause the municipality to incur UIF&W therefore the municipality reserves the right to end the contract without prior warning. 1 July 2022
- The Provincial Government through the established provincial forensic investigation unit probes allegations of fraud, corruption and maladministration within government departments and municipalities. The previous MPAC recommendation on
- The Marifa project should be handed over for forensic investigation by the COGTA and Office of the Premier by 30 June 2022
- The Committee requests the copy of the audit report and management letter where there were findings on the panels and the systems of delegations of the municipality which explains who is responsible for which functions. The committee requests this by 30 June 2022.
- The audit report where the District received an unqualified audit opinion with matters of emphasis does not mean the AFS are free of fraud and error (as stated in the audit report paragraph 15) but it meant that improved financial reporting was realised. It also does not mean that services were delivered to the public as required as the AG does not audit to check service delivery. After the project visits and the public participation inputs, the committee recommends that the planned strategies of the District should be service delivery orientated where the public can attest to the services received according to section 29(1)(b)(i) of the local government municipal system act 32 of 2000.
- All municipal health, Air quality, noise pollution by laws, which are outdated or non-existent should be reviewed and tabled in council by 30 June 2022, the committee had recommended that to council in the last oversight report that these should have been done by September 2021. This was not done hence the challenges are still continuing. Council is cautioned that the MPAC recommendations should be implemented as resolved by Council this included the fine schedules and non-compliance notices.



- A proper investigation should be done of the renovations at disaster center as the committee found that there was no value for money and the contract was irregularly procured. The committee therefore recommends that the financial misconduct board investigates who is the person liable for the fruitless and wasteful expenditure a report should reach Council by 30 June 2022.
- According to the AGs report paragraph 3 and page 42 of the Annual Report there were assets sold and no income was recognized or declared therefore a case should be opened with the SAPS to investigate further, in the responses of the Agency the CEO said that there were no assets sold on question 7 of the MPAC.
- The Accounting Officer of the Agency is responsible according to section 94 and 95 of the Municipal Finance Management Act 53 of 2003 to manage the financial administration of the entity, and must for this purpose take all reasonable steps to ensure that according to section 95(d) of the Municipal Finance Management Act 53 of 2003 that irregular, and fruitless and wasteful expenditure and other losses are prevented.
 - The Accounting Officer of the entity failed in this regard as in the Annual Report he reported that he did not do any work for the Entity as employed in the year under review causing fruitless expenditures of salaries. On the letter dated 18 March 2021 the Acting Municipal Manager wrote to the Chairperson of the Board stating that all employees of the Agency should report at the District to avoid redundancy.
 - The committee therefore recommends that the Accounting Officer and all employees of the Agency be investigated for failure to be productive on their duties according to their employment contracts and not helping the winding up process. A report to be tabled in Council by 30 June 2022
- The Municipal Manager must ensure that the Agency employees are placed within the municipality according to their standing employment contracts immediately.
- The chairperson of the winding down committee should give the Executive Mayor the Agency disestablishment report which includes all the financial implications related to the closure within 7 working days of the Council Sitting adopting this report.
- The EPWP, CBP and temporary employee's recruitment policy should be drafted/ reviewed, workshopped and tabled in council by 30 March 2023 in line with all relevant legislations.
- A policy on how to utilize the CBPs and EPWPs workers effectively for service delivery must be established and how their performance will be monitored and evaluated should be outlined in the policy and adopted by council by 30 June 2022. There should be monthly reports to Council on the effectiveness of EPWPs and CBPs from the end of April 2022.
- The social media platforms of the municipality should be used regularly to ensure public awareness of municipal affairs and services and should be updated regularly.



- The interim AFS to be prepared and submitted to the AG for interim audit with the writing off of the UIF&W expenditure as recommended by MPAC previously before the main AFS are done. A report to be tabled in Council by 30 June 2022.

RECOMMENDATIONS BY AG AND MPAC

- Management should examine the entire population of expenditure incurred in which similar instances of non-compliances are prevalent, to understand the cause and impact on the extent of understatement of irregular expenditure in the Annual Financial Statements and to make the appropriate adjustments by 30 June 2022.
- Once the population has been examined, management should provide proof of adjustments, the supporting documentation and the process followed to correct the identified misstatements, including the controls that have been put in place to MPAC and the AG by 30 June 2022.

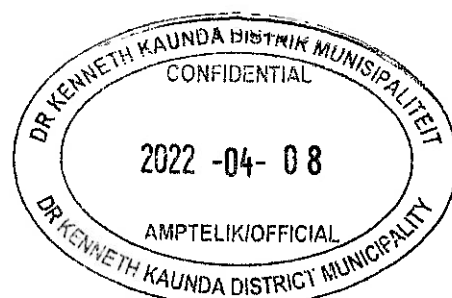
List of reservations on the DKKDM Annual Report

- The financial sustainability statement of the AMM in the introduction of the AR should reflect and be inclusive of the all types of revenue received by the municipality.
- The Departmental planned KPIs which required public gatherings should have been planned better considering the COVID 19 restrictions as the pandemic was known from the previous year and not allow the Municipality to have targets which are not achieved.
- That the management responses which were still outstanding emanating from the public participation and interviews be submitted to the committee so that the committee can finalize the investigations related to the Annual Report.

THEREFORE RECOMMENDED

DRKKEA Resolutions

- That Council adopt the Oversight Report for 2020/2021.
- That Council approves the Annual Report with reservations as stated on the list of reservations.
- That Oversight Reports 2020/2021 be made public in accordance with Section 129 (3) of the Municipal Finance Management Act No 56 of 2003.
- That Oversight Report and the Annual Report 2020/2021 be submitted to the Provincial Legislature, AG and MEC for Local Government and treasury in accordance with section 132(2) of the Act.
- That the fruitless expenditure spent on salaries should be stopped immediately.



- That the Accounting Officer of the Agency is responsible according to Section 94 and 95 of the Municipal Finance Management Act 53 of 2003 to manage the financial administration of the entity, and must for this purpose take all reasonable steps to ensure that according to section 95(d) of the Municipal Finance Management Act 53 of 2003 that irregular, and fruitless and wasteful expenditure and other losses are prevented.

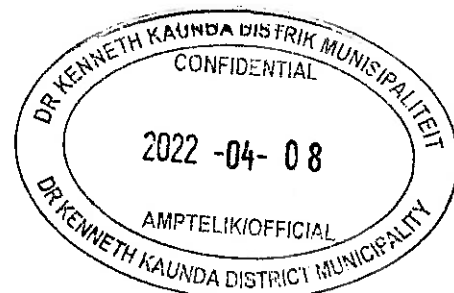
The Accounting Officer of the entity failed in this regard as in the Annual Report he reported that he did not do any work for the Entity as employed in the year under review causing fruitless expenditures of salaries. On the letter dated 18 March 2021 the Acting Municipal Manager wrote to the Chairperson of the Board stating that all employees of the Agency should report at the District to avoid redundancy.

The committee therefore recommends that the Accounting Officer and all employees of the Agency be investigated for failure to be productive on their duties according to their employment contracts and not helping the winding up process. A report to be tabled in Council by 30 June 2022

List of reservations-Agency

- The rest of the annual Report components to be table to Council within 7 days. The MEC for COGTA, AG and Treasury should be informed according to section 128 of the MFMA of the reasons which led to only certain components being tabled. Where the act states that the accounting officer of a parent municipality must-
 - monitor whether the accounting officer of any municipal entity under the sole or shared control of the municipality has complied with sections 121(l) and 126(2);
 - establish the reasons for any non-compliance: and
 - promptly report any non-compliance, together with the reasons for such non-compliance, to the council of the parent municipality. the relevant Provincial Treasury and the Auditor-General.
2. That Council adopt the Oversight Report for 2020/2021 as per Section 129 of the Municipal Finance Management Act 56 of 2003 with the following reservations:
- That the legislative references were wrongly quoted such as Municipal Finance Management Act 53 of 2003 whereas it should be Municipal Finance Management Act 56 of 2003
 - (Recommendation 6) Section 117 of the MFMA states that:

"No councillor of any municipality may be a member of a municipal bid committee or any other committee evaluating or approving tenders, quotations, contracts or other bids, nor attend any such meeting as an observer."



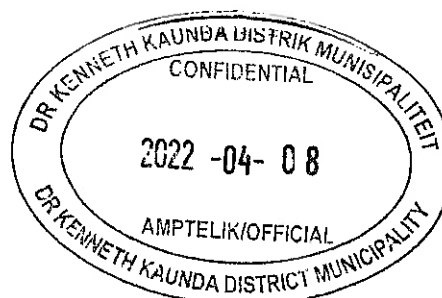
In exceptional circumstances where a particular expertise is needed, an expert may be invited as an observer and offer expert opinion.

In terms of clause 8.2(1)(d) of the SCM Policy, the discretion lies with the Municipal Manager to appoint the members of the bid committees after personally ensuring the competency and suitability of such members for the position.

- *(Recommendation 7)* The status quo now reflects those certain modules of the MSCOA have not been implemented. The functions of the modules that have not been implemented. For asset management, the BTO uses a subsystem that is integrated to MSCOA. In the absence of a module for the procurement module, the issue of rotation takes place. The implementation of the modules has been budgeted for in the next financial year. The budget is approximately R 2 million.
- *(Recommendation 8)* The committee was initially meant to ensure that the municipality is MSCOA compliant. The municipality is already transacting on MSCOA therefore there is no need for a committee. The municipality will not be able to provide proof of full compliance by 30 June 2022 as a budget has to be made available for such compliance.
- *(Recommendation 9)* The budget cannot be unbundled. It is not a physical project. Section 17(3) of the MFMA provides for the documents that must be attached to the annual budget and section 129(1)(a) provides for the adoption of the annual oversight report with or without reservations. Both sections do not provide the unbundling of the annual budget. MPAC is requested to clarify further what is required in terms of this particular recommendation.
- *(Recommendation 10)* Section 66 deals with the staff establishment by the Accounting Officer.

Subsection 1 (c) states that the Accounting Officer must attach to the staff establishment the remuneration and other conditions of service for those posts as may be determined in accordance with any applicable labour legislation. The recommendation that the Municipal Manager receive a print out of funds available for vacancies duly advertised in terms of section 66 of the Systems Act is misplaced.

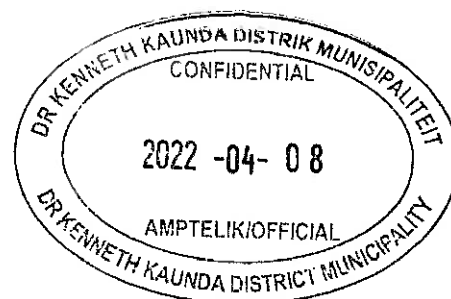
- *(Recommendation 13)* The unauthorised expenditure has not had a negative impact on service delivery. The BTO has submitted a report to the chairperson of MPAC dated 11 March 2022 titled Additional Information Required on Unauthorised Expenditure wherein which the unauthorised expenditure is explained. The unauthorised expenditure was made up of areas that do not have impact on service delivery such as depreciation of assets and salaries. The nature of such areas should have been budgeted.
- *(Recommendation 19)* The recommendation by MPAC is noted, however the section that is quoted is irrelevant to the kind of recommendation provided. As far as management is aware for the annual report under review there was never a tender that was evaluated leaving the element of functionality.



3. That Council adopt the Oversight Report of 2020/21 of the Dr KKDM Economic Agency.
4. That Oversight Reports 2020/2021 be made public in accordance with Section 129 (3) of the Municipal Finance Management Act No 56 of 2003.
5. That Oversight Report and the Annual Report 2020/2021 be submitted to the Provincial Legislature, AG and MEC for Local Government and treasury in accordance with section 132(2) of the Act.

Mover: Cllr Lesie

Seconder: Cllr Tloome



3. INTRODUCTION

The Oversight Report is the final major step in the annual reporting process of a municipality. Section 129 of the Municipal Finance Management Act, 56 of 2003 requires the council to consider the annual report of its municipality and to adopt an oversight report containing the council's comments on the annual report. The purpose of the annual report is to:

- Provide a record of the activities of the municipality;
- Provide a report on performance in service delivery and against the budget;
- Provide information that supports the revenue and expenditure decisions made
- Promote accountability to the local community for decisions made

Municipal Public Accounts Committee appointed by council in accordance with the provisions of section 79 (1) (a) (b) and (c) of the Municipal Structures Act 1998, to amongst other to oversee the content of the annual report on its behalf.

The 2020/2021 annual report was tabled in council on the 27th January 2022. This was done in compliance with section 127 (2) of the MFMA, 56 of 2003 which states that the mayor of the municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

The final step of reporting is for the municipality to consider and adopt the annual report in light of the Findings contained in the Oversight report. In terms of the new guidelines, the oversight report must be compiled by MPAC in consultation with members of the community and other stakeholders.

4. LEGISLATIVE MANDATE FOR THE OVERSIGHT REPORT

Section 129 of the MFMA (Act 56 of 2003) state that the Council of the municipality must consider the Annual report of the municipality and by no later than two months from the date on which the Annual report was tabled in Council, adopt an Oversight Report containing the Council comments on the annual report, which must include a statement whether the council has:

- Approved the Annual Report with or without reservations;
- Rejected the Annual Report; or
- Has referred the Annual report back for revision of those components that can be resolved.

1. 2020/21 OVERSIGHT ON THE ANNUAL REPORT PROCESS PLAN

Activities	DATE	VENUE	TIME
1. Audit Report MPAC briefing by AG 2. Adopting the process plan 3. approving the concept document	15/02/2022	Council Chamber	10H00
1. Reading the Annual Report and writing management questions 2. Compilation of the Oversight Report 3. MFMA financial compliance reports 4. Selection of sites to be inspected 5. Write letters of invitation to management for interviews and site inspections	10,17,22/02/2022	Committee Room	10h00
6. Projects visits	01&02/03/2022	Matlosana parking	09H00

7. Interviews with Political heads and Management (in-committee)	08 /03/2022	Council Chamber	10H00
8. Public Participation- all local	10/03/2022	Matlosana Civil Center	
9. MPAC meeting to finalize and adopt the report	15/03/2022	Committee Room	10h00
10. MPAC meeting investigatory Report: irregular, Fruitless and wasteful expenditure finalization	16,17 and 18 /03/2022	Committee Room	10h00
11. MPAC tabling of oversight report to Council	31/03/2022	Council Chamber	10H00

2. ANNUAL REPORT CHECK LIST

CHECK LIST OF THE ANNUAL REPORT AS PER SECTION 121 (3) OF MFMA, 56 OF 2003 AND MFMA CIRCULAR 11

CONTENT OF THE ANNUAL REPORT	YES/NO
a) Annual Financial Statement of the municipality	YES
b) AG's report on the financial statements	YES
c) Annual Performance report of the municipality prepared by the municipality in terms of section 46 of the municipal systems act.	NO
d) Auditor General's report in terms of section 45 (b) of the Municipal System Act	NO
e) An assessment by the Accounting officer of any arrears on municipal taxes and services	N/A
f) Assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17 (3) (b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year.	NO
g) Particulars of corrective action taken or to be taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d)	NO

h) Any explanation that maybe necessary to clarify issues in connection with the financial statement	NO
i) Any information as determined by the municipality	N/A
j) Any recommendations of the municipal's audit committee	NO
k) Any other information as may be prescribed	N/A

Contents of the Annual Financial statements

	Item to be looked at	MPAC Comments
The annual financial statements of a municipal entity must disclose information on:	<p>➤ (i)Any allocations received by the entity from any municipality or other organ (ii) any allocations made by the entity to a municipality or other organ of state: (iii) any other information as may be prescribed. Use the template on treasury website also to interrogate the AFS.</p>	<p>➤ The agency received grants from the District. However, the payment letter should be requested to determine exactly how much was given to the Agency as the amounts in both AFSs are different. The municipality made allocations to the Agency and did not monitor the allocation and did not have a clear agreement/ business plan which guided exactly what was expected form the grant allocated. The Municipality did not comply with chapter 10 of the MFMA. The CEO did not sign the AFS in the Annual Report as required. The MM said that he acknowledges that he is ultimately responsible for the system of internal financial control established in the economic entity and has placed considerable importance on maintaining a strong control</p>

		<p>environment. This however contradicts the performance reported under the Agency where there was nothing reported.</p> <ul style="list-style-type: none">➤➤ The committee to use the template on treasury website also to interrogate the AFS.➤➤ There is a disclosure found on page 260, the statement which ascertain that the councillor salaries and allowances were within the upper limits framework is not there.➤ Input the committee comment on the questions asked regarding overpayments and collections
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<p>The notes to the annual financial statements of a municipality or municipal entity must disclose the following information:</p>	<ul style="list-style-type: none"> ➤ In respect of each bank account held by the municipality or entity during the relevant financial year- : (i) the name of the bank where the account is or was held, and the type of account (ii) year opening and yearend balance in each of these bank accounts. ➤ A summary of all investments of the municipality or entity as at the end of the financial year; ➤ Particulars of any contingent liabilities of the municipality or entity as at the end of the financial year; ➤ Particulars of- 15 (i) any material 	<ul style="list-style-type: none"> ➤ Yes bank information included.
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1. COMMENTS ON THE COPONENTS OF THE ANNUAL REPORT

This below points together with the attached AG briefing notes, the committee was advised to pay careful attention on them during the Oversight process. During the Auditor General’s briefing meeting with the committee the following matters were discussed:

MPAC Comments on the Annual Report

LEGISLATIVE REQUIREMENT	COMPLIANCES	RESPONSE
Annual financial statements- Section 121(3) (4); of MFMA.	1. Have the AFS of the municipal entity been included in the annual report?	1. Yes, found from page 50 to page 88. The AFSs are however not signed by the Chief Executive Officer proofing that the information contained in authentic and reliable. The MPAC recommends that the report should be signed.
	2. Are both annual financial statement and annual report been audited	2. Yes
	3. Are the AFS compliant with GRAP?	3. No
	4. Is the audit report included in the tabled annual report?	4. Yes, it is included
	5. Any explanations that may clarify issues in connection with the financial statement?	5. Yes, the AFS have notes explaining the items of the AFS. However, the AG report states that some of the disclosures

	6. Any assessment by the accounting officer on arrears on municipal taxes and service charges including that of Agency?	6.No
	7. Any comment by the audit committee in relation to the AFS?	7.No

Supply Chain Management Regulations and Policy	1. Has certain disclosures of SCM matters been included in the annual report as required.	1. The service provider performance assessment is included in the report, and there is a note in AFS on the supply chain management regulations
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1.1 DIVISION OF REVENUE ACT

SECTION 123 OF MFMA AND CIRCULAR 11	1. Has the Municipality had any allocation per DORA delayed or withheld	1. The Municipality disclosed all the grants received
	2. Is there any disclosure on allocation made by the Municipality to an organ of state, municipal entity or other Municipality?	2. Yes, there was money transferred from the parent municipality, however the committee needed clarity on the amounts transferred.

	3. Disclosures contained in the notes to the Annual Financial Statements?	3. yes however the AG qualified them in the audit report
	4. Has the Municipality complied with the conditions of the grants?	4. No, there was no business plan between the district and the agency which will detail the conditions of the grant given
SECTION 124 (1)(2) Disclosure of councillors, Directors and Officials in the notes to the AFS	1. Have the salaries, allowances and benefits paid to councillors and the Municipal Manager, CFO and senior managers been disclosed?	1. The amounts are not disclosed as required.
	2. Is there a statement by the Accounting Officer, stating that salaries, allowance and benefits paid to board members? The Accounting Officer must review and evaluate all job descriptions in the organisational structure. Also conduct staff verification bi-annually and implement the recommendations of the staff verification report; within the upper limits of the framework envisage in section 219 of the constitution development of procedure manuals to give guidance to management when implementing approved policies?	2. No the statement is not there however the board members allowances are shown in the AFS

	3. Have arrears for rates and services owed by councillors, in which the arrears were more than 90 days been disclosed including the name of the councillor?	3.N/A
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1.2 MUNICIPAL SYSTEMS ACT- PERFORMANCE MANAGEMENT

LEGISLATIVE REQUIREMENT	COMPLIANCES	RESPONSE
Section 46 of the MUNICIPAL SYSTEMS ACT Annual Performance reports of the Municipality	1) Has the performance report been included in the annual report?	1. No
	2) Have all the employee performance management system should be developed and linked to the SDBIP, and the IDP and budget for the year under review of the institution to ensure integrated performance from individual employees up to organisational performance. Target set in the budget, SDBIP, service agreements etc. been included in the report?	2. No

<p>12. Does the performance evaluation in the annual report compare actual performance with target expressed in the budget and SDBIP approved for the financial year?</p>	<p>3 The performance of the CEO was not assessed.</p>
<p>13. In terms of key functions or services, how has each performed?</p>	<p>4. There was no performance reported for the year under review.</p>
<p>5. To what extent have targets been met?</p>	<p>5. The performance information was not included in the AR</p>
<p>6. Are council and community satisfied with the performance?</p>	<p>6. No, the community expressed dissatisfaction with the Municipality. See attached questionnaires</p>
<p>7. What actions have been taken and planned to improve performance?</p>	<p>7. In the Annual Report it is not stipulated how the overall performance will be improved, there were no remedial actions planned.</p>
<p>8. Did the target set in the budgets, SDBIP agree with the targets set in the performance contracts of the municipal manager</p>	<p>8.No, the performance of senior managers was not evaluated.</p>

	<p>and other senior manager?</p> <p>9. Does the report evaluate the efficiency of mechanism applied to deliver the performance outcomes?</p>	
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AG Briefing

<p>Economic Agency</p>
<p>On Economic Agency AG mentioned the following:</p> <ul style="list-style-type: none"> ➤ Agency got disclaimer on the audit outcome. ➤ Not much is happening at the Agency ➤ Irregularities – non-compliance with the contravention of legislative ➤ Limitation of the scope ➤ Errors on the AFS identified ➤ Fruitless and wasteful expenditure still not investigated ➤ Non-compliance – annual performance objectives and indicators were not established and the multi-year business plan not in place ➤ No control at all and no day-to-day operations – performance was not monitored and reviewed as required.

10. MANAGEMENT COMMENTS

Kindly find management responses to the MPAC request for information Annexure F.

Comments from the Portfolio committees

The Committee relies on the oversight portfolio of Council for oversight over performance of departments and entities. These committees perform extensive in-year oversight through analyses of quarterly departmental and entity performance reports, by requesting various reports and undertaking oversight visits to projects and regions across the City. This knowledge and expertise are leveraged during the consideration of the annual report, where each committee authors an oversight report on its respective portfolio. During the interviews the section 79 committee chairpersons were invited so that oversight can be enhanced.

11. MPAC SITE INSPECTION BY COMMITTEE

01 March 2022				
Projects visit	Area	Depart.	Project status	Comments of the committee
Economic Agency Offices	Matlosan a (Disaster building)	DRKKD Economic Agency	<ol style="list-style-type: none"> 1. The MPAC conducted a site visit to inspect how the Agency was still operating and to see exactly what was being done in the Offices. 2. The offices of the DRKKDM Economic Agency were still operational on the 01st March 2022 even though council took resolutions on disestablishment of the Economic Agency in 2020. 3. The committee saw that the offices were not being used for a long time which contradicted what the CEO was saying. <p>The CEO mentioned that:</p>	<ol style="list-style-type: none"> 1. The Economic Agency is not functional. Council took a resolution of disestablishing the Agency, and there is no rescinding resolution on the matter. 2. The internet and phones were not functional which contradicted the CEO's statement on the MPAC questions were said that they are paying them monthly. The amount spent on the contracts found in the Annual Report were fruitless since they were not functional and the CEO admitted that they were not working.

			<p>4. There were founding documents of the Agency and proper document that guided the Agency's establishment.</p> <p>5. They had developed a turnaround strategy but struggled to present it to Council and they plan showed that they needed more funding from the Council to be functional.</p> <p>6. Council resolved that the Agency should be closed by 30 October 2020.</p> <p>7. Committee was established to disestablish the Agency and the CEO said was not part of the committee and board were not given chance to hold meetings or invited to the council committee meeting of disestablishment.</p> <p>8. The Agency was having 5 employees and R2.4 million went to salaries.</p> <p>9. The operational (day to day operations) could not be budgeted for adequately.</p>	<p>3. Any form of functionality, there is running water and lights.</p> <p>4. The question is what the employees are doing daily as the attendance registers are full?</p> <p>5. Even though the attendance register were signed not all employees were at work.</p> <p>6. The committee requested a copy of the assets register, they wanted to check which assets were said to be sold as found by the AG.</p> <p>7. A progress report on the case of financial officer was requested.</p> <p>8. The Agency documents and furniture was not packed to show that the employees were working and doing something while waiting for the finalization of the disestablishment processes.</p> <p>9. The Agency is still paying for employee cost even</p>
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			<p>10. The attendance registers for staff were signed but only two officials were at work (CEO and the administrator) and the CEO indicated that there is no use for the employees to come to work and do nothing as their morale are disturbed.</p> <p>11. CEO and the Administrator are using their data as there are no resources.</p> <p>12. The CEO indicated that the board was appointed and there was no winding down of the Agency on their contracts.</p> <p>13. The CEO mentioned that the board were terminated without informing the Agency.</p> <p>14. AG cost R700 000 to do auditing and the Agency requested parent municipality to assist them with funds.</p> <p>15. The CEO indicated that the case of financial</p>	<p>when it was clear that no work was being done.</p>
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			<p>officer is still pending as the people who were busy with the case had left because they were intimidated but the CEO did not mention those who intimidated the people who were handling the case.</p>	
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APPOINTMENT OF COMMUNITY BASED PLANNERS: 2020/21

MOSPK

PURPOSE

To inform Council about the appointment of Community Based Planners (CBP's) for the period of nine (09) months (October 2020 to June 2021).

BACKGROUND

The Municipality has appointed Community Based Planners (CBP's) since 2017 to date in the entire District as a means of collecting data and addressing service delivery challenges raised by household owners (rate-payers) through "Bua le Puso Engagement Form" in the three Local Municipalities (City of Matlosana Local Municipality, JB Marks Local Municipality and Maquassi-Hills Local Municipality) within the District and other sector departments.

DISCUSSION

CBP's are recruited through the consultation with Local Municipalities and will be allocated to all wards in the District. Letters were written to municipalities requesting Councillors to submit the names of their appointees not later than the 23rd September 2020. These CBP's are contracted for a period of twelve months fixed contract and will be receiving a stipend based on the submission of their monthly reports.

The induction program was blessed by the presence of the Troika (Hon. Speaker and Hon Single Whip) of Dr Kenneth Kaunda District Municipality. The Induction scheduled was made for local municipalities as indicated below:

DESCRIPTION	DATE	TIME	VENUE
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JB MARKS LOCAL MUNICIPALITY	28 September 2020	09h00	Municipal Building, Council Chamber
CITY OF MATLOSANA LOCAL MUNICIPALITY	29 September 2020	09h00	Municipal Building Council Chamber
MAQUASSI-HILLS LOCAL MUNICIPALITY	30 September 2020	09h00	Tsweleng Youth Centre

Here underneath are pictures captured during the induction sessions which were held from the 28th – 30th September 2020 in the three local municipalities, respectively.



JB Marks (28/09/2020)

Matlosana (29/09/2020)

Maquassi-Hills (30/09/2020)

The Office of the Speaker is proposing to give all CBP's a flat rate amount of R3 200 for Field Workers and R4 000 for Coordinators for a period of nine (09) months as a temporary measure. Therefore, we will have the total expenditure of **R2 743 200.00** for the period of nine (09) months. The remaining amount of R256 800 from **R3 000 000.00** will be used to cover other expenses such as: Stationery, Workshops and Protective Clothing. Catering for the Community Based Planners which is also budgeted for an amount of R50 000 (Vote: **31102260600FLP13ZZWD**) and stipend has been budgeted an amount of R3 000 000 (Vote: **31102264500FLP13ZZWD**).

SDBIP: KPI 16 (Job creation through CBP's)

DESCRIPTION / DETAILS	MATLOSANA	JB MARKS	MHLM
Coordinators Stipend	R 4 000 X 4	R 4 000 X 3	R 4 000 X 2
Months	R 16 000 X 09	R 12 000 x 09	R 8 000 x 09
TOTALS (R 324 000)	R144 000	R108 000	R72 000

Field Workers Stipend	R 3 200 X 39	R 3 200 X 34	R 3 200 X 11
Months	R 124 800 X 09	R 108 800 x 09	R 35 200 x 09
TOTALS (R 2 419 200)	R 1 123 200	R 979 200	R316 800

Challenges

Even though we acknowledge the response we receive from locals based on requests we made, we find it difficult to implement our programmes as per the timeframes set due to some challenges experienced from some Councillors:

- Delay to respond on time
- Lack of cooperation

THEREFORE RECOMMENDATIONS

- 1) That Council takes cognizance of the appointment of Community Based Planners for the 2020/21 financial year;
- 2) That Community Based Planners (CBP's) be encouraged to work closely with the Ward Committees and Community Development Workers.
- 3) That the Community Based Planners be appointed for a period of nine (09) months starting from October 2020 to June 2021.

SUBMITTED FOR COGNISANCE

12. PUBLIC & INTERESTED PARTIE'S COMMENTS ON THE ANNUAL REPORT

PUBLIC PARTICIPATION

LEGISLATIVE REQUIREMENT	COMPLIANCES	RESPOND	RECOMMENDED CORRECTIVE ACTION
Section 127 (2);130 (1)(2)(3)	1. Was the public invited to the council sitting where the	1. Yes, the Annual Report copy was put in	1. The schedule of all council

<p>and section 21A of MSA Council meetings open to public and certain public official</p>	<p>annual report was considered?</p> <p>2. Did the Accounting Officer make public the annual report?</p> <p>3. Was the annual report submitted to the AG; PT and DLG&TA?</p>	<p>Libraries in the District and copies were made for the Public meetings of MPAC</p> <p>2. Yes copies were submitted as legislated.</p>	<p>sittings where the public is invited should be publicised on the website in addition to the newspaper ads.</p>
<p>WRITTEN COMMENTS</p>	<p>1. Did the Municipality receive any written submission on the Annual Report?</p>	<p>1. Yes, the public participation was done through the distribution of questionnaires and the use of facebook and other social media platforms was encouraged</p>	<p>1. The social media platforms should be advertised going forward so that it can be known to the public.</p>

PUBLIC COMMENTS ON THE ANNUAL REPORT

The public were given the below questionnaire to fill out so that they may also participate on the Oversight on the Annual Report. Since it was for the public, the performance was summarised according to their departments. The actual Annual Reports were put at all municipal offices in the District and public libraries. The chairperson of the committee went on air to invite public to go through the document and to also participate when the CBP visit their home with the questionnaire.

Purpose of this newsletter questionnaire to conduct Oversight on the Annual Report. In order for the member of the public to participate on holding the executive and administration accountable for the 2020/2021 during the Oversight process on the Annual Report members filled the questionnaire while others attended the public participation event where verbal comments were given. A total of 500 questionnaires were distributed and a total 230 written

questionnaires were received back. However not all participants answered all the questions. Hence the total of the yes and nos on the same question doesn't add to the total.

No	Question	Yes	No
1.	Do you have access to both the Annual reports of the District municipality and Economic Agency at your nearest library	78	101
2.	Do you have information on the type of services which are provided by the District Municipality	87	93
3.	Do you know the difference of services provided between the District Municipality & Local Municipality	90	98
4.	In your area how many SMME's that you know of which were assisted by the DED of the District?	34	135
5.	Are you aware of Jobs created through DED initiatives by the District Municipality?	66	112
6.	Are you aware of health inspections conducted on business premises around your area?	80	99
7.	Are you aware of any environmental awareness campaigns conducted around your area by the District Municipality?	78	101
8.	Do you know of any services provided by the office of the Executive Mayor of the District municipality?	72	103
9.	Are you aware of the educational financial assistance offered by the District Municipality?	105	74
10.	Do you know of any assistance that is provided by the Speaker's office District Municipality?	72	102
11.	Are you aware of the services which are provided Dr Kenneth Kaunda Economic Agency	62	112

12. How do you become aware of the DRKKDM advertised Jobs, Tenders. Public Notices and other services?

(a) 87 News paper (b) 22 Website c) 64 Word of mouth (d) None 18 If none why? _____

13. If you visit the District Municipality Offices how often do you find the relevant official to assist you?

(a) 59 Regularly (b) 78 Sometimes (c) 32 Never

14. Do you get feedback after the meeting with the relevant official as promised?

(a) Yes 79

(b) No 86

A15- comments	name and surname	Town	wa rd	Contact
I need a job from my municipality.it is working well but there is corruption by that we/I know in DRKKDM The main concern is lack of services. The difference of service between the District and locals is that District provides objectives	Melefi Boikanyo	JB Marks	20	07871219 90
	Tshegofatso	Matlosana	25	08187786 79
I think should put that cloth of batho pele first	Thunyiwe Matlhare	DRKK	26	06044358 91
DRKK need to improve				
DRKKDM must take programmes to the communities regularly so to ensure that communities are working together with local municipality	Kobane Bezuidenhout	Maquassie Hills	10	07391487 16
Leaks of service delivery and corruption	Freddy Macwela	Matlosana	11	06584400 06
	Katlheho Lesogo		36	
Must hire EPWP permanent create a job in the DRKKDM	Ouma Rachere	Matlosana	36	07698207 24
Executive leaders to be visible to our communities				
after receiving the report from MPAC, I conclude that the DRKKDM is making great strides in taking service to the people.	MD Shomang	Matlosana	36	07903393 64
Townships to be visited for environmental awareness and job creation. The annual reports are sometimes put on notice boards. I only get information during meetings but district services can't reach the people. They are experiencing shortage of clinics. during covid councillors didn't assist. the contracts were not given as they should. she said jobs were created through EPW and CBPs in the Agency.	Puseletso Tshabalala	Matlosana	24	07899225 98
I wish you could be visited in our township and build strong township with NPO	Lulu Chao	Matlosana	12	06799954 57
Lack of reports	Cezinan Jacobs	JB Marks	13	07126574 76

	Keabetswe	Maquassie Hills	6	08396168 38
	Mpho Mielies	Maquassie Hills	6	06497892 96
They must improve themselves more effort with service	Lerato Sekhule	JB Marks	26	06402204 21
They must improve themselves	Matilda	DRKK	21	07616035 07
They must improve themselves more effort with services	Seipati Phetoe	JB Marks	21	07620808 97
Corrupt municipality slow poor service delivery		Maquassie Hills	11	
A lot of corruption is happening in the municipality and very little if nothing is done about it hence very poor service delivery. Workshops and training to be provided to the community about the difference between the local and district. He can't think of any SMMEs being assisted.		Maquassie Hills	11	
some officials in the offices of our DRKKDM offices fails to assist	Dingane Michaels	JB Marks	26	07361184 62
My general view of the DRKKDM is the new public building development in our community	Lawrence Mpela	JB Marks	26	06160375 69
No SMME where assisted that he knows of which could change things. Please provide an internet hotpot to the community or the school premises	Sello Kgengwe	Maquassie Hills	11	07181540 21
visible to the community very slow in resolving issues affecting the community	M Kgarwe	Maquassie Hills	11	06039473 17
it is far from the people. Lot of corruption. Culprits never dealt with and always get away with it.		Maquassie Hills	11	
corruption and corruption and more corruption		Maquassie Hills	11	
	Kedibone	DRKK	5	08351759 08
	evodia mokoena	DRKK	26	06388146 65
some official in the offices our DRKKDM offices fails to assist members of the public equally some never get help	Gideo Kabelo Pono	JB Marks	26	07361184 62

the municipality must be the best to assist the community members who need the help from offices	Keletso Tladi	Maquassie Hills		0639828145
promises that are not kept is only nepotism and corruption. He said that he is aware that the minister of health confiscated expired goods on the shelves. He is aware that the bursary forms were distributed in his ward.	Zanele J Ziyane	DRKK	35	0768989613
if they can open place like Stilfontein golf club for giving people chance to occupy the place	Windy Oompie	DRKK	35	0823180110
Too much corruption. She is not aware of any SMME being assisted. In their area they don't get information but have a councillor they believe that things will change. Recently they had an environmental awareness in ward 35 from disaster management.	Thato Banda	DRKK	35	0626749435
	Thato Tau	DRKK	35	0680869400
DRKKDM is not doing anything for my community so Khuma is being neglected for long hence development is low	Tsholofelo Mokobe	Matlosana	35	0815821436
That they must give their volunteers of jobs because they are suffering. There must be jobs for the community so that they can have more members	Babotseng Bolomant	Matlosana	35	0719528645
	kelebogile Ndlovu		33	
we want municipality to work together with the community types lesson the comments of the community because we struggle to get jobs and also the youth have no job, no money and we vote together	Elizabeth Vangkotv	Matlosana	32	0732319086

we want municipality to work together with the community types lesson the comments of the community because we struggle to get jobs and also the youth have no job, no money and we vote together. At Khuma ext. 8, 9 and 6 children struggle about the transport to go to school. are only two buses taking children of 8 primaries and three high school. the children are late to school and teachers are complaining because of late coming. the children go to the bus stop at 5 am in the morning. winter is coming now and when it rains it is too bad. they need help with the service provider Mr ngubane who has 10 or all the buses. they need help because the primary which will be built in ext 9 has been in progress for more than 5 years now which is too long. she is asking for scholar transport to see what is happening in khuma and her problem has been there for a long time and they have been struggling.	Masaseka Manyela	Matlosana	32	07342459 72
promises that are never fulfilled by our municipality in any point of view I was requesting that when it comes to jobs let the municipality be fair and square this is not personal was just saying me and I Eva ramele I am not happy	Tseleng Ramele	Matlosana	33	07096012 2
Promises that are never met	Boniswa Siyade	Matlosana	33	07121473 06
DRKK is helping the people that they know is the way they run the municipality	Winnie	DRKK	15	06336424 09
My general vie is to give them chance to prepare them and give them time to thinking about to go forward	Dinah Baepi		15	07316680 62
	Dee Tshabalala	Matlosana	33	07463446 50
My general view is that the service provided by the municipality is that we don't get none district, local advertised about money assistance.	Potso Nkomo	Matlosana	35	06396603 20
I think you should put that cloth of batho pele first	NM Ndindiwa	DRKK	26	07819462 30

they only attend their own comrades and give them jobs. No budget number are given to the community and they use it. They don't call the community meetings. No clarity to them. They are not coming to them and are not calling them. They are not inspecting shops. no awareness done. they don't know of services provided. no communication.	Sipho Nomcoyiya	JB Marks	27	08109274 51
They are not visible in the village and community know nothing about their services. Where do you advert? How do we get access to the services how do we get info of the services	Moleko Montshosi	JB Marks	27	08183929 14
I don't know anything about this	Bontle			
I don't know anything about this	Kgomotso	DRKK	28	07896810 20
Very poor service delivery	Thabiso Rakhetsi	JB Marks	27	06380734 68
I find that they are lacking when it comes to community service and service delivery. They can do better.	Sandile Peach	JB Marks	10	07490319 61
	TF Mamato	Matlosana	26	07654650 7
		Maquassie Hills	4	07816061 06
EPWP must rotate to everyone not only one people to work as if they're the only one. Councillor malebetsane ndlela IT.				
The municipality is doing a good job I personally think we are moving to the right direction. The new councillors update them every time. The inspections are done only at the towns. The environmental awareness has never been done in the township.	Ben Letsoenyo	DRKK	20	07454722 85
generally, it is of no use as there are no benefits. Not enough services and the educational assistance is not benefiting the youth.				
If information can be accessible to the public				
	Vuyo Gazi	Matlosana	11	06608537 03

	Kateringa		15	06401632 78
	Kelebogile	DRKK	15	06707049 77
they advertise the post late to the newspaper	Zonisele Bagaqane	DRKK	15	08229830 16
the municipality must go to the people to see how they live	Elizabeth Dukkop	Matlosana	15	06391263 55
	J Mohui	Matlosana	15	07850266 76
	Bethuel Ntsitsi	Maquassie Hills	5	08305671 0
	Goitsemodimo	Maquassie Hills	5	06031310 67
I think our municipality must respond to community plea and delivered all sort of service delivery to community as it please.	obuseng Mereyotlhe	Maquassie Hills	5	07816487 29
our leadership and municipality must report to the community	Orapeleng Phaken	Maquassie Hills	5	06038614 45
our municipality must respond to service delivery	HT mereyotlhe	Maquassie Hills	5	07373501 54
transparency	Moipone Rwendela	Maquassie Hills	10	07854583 04
	portia Teto	Matlosana	5	07132175 97
Us young people need jobs	Lerato Makgajane	DRKK	8	07876096 07
	Thabang Steyn	JB Marks	11	08378378 40
we are requesting a public meeting in the community as there is no information. He requests that the reports be given to the ward committees. The ward committee should explain why they don't call SMMEs to meetings. He never seen any environmental awareness campaigns and never heard about the financial assistance of the district	Wangelo	JB Marks	6	08350710 90
The DRKKDM needs to provide people who are qualified a chance to work for us at the offices.	Peter Koena	JB Marks	11	07258425 40

he requests that the municipality must hold the meetings at each and every ward to explain and inform the community about the services of the district. He requests that the reports be given to ward committees who then will distribute to each household in the ward. they must also call the public meeting to explain all the services and provide information on each	Michael Shuping	JB Marks	6	07867292 90
He requests that there should be more public meetings to ensure that the information reaches them on all the services provided by the municipality.	Naphtali	DRKK	6	06396458 99
she has the office of the mayor cleaning the township using the EPWP and the patching of potholes. She requests that DRKKDM must give woman and youth more opportunities and fund to uplift them and work on the issue of youth and drugs	MC Mokawana	Matlosana	11	06033976 11
	SG mokgotwane	Maquassie Hills	7	06391463 93
	ms matshane	Maquassie Hills	7	06391463 93
	Eva Sechele	Maquassie Hills	6	08357485 98
He has seen some of the services being provided once in 2020 and has a problem with the difference between locals and the district and requests that DRKKDM improves their services.	Simon Makgale	JB Marks	12	07804606 60
He doesn't know DRKKDM services he only knows of the locals and that some services have been explained by the ward councillor. He needs information on the services of the district. He requests that his ward be taught risk management. He said that they don't get any services. information is not available	George Morake	Matlosana	31	06067516 86
	G Molaolwa	Maquassie Hills	10	06037235 89
	B J Bengula	Maquassie Hills	10	06395692 75
	Mahonko Jabu	Maquassie Hills	10	07177315 09

	N Mokoena	Maquassie Hills	10	07846439 62
Promote good governance. The District should advertise their services on radio and newspapers	Ntsikeziso Koloji	Matlosana	8	07225761 80
Ek georgia weet net niks wat aan gaan in onse municipality as daar eenige its is wat ons as gemeenskap moet weet smear onse mennse dit altyd toe dit is all wats ek kan se. ek vra ook werk	Georgia Hills	JB Marks	13	06115574 2
No jobs created for us, lack of transport dust and water drip. Full of rubbish on our side. I think only one town. They must treat us like one district and get all services. The mode of communications is unused by the people.	Twaedi Ishmae	JB Marks	29	06552741 71
they don't know how SMMEs were given which were assisted as there was no information given.				
	MK Montsho	JB Marks	27	06031821 92
she doesn't know how many SMME were assisted	maserame	JB Marks	1	08296094 78
	Betty Motshwaedi	JB Marks	1	06344188 88
The municipality is not doing well particularly in Maquassie hills. She doesn't know of the services provided by the district however she knows about the financial assistance even though no one from their ward received the assistance.	K Leshomo	Maquassie Hills	8	07879679 20
	Thabiso Moremi	Maquassie Hills	8	07271417 79
DRKKDM must ensure that all service delivery issues are addressed job creation and skills development programs are in place by the speaker's office. The bursaries should be advertised on social media. He only has seen local municipality reports in community meetings not the district ones.	M Masire	Maquassie Hills	8	07897511 76
I have never seen the District working at our ward	Shimanyana Seiphetlo	Maquassie Hills	8	07847554 30
the District is operating inside we don't see any progress	Tumelo august Kupong	Maquassie Hills	8	07618090 50

they should work hand in hand with the locals so that the community may know things that are happening	Nthabisenf Molemo	JB Marks	19	07612078 76
It doesn't function the way it is supposed to function. No SMME has been assisted in my ward. He doesn't know of the services provide	Thabiso Mampe	JB Marks	19	06808268 34
They don't share information with the community. They are not informed of the services provided. There is lack of communication	Joyce Rabase	JB Marks	14	08388330 25
The youth must be prioritised, SMMEs must be boasted and the municipality must avail information especially about jobs, bursaries and must be fair. There is a lot of nepotism the information doesn't reach the people. The municipality doesn't do enough to inform the people especially the poor. there have been services delivered but very few. She hasn't reached the library must is sure that those who can have seen the information in the library	Katlego Moleko	JB Marks	14	06306098 36
The DRKKDM must always be working on time so that they can get their officials and house in order. He hasn't attended a municipal meeting before and the district has not visited JB marks for services. The SMMEs are only assisted by the local LED only. The district is supposed to assist the local and the local the people. he never heard of jobs created by the districts. many of the schools in our district were financed. the people lack responsibility he has heard of the Agency on the local radio station Aganang.	Amos Nkotsi	JB Marks	14	06079951 23
	Israel OJ	DRKK	29	06021710 7
	A Mvemve	JB Marks	29	08181213 59
We need help about our small business to grow	Thabiso Nakedi	JB Marks	16	07618380 80
	Xolani mgwazi	JB Marks	16	08129735 35
	Botshelo Moselane	Matlosana	11	07604351 83

	Bushy Khovozi	JB Marks	16	08394001 76
Health inspections were done especially in spaza shops. As per the audit report of the AG the district is on the right track				
for now, it still sucks maybe there will be some changes in the future. There is no information and doesn't know where to access it and is not aware of the services provided.	Mabatho Mpshe	DRKK	10	07352734 99
he thinks that DRKKDM is corrupt but there is a room for improvement if the people are held accountable. The information doesn't reach the people on time. Most of the SMMEs are struggling to get funding from DE and have never heard of the DED creating jobs. not many students get assisted with the financial assistance. he knows of a few familied getting assistance from the speaker's office. he believes that the awareness campaigns should be made more visible. some of the employees forget them outside	Xaba Tshidiso	JB Marks	8	06031656 51
	Sello Madondo	JB Marks	12	06614773 17
they must take part in communities because the communities are the ones who voted for them to be where they are. They must take people seriously	Teboho Letsheleha	JB Marks	12	07321270 25
	Edward Tlale	JB Marks	8	07217839 44
	sehume Molebogeng	JB Marks	11	07195866 05
Data and libraries are far from home. Services not clearly known to societies. What are the core functions and support to small municipalities? When and how we visit is critical	Babaile Seleheso	Maquassie Hills	11	06184234 48
the District should work with ward committees so that the community should get information. If they can give the information to the war committees, they will take it to the communities.	Mosidi Diba	DRKK	10	08356886 36

he thinks that most of the jobs are created with favours and the district does not often go to communities for information. Only 2 SMMEs have been assisted and he also need help.	Kenneth Mfelang	Matlosana	6	07892432 67
	Sizakele Nhlapo		30	
they should be more open to the public. There were no environmental campaigns in his area. he is aware of the financial assistance but said that the people that need it don't get it. He said that he didn't even know that there was an Agency in the District.	Madingaan	JB Marks	11	07345855 78
	Panyo Molebatsi	JB Marks	6	07831389 36
	Jacoline Modise	JB Marks	6	08396855 71
he is aware of the cleaning campaign. They offer bursaries	George Kelemba	JB Marks	9	07371777 49
my wish is that the information can follow easily from the municipality and the people and didn't know that they can access the documents at the nearest library.	Ntebogeng Selehelo	JB Marks	9	06356918 09
they must continue to the people and check with the municipality if the job is done	Kgotso Mafisa	JB Marks	9	08365821 47
they don't do better when it comes to service delivery and community service, they are lacking in those	Daniel Motlhoiwa	JB Marks	9	07471237 31
	Kgomotso	JB Marks	11	06737286 79
	Bonolo Makala	JB Marks	2	"0789577 832
	Goitsewang	JB Marks	20	"0785102 216
	Mosiane	Matlosana	6	"0604711 640
	Maureen	JB Marks	13	"0739939 902
	Gazelle Maquda	JB Marks	21	" 06855309 67
	Jacob	Matlosana	12	"0836801 962
No because she stated that she doesn't know everything that happens in the community	Refilwe	Matlosana	13	"0786334 485

The information is provided at our community.				
The District make sure that people are fully satisfied and local municipality is to make sure the community is saved				
She is not aware of the SMME's				
Stated that the youth is informed when they are jobs advertised.				
Stated that she is fully aware of the health inspections because most people that work under health make sure that our community is save				
Yes, am aware of any environment awareness campaign but most of our youth is not working.				
I don't know any service provided by the District municipality				
Yes, the District is providing bursaries to needy children				
mentioned that she doesn't know any services provided by the speaker's office.				
Not aware of the services that are being provided at the District				
Dr KK District is making sure that people are satisfied with their needs.				
The access the reports in their community	Nomvula Hlatshwayo Matlosana		13	"0721756 98
Doesn't know any SMMESs				
Most of the youth is informed				
Stated that he is not aware of the services provided				
Dr KK District is making sure that people are satisfied with their needs.				
Indicated that they no information.	Zachaira	Matlosana	37	"0833743 497
The District must make that information is available to the community through media				
The District should work hard to improve on service delivery. Seobi Matsiri		Matlosana	11	"0767586 226
The District is doing a great job.	Grace Mokoto	Matlosana	11	"0836799 736
Stated that she has less acknowledge regarding the SMMES				

The District is out of control and it needs more young people on the offices.				
The financial assistance is reliable	Singxolo Mbekiwaya Matlosana		11	"0619859 955,
They are lack of communication				
The municipality is good but the issue is the people	Pogiso Motsholathebe Matlosana		2	"0624491 171
Services are provided but only a small portion Adam Machakela Matlosana			1	"0744968 523
They are so many procrastinations in the implementation regarding services and accountability.				
No campaign has been implemented.	Gontse	Matlosana	7	"0630950 390
	Xolile	Matlosana	10	"0664246 414
The leaders of the community don't share information with the community.	Angel Botha	JB Maks		"0749009 022
Not aware of the job created				
	Kgomotso Makwakwa	Maquassie Hills	3	N/A
				"
	Nompumelelo	Maquassie Hills	3	07316102 72
	Mathekiso Rampai Maquassie Hills		3	"0711478 695
	Keneilwe Thibile	Maquassie Hills	3	2
	Rose Seleke	Maquassie Hills	3	"0839554 789
The municipality is not providing any information to the community	Seloane	Matlosana	11	"0825925 854
	Elias Gaolebe	Matlosana	8	"0647321 278
	Morapedi	Matlosana	6	N/A
	Percy Makoba	JB Marks	19	"0835328 770
	Ipeleng Dire	Matlosana	2	"0632175 866
	Seipati Radebe	Matlosana	11	"0722342 5406
	Jam Mokgothu	Matlosana	2	"0655631 419
They should be transparency in the municipality	Segoje	Maquassie Hills		"0780484 910

They are showing favouritism				
The focus should be on the youth	Nicolas	Matlosana		"0623623 54
The district is doing well in the projects that collapse after implementations.	Jabulani Bele Matlosana	Matlosana	16	"0817954 04
The issue of fire fighters must be on township	Tebogo	Matlosana	36	"0762373 183
The municipality must create permanent jobs				
The municipality must monitor the offices.				
The district does assist with experience				
Suggest that the district must assist qualified student with working experience				
Most people don't benefit from the district				
Th health inspection conducted is not enough				
Not all benefit from financial assistance				
The public is not informed well				
Community can't access all the information				
	Kgomotso	Matlosana	1	"0630830 867
	Tshepo Ntlihaeng	Matlosana	7	"0798603 189
	Rorisang	Matlosana	20	"0652607 341
	Malakela	Matlosana	36	"0728774 832
	Mosiwatlhaga	Matlosana	11	"0738088 810
District must create jobs for the youth	Matshepo Mokoena	Matlosana	11	"0738169 132
	Moloko	Matlosana	1	"0640221 404
Stated that he doesn't know the Economic Agency	Gaborone Mothibi	Maquassie hills	4	"0731224 876
The information is not visible				
Can't differentiate between local municipality and the district				
Hasn't seen any financial assistance				
No information regarding the youth				
No feedback is provided regarding services				

They are lack of service delivery and always the community is put last because of personal preference				
No access of the annual report lack of information	Tumelo Mamogwa	Maquassie hills	4	"0656822 09
No campaigns in this area				
Lack of accountability in the municipality				
No access to information				
No campaign has been implemented.	Malatsi Jonas	Maquassie hills	4	"0605842 194
No copies of the annual report				
No information regarding the youth				
Bursaries are provided				
The municipality should do more awareness and roadshows about its functions and duties	Kgosiemang	Matlosana	24	07196918 93
Lack of information in the library. No information provided				
	Margart	JB Marks	14	"0635042 381
The district should involve the ward councillors to provide information to the community because they are the ones who do ground work				
Lack of accountability in the municipality	Jack Moriti	Matlosana	10	"0670518 925
They are too much favouritism and sarcasm.	Palesa	Matlosana	10	"0767767 397
They are no batho pele principle	Qwemeshe	Matlosana	24	"0787101 710
They should improve on communication, advertisement of information				
Very happy about the services provided by the district municipality	Kedisaletse Malahle	Matlosana	36	"0729858 533
They give 100 percent when it comes to services and they should keep it up				
No access to information	Rampou	Matlosana	20	"0769593 389
No access to information	Comfort Seduku	Matlosana	20	"0847884 525

PUBLIC COMMENTS ON THE ANNUAL REPORT

1. Opening and Welcome

The Chairperson opened the meeting by asking Pastor Prince Boqo from the CRC (Christian Revival Church) to pray.

2. Introduction

The Chairperson introduced the members of the committee (MPAC), all councillors and officials and referred to the public as guests of honour as the meeting is meant to inform them of the Annual report and to receive their valued inputs in to the report. All members off different local municipality were asked to raise their hands to show their presence in the meeting and by so doing their presence were acknowledged. The chairperson emphasized that all have to sign the attendance register and observe the covid19 protocols.

3. Purpose of the meeting

The Chairperson explained that the purpose of the meeting is that all members of the public from the different local municipalities within the District may make representations and or make inputs on the Annual Reports of both the DR Kenneth Kaunda District Municipality and the DR Kenneth Kaunda Economic Agency. The Chairperson outlined that according to the MFMA within 7 months the Executive Mayor must table the Annual Report and if the executive mayor does not table the report, he or she must write to Council, the MEC for COGTA and the AG to explain why the report not tabled on time. After the tabling of the Annual Report, it is therefore referred to MPAC for conducting oversight. The process of Oversight has to involve the public so that they may also make inputs on the contents of the Annual Report.

The Chairperson further indicated that all local municipalities under DRKKDM have their own Whips, Speakers, Mayors and MPACs hence the public should note that the meeting was for the DRKKDM matters and that the locals should hold their MPAC public participation to address the local Annual Reports. The Chairperson mentioned that one of MPAC's duty is to hold the executive and administration accountable to check how the public funds have been utilised for the financial year under review.

Welcome, attendance and apologies by Cllr Nqosana (the Speaker of Council)

The Speaker thanked the Pastor who gave a word from the Lord our God. He also indicated that politicians hardly pray or appreciate God for what He is doing for them as their Protector and Saviour. He thanked leadership and public for their attendance to the MPAC public participation. The Speaker indicated that he is going to do welcome address since the chairperson already acknowledged those in attendance. The Speaker said that nothing about the public can be done

without the public meaning that the public must be part of the decision of Council. He mentioned one of the key principles of democracy as consultation and emphasised that the consultation is very important as anything that will start without involving community will be waste of time in the Council. All processes that must involve the community, the community will be called to participate by his office. He welcomed all and indicated that whatever happened in the District is not a secret and must be known by public hence the meeting was called. Everything is in the "pepenene" as he joked. He encouraged the members of the public to fully participate without any fear. He thanked everyone for their presence

The Executive Mayor

Thanked leaders (all Councillors) Acting Municipal Manager and her team, local Councillors and the public as people who gave them the mandate they have to implement. The Executive Mayor presented the 2020/2021 achievements according to the Annual Report with emphasis on how the municipality performed. Below are the highlights

- She indicated that the municipality is 100% depended on grants and there is no other source of income, they depend on the provincial and National Government to give them grants.
- DR Kenneth Kaunda District was amongst few Districts that adds to the GDP through the mining sector.
- District promised to fulfil 54 KPIs, and managed only 43 of the KPIs and 21 KPIs are still outstanding.
- She indicated that the district has six key performance areas which are: -
 - ✓ Basic and infrastructure development, were only 5 were achieved.
 - ✓ Municipal infrastructure has 9 KPI only 6 achieved and 3 not achieved.
 - ✓ Economic development 5 areas only achieved 2 and 3 not achieved.
 - ✓ Financial viability 7 key performance achieved 6 only and 1 is outstanding

Summary

3 critical causes for non-performance.

- ❖ Disruption brought by covid 19 people were not meeting,
- ❖ Readiness of community was not 100%

- ❖ Vaccinating ensure that people manage/accept to leave with the virus (covid 19).

Annual reports Presentations

The MPAC during the public meeting makes the public aware of the report and reports on the Oversight process already undertaken. During the one-on-one interviews with the executive and management the committee then asked more questions which also considers the public views.

MPAC members were tabled/ presented the report as follows:

Name of a person	Department
Cllr Jordaan	Community services
Cllr Sesana	Corporate Services Asked why was there still OPEX written instead of the actual budget and actual expenditure. Why amounts not provided with figures and the source of funding as this was what was not required?
Cllr Motlhoiwa	Economic Development and Tourism He asked the question of if there is value for money for the employed CBPs and EPWPs and if there were projects implemented through them which are tangible?
Cllr Mosholi	Municipal Finance
Cllr Hatting	Office of the Executive Mayor; The Speaker and Internal Audit He asked why where the policy not workshopped as planned?
Cllr Rantekane	Promoting good governance
Cllr Jonas	Disaster Risk Management
Cllr Mangesi (MPAC Chairperson)	Economic Agency

	<p>Has received the worst audit opinion which is a Disclaimer and there was no performance done as the Agency was not operational and Council has resolved to close the Agency.</p>
<p>The Chairperson requested the public to ask relevant questions and encouraged them to feel free to ask questions according to the presentation. The Chairperson indicated that the office of Auditor General (AG) was not present even though they were invited. He welcomed COGTA for their presence and introduced Ms Masego Obotseng (assistant Director) and Ms Masego Tsubisi (Senior Admin) from COGTA.</p> <p>The Chairperson further mentioned that DRKKDM obtain unqualified audit opinion with matters of emphasis, and indicated that there are matters that need to be dealt with in the report so that the municipality can move to clean audit.</p> <p>The Chairperson further outline all the levels of AG outcome. e.g., clean audit as an unqualified; unqualified with matter of emphasis; qualified; disclaimer and adverse.</p>	
<p>Questions and clarity/ comments</p>	<p>EXCO and management were given a chance to answer the public questions. The Executive Mayor delegated management to respond and indicated that EXCO will come in at the end.</p> <p>The Acting Municipal Manager greeted the leadership; members of the community and observed all protocol and further indicated that she will try to respond to all questions and she will ask management to give clarity on some of the questions when needed.</p>
<p>Questions</p>	<p>Answers</p>
<p>1. Mr Jabu Mbele – Matlosana ward 16</p> <ul style="list-style-type: none"> • Appreciate process of making executive accountable, and indicated that the terminology used is not easy for people who are not educated. He said that it is difficult as 	<p>Money that does not utilised properly the way they supposed to be utilised. Yearly the register is submitted and money that need to be retrieved are retrieved or if not spent money properly the register will go up.</p>

<p>number says a lot than percentages put in the report.</p> <ul style="list-style-type: none"> • KPI – Socio economic development, 2019/20; 2020/21 did not achieve, he wanted to know what was the consequence imposed on none achieved performance. • Economic Agency got a disclaimer, it is bad as they cannot account what the money was used for as there was no report /receipts to proof expenditures. • Internal audit did well, got green, but it is not good for internal audit do well alone, and internal audit can do its job by assisting other departments to also improve on their performance. • The District is doing well but it is not good as there are potholes all over the District. 	<p>Post Audit Action Plan (PAAP) where all items which the District were qualified on are planned so that they may be addressed is done and implemented by management.</p> <p>Economic Agency: The Agency got disclaimer because council took a decision to disestablish the Agency, the process was under way as there is no budget for it.</p> <ul style="list-style-type: none"> ▪ Internal Audit: have shared service with Maquassie as they have no skills, the district assisted them through internal audit. ▪ Since the Agency is no longer in the existence, the focus will be on Maquassie hills local Municipality and there is a head of internal audit that came up with the changes.
<ul style="list-style-type: none"> • Mr Simon Tebogo Mosime – Matlosana ward 4 • Bursary applications closed very soon and there are youth who need to go to universities and colleges but they received the results late. When bursaries applications are looked at those who received results late must be considered. • Not sure about how the selection process of the bursary's beneficiaries are done but they depend on MPAC; Troika and Councillors to ensure that the youth are supported and the 	<p>Bursaries:</p> <ul style="list-style-type: none"> ▪ Bursaries are done through the Executive Mayor by the political office in the office and the management only ensures that the administration side of the financial assistance are in place. The Executive Mayor will tell how much she wants and admin will process. ▪ Numbers of student assisted needed as the percentage does not give all figures.

<p>community at large get assistance from the District.</p>	<ul style="list-style-type: none"> ▪ Next time figures will reflect. ▪ Many students have been assisted from OEM.
<p>2. JB Marks – Want to know why stadiums; Parks are so dirty and not well maintained while there are EPWP that are employed to do the job.</p>	<p>The EPWP are employed by the District while others are from the Locals and they will enhance monitoring on the EPWP work</p>
<p>3. Zande ward 36 – not assisted by the security, when assistance is needed every time, they beat her.</p>	<p>Will meet with MPAC Chair after the meeting.</p>
<p>4. Matlosana ward 08</p> <ul style="list-style-type: none"> • Observed that previously MPACs were toothless and hope the current MPACs will work harder for the public. ▪ Want to know how far is management on achieving the targets that they did not achieve last year 	
<p>5. Budget</p> <ul style="list-style-type: none"> • Having understanding that the district is assisting youth with bursaries but want to plea with the district that they must focus on visiting the townships/ communities by trying to expose kids that are talented by developing them at young age not necessarily giving them money. • When tenders go out the local people should be considered. 	<p>Youth: youth desk is in the Executive Mayor's office to be started and the Executive Mayor will elaborate more on the matter.</p>

<ul style="list-style-type: none"> • Visits townships, farms and villages to check the capable youth who can be developed. • There must be monitoring on EPWP. • When job opportunities arise, the poor families must be considered. • Clusters need to be combined e.g., police and fire fighters. 	
<p>6. Seipati – Matlosana ward 11</p> <ul style="list-style-type: none"> • The renovations at Disaster centre project not completed but monies spent, she needed to follow on how many cases has been opened for those wasted resources. • MPAC to check those companies who get businesses alone while others never receive any work in the municipality. • No explanation on the budget/ no amount reflecting on how much have been spent. Next time need to see the amount reflecting not OPEX. 	<ul style="list-style-type: none"> • Disaster project: the whole project was to make or to create more offices to observe covid 19 protocol. • Engaged technical services as the place is under corporate services to create more space for employees' environmental practitioners. • Tender was appointed and renovation was done, only few things still need to be budgeted for.
<p>7. Koketso Vincent ward –</p> <ul style="list-style-type: none"> • Why are people who have no capacity are employed on strategic positions. 	<p>Some questions that AMM did not answered she will submit to MPAC office. However, the MPAC never received those public responses to be included in the report as agreed at the meeting.</p>
<p>8. Katlego Moleko – JB Marks</p>	

<ul style="list-style-type: none"> • Want to know that are those who determine the budget of the District do they know the needs of public? • Municipality urged to invest on youth and recognise local people. 	
<p>9. Itumeleng JB Marks ward 29</p> <ul style="list-style-type: none"> • Money wasted on tenders which yielded nothing could have been used to patch the many potholes in the District these tenders are not assisting community. 	
<p>10. Kgosletsile JB Marks ward 16</p> <ul style="list-style-type: none"> ▪ Why not have local business forums that can identify local people to used by the District instead of buying the services of people coming from far. ▪ Monitoring by municipal health services for the products that they sell to consumers, are the good to be used by community needs to be improved. ▪ Place/ area where small consumers can utilise to sell fresh food needed as they are selling food at the areas that are not conducive and filthy. ▪ Water reticulation swimming pools needed for recreation 	
<p>11. Thabang - Ward19 -- JB Marks</p>	

<ul style="list-style-type: none"> ▪ RDP houses for the elderly needed since they applied 15 years ago but they did not get allocated a house yet. ▪ Encouraged by the Executive Mayor's speech, own observation is that district have vision as the Executive Mayor speaks. ▪ Suggestions: contract management system to be implemented, encouraged the Executive Mayor to formulate service level agreement (SLP) as lot of money is utilised there. 	
<p>12. Madondo – ward 12 – JB Marks</p> <ul style="list-style-type: none"> ▪ He said that he needs the leadership to help him by giving him a job as he has 8 kids and is unemployed. ▪ He said that they depend on current leadership to stop corruption. 	<ul style="list-style-type: none"> ▪ The Executive Mayor mandated Cllr Lesego Molapisi to ensure that a person who is having 8 family members and unemployed get assisted.
<p>13. Siphon – JB Marks ward 24</p> <ul style="list-style-type: none"> ▪ Concerned with potholes and elders are suffering as they need chairs on the queues at municipal rates offices. The youth need to be planned for to improve their livelihood. 	
<p>14. JB Marks ward 9</p> <ul style="list-style-type: none"> ▪ Project visits need to be verified to check whether the report provided is relevant. 	
<p>15. Mr Sehemu – Maquassie Hills ward 09</p> <ul style="list-style-type: none"> ▪ District is giving people tenders and they are doing incomplete jobs. The kids get hurt as they 	

<p>are playing in the uncovered excavations sites and fall in these open pits.</p> <ul style="list-style-type: none"> ▪ There are lot of trees in locations that need to be cut as criminals are utilising them to be their area of crime, District to intervene on the matter. ▪ Roads are not in good condition but councillors are doing nothing. 	
<p>16. Pastor - Matlosana</p> <ul style="list-style-type: none"> ▪ Skills audit needed as there are people who occupied high positions in the Council but have no relevant skills. ▪ Trees are all over as people are cutting them and throwing them in the no dumping sites as the municipalities are not making provisions for garden waste. Waste management is needed and those who are taking waste must do that work efficiently without fail. 	<p>Skills audit: people with no skills – DRKKDM apply policies to ensure that they employ capable people and they are continuously skilling/training employees.</p> <p>National Treasury put clear standards and in DRKKDM everybody complied in the BTO. The Municipality take compliance very seriously and if anyone have any suspicion can come and report to management so that it can be investigated.</p> <ul style="list-style-type: none"> ▪ Issues related to landfill site compliance is the core function of the District, and the District is not doing much as their budget constraints currently.
<p>Responses from the Executive Mayor</p>	
<ul style="list-style-type: none"> ▪ The Executive Mayor indicated that those who attended public participation session next time when imbizo called must be part of the meeting because the Executive Mayor will be unable to answer them properly because of there is no enough time and others want to leave as they stay far and it is late as time is going around 19h00. ▪ Role to be played by district as majority of questions raised are for locals. 	
<p>Vote of thanks: by Cllr Leslie – Single Whip DRKK</p>	
<ul style="list-style-type: none"> ▪ Cllr Leslie thanked the public for their well-behaved manner and the way they asked questions. 	

- He acknowledged that there is high rate of unemployment which is a serious problem facing the District.
- He applauded the MPAC for ensuring that EXCO and management account to public on how the public money have been used.
- He thanked the EXCO; MPAC; Cllrs; Management and; public for availing themselves to attend the meeting, he said that it showed that they really cared about how public money was spent and ensuring the acceleration of service delivery

Closure

The Chairperson thanked Pastor who opened the meeting with prayer and thanked all who were present to the meeting and officially closed the meeting.

Meeting adjourned at 18h53

The public were given the below questionnaire to fill out so that all may participate on the Oversight on the Annual Report. Since it was for the public, the performance was summarised according to their departments. The actual Annual Reports were put at all municipal offices in the District and public libraries. The chairperson of the committee went on air to invite public to go through the document and to also participate when the ward Councillors gave members the questionnaires to fill out at home when unable to attend the public participation event.

Purpose of this newsletter questionnaire to conduct Oversight on the Annual Report. In order for you as a member of the public to participate on holding the executive and administration accountable during the 2019/20 Oversight process on the Annual Report you can fill out the following questionnaire:

11. MFMA SECTION 32 REPORT

PURPOSE

The purpose of this report is to present MPAC report to Council on matters arising on the UIF&W register and the legal matters referred by the council for MPAC to further investigate.

BACKGROUND

The main aim of the investigation was to investigate the unauthorised, irregular, fruitless and wasteful expenditure according to the Section 32 of the Municipal Finance Management Act. The investigation used different method of investigation, namely interviews and through documentation review (Including AGSA report).

According to section 62 of MFMA states that the accounting officer of the Municipality is responsible for managing the financial administration of the Municipality and must for this purpose take all reasonable steps to ensure that unauthorised, irregular, fruitless and wasteful expenditure and other losses are prevented.

Based on Section 32 (2) of MFMA states that a Municipality must recover unauthorised, irregular, fruitless and wasteful expenditure from the person liable for the expenditure unless the expenditure:

- (a) In the case of unauthorised expenditure, is-
 - (i) Authorised in an adjustment budget or
 - (ii) Certified by the municipal council, after investigation by council committee, as irrecoverable and written off by the council
- (b) In case of irregular or fruitless and wasteful expenditure, is after investigation by a council committee, certified by the municipal council as irrecoverable and written off by the council.

The committee requested the UIF&W register and a report was given however the POE which goes with it was not given. The CEO was not present during the interviews to respond to the committee questions and he did not attend the public participation meeting to answer to the public questions also.

The attached annexure 'B' was the register which was submitted to the committee for investigation.

Site Inspections 01 March 2022

Economic Agency



Agency offices

MPAC Manager and

CFO Agency

Employee

MPAC Chairperson



Records keeping



Resources/tools of trade

Covid 19



Economic Agency offices

DISCUSSION

For the past five years the committee has been requesting a UIF&W register which is compliant to the MFMA and circular 68. However, the register would be either incomplete on the number of transactions or on information to be included per line item in the register as

per circular 68 e.g., person liable or reason for deviation which is detailed. The previous committee have made recommendations to Council stating that the register is incomplete. Every year a recommendation requesting information will be passed in Council but the register will come still incomplete.

Conclusion

The Oversight process started on the 1st of February 2022 after the noting of the Annual Report and the adopted Oversight Process was implemented.

12. ATTACHMENTS

- 12.2. Annexure A- All agendas related to Oversight process
- 12.1. Annexure B- All minutes related to Oversight process.
- 12.3. Annexure C- All attendance registers related to Oversight process
- 12.4. Annexure D- Publicity statement on the Annual Report
- 12.5. Annexure E- All invitations and adverts related to Oversight report
- 12.6. Annexure F- Management responses to MPAC questions

ANNEXURE A: ALL AGENDAS RELATED TO OVERSIGHT PROCESS



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: Notice and agenda Oversight 2022

Enq: MMPAC

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:

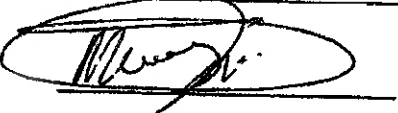
DATE: 23 March 2022

TIME: 08H30

VENUE: COMMITTEE ROOM

AGENDA

No	Item	Responsible Person
1	Opening, welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of The Agenda	All
4	Minutes of the previous meetings and matters arising	All
5	Items to be discussed > To finalize and adopt the report	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson


Name : Cllr M.I Mangesi
Designation : MPAC Chairperson
Date : 18/03/2022

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

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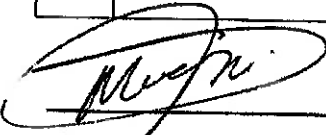
DATE: 18 March 2022

TIME: 08H30

VENUE: COUNCIL CHAMBER

AGENDA

No	Item	Responsible Person
1	Opening, welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of the Agenda	All
4	Items to be discussed > Unauthorised expenditure	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson


Name : Cllr M.I Mangesi
Designation : MPAC Chairperson
Date : 17/03/2022

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: Notice and agenda Oversight 2022

Enq: MMPAC

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:

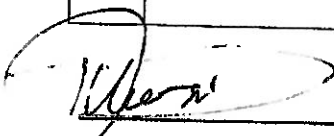
DATE: 17 March 2022

TIME: 08H30

VENUE: SINGLE WHIP BOARDROOM

AGENDA

No	Item	Responsible Person
1	Opening, welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of the Agenda	All
4	Items to be discussed > Unauthorised expenditure	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson


Name : Cllr M.I Mangesi
Designation : MPAC Chairperson
Date : 17/03/2022

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: Notice and agenda MPAC management interviews

Enq: Dr Brenda Roberts -Tebjane

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INTERVIEWS WITH THE EXECUTIVE; SPEAKER; SINGLE WHIP AND MANAGEMENT, OF THE DR KENNETH KAUNDA DISTRICT MUNICIPALITY TO HELD AS FOLLOWS:

DATE : 11th March 2022

TIME : 08H30

VENUE: COUNCIL CHAMBER

AGENDA

No	Item	Responsible Person
1	Opening and Welcome	District MPAC Chairperson
2	Circulation of the attendance register and apologies	All
3	Purpose of the interviews	District chairperson
4	Reading of the questions and answers	AMM and the Executive
5	Reading of the questions and answers	CEO
6	Follow up questions	Committee members
7	Discussion	All
8	Way Forward	District Chairperson
9	Closure	District Chairperson

Name : Cllr M.I. Mangesi
Designation : MPAC Chairperson
Date : 11/03/2022

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Notice and agenda MPAC management interviews

Eng: Dr Brenda Roberts-Tebejane

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE INTERVIEWS WITH THE EXECUTIVE; SPEAKER, SINGLE WHIP AND MANAGEMENT, OF THE DR KENNETH KAUNDA DISTRICT MUNICIPALITY TO BE HELD AS FOLLOWS:

DATE : 08TH MARCH 2022

TIME : 10H00

VENUE: COUNCIL CHAMBER

AGENDA

No	Item	Responsible Person
1	Opening and welcome	District MPAC Chairperson
2	Circulation of the attendance register and apologies	All
3	Purpose of the interviews	District Chairperson
4	Reading of the questions and answers	AMM and the Executive
5	Reading of the questions and answers	CEO
6	Follow up questions	Committee members
7	Discussions	All
8	Way Forward	District Chairperson
9	Closure	District Chairperson

Name : Cllr M. I. Mangesi

Designation : MPAC Chairperson

Date : 04/03/2022



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: Notice and agenda Oversight 2022

Enq: MMPAC

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:

DATE: 25 February 2022

TIME: 08H30

VENUE: COMMITTEE ROOM

AGENDA

No	Item	Responsible Person
1	Opening, welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of The Agenda	All
4	Site Inspection	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson

Cllr M.I Mangesi
MPAC Chairperson

DATE: 22/02/2022

O·T·S

OFFICE OF THE SPEAKER

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: mpac plenary meeting 23/02/2022

PLINARY MEETING ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) PUBLIC PARTICIPATION EVENT TO BE HELD ON THE 23RD FEBRUARY 2022 AT 09H00.

No	Item	Responsible Person	Date
1.	Opening and Welcome	The Manager MPAC	23/02/2022
2.	Purpose of the meeting	The Manager MPAC	23/02/2022
3.	Attendance and apologies		
4.	Items for discussion		
4.	a. Public participation event		
	b. Venue		
	c. Transport		
	d. Source of quotations		
	e. Council Vehicle		
	f. Questionnaires		
	g. Speech by EM		
	h. Closing remarks		
	i. Coverage of the event		



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
 Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: Notice and agenda Oversight 2022

Enq: MMPAC

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:

DATE: 22 February 2022

TIME: 10H00

VENUE: COMMITTEE ROOM

AGENDA

No	Item	Responsible Person
1	Opening, welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of The Agenda	All
4	Minutes of the Previous meeting and matters arising	All
5	1. Reading the Annual Report and writing management questions 2. Compilation of the Oversight Report 3. MFMA financial compliance report 4. Selection of the sites to be inspected 5. Write letters of invitation to management for interviews and site inspections	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson


 Cllr M Mangesi
 MPAC Chairperson

DATE:
17/02/2022

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Invite and agenda Oversight 2022

Enq: MMPAC

NOTICE IS HERBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:

DATE : 17 February 2022

TIME : 8H30

VENUE: Committee Room

AGENDA

No	Item	Responsible Person
1	Opening, Welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of The Agenda	All
4	Minutes of the Previous meeting and matters arising	
5	<ol style="list-style-type: none">1. Reading the Annual Report and writing management questions2. Compilation of the Oversight Report3. MFMA financial compliance reports (next meeting)4. Selection of sites to be inspected5. Write letters of invitation to management for interviews and site inspections	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson


Cllr M Mangesi
MPAC Chairperson

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: invite and agenda AG Brief 2022

Enq: MMPAC

NOTICE IS HERBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:

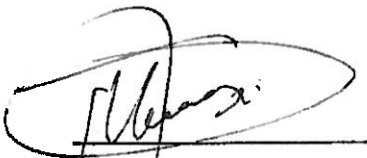
DATE : 15 February 2022

TIME : 10H00

VENUE: Single Whips Boardroom

AGENDA

No	Item	Responsible Person
1	Opening, Welcome and Purpose of the meeting	District Chairperson
2	Attendance and apologies	All
3	Adoption of The Agenda	All
4	2020/21 Audit Outcome briefing (DRKKDM & Agency)	AG
5	Discussions on the Audit Outcomes	All
6	Announcement	All
7	Way Forward	All
8	Closure	District Chairperson



Cllr M Mangesi
MPAC Chairperson

O·T·S
OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel+27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Notice and agenda MPAC 2022

Enquiries: Dr Brenda Roberts-Tebejane

NOTICE IS HEREBY GIVEN FOR THE DISTRICT MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING TO BE HELD AS FOLLOWS:


DATE : 03 February 2022

TIME : 10H00

VENUE: Committee Room

AGENDA

No	Item	Responsible Person
1	Opening and welcome	District Chairperson
2	Attendance and apologies	All
3	Adoption of the Agenda	All
4	Minutes of the previous meeting	All
5	Matters arising from the previous meeting	All
6	Oversight Process Plan and Oversight Concept Document	All
7	Announcements	All
8	Closure	District Chairperson


MPAC Chairperson: Cllr M Mangesi

Date: 01 FEBRUARY 2022

ANNEXURE "B"

ATTACHURE

9/2021 TELECOM	PLIER	RIN YEAR	DATE REPORTED TO MIM	DATE OF PAYMENT	Cheque	AMOUNT EXC VAT	AMOUNT INCL VAT	DESCRIPTION OF INCIDENT	TYPE OF PROHIBITED EXPENDITURE
TELECOM		2020/2021	2020/2021	01-07-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM		2020/2021	2020/2021	01-08-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM		2020/2021	2020/2021	01-09-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM		2020/2021	2020/2021	01-10-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

TELECOM	2020/2021	2020/2021	02-11-2020		1,626.51	R1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM	2020/2021	2020/2021	01-12-2020		1,626.51	R1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM	2020/2021	2020/2021	02-01-2021		1,884.49	R2,167.16	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM	2020/2021	2020/2021	01-02-2021		1,773.27	R2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TELECOM	2020/2021	2020/2021	01-03-2021		1,773.27	R2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

JOX TELECOM	2020/2021	2020/2021	2020/2021	01-04-2021	1,773.27	R 2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.	
OX TELECOM	2020/2021	2020/2021	2020/2021	03-05-2021	1,773.27	R 2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.	
XK TELECOM	2020/2021	2020/2021	2020/2021	01-06-2021	1,773.27	R 2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.	
							R 20,509.91	R 23,586.40	

INTUM INSURANCE	FIN YEAR	DATE REPORTED TO MIM	DATE OF PAYMENT	Cheque	AMOUNT EXC-VAT	AMOUNT INCL VAT	DESCRIPTION OF INCIDENT	TYPE OF PROHIBITED EXPENDITURE
PPUER	2020/2021							MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TUM INSURANCE	2020/2021	2020/2021	02-07-2020		3,858.44	R 4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

NTUM INSURANCE	2019/2020	2019/2020	03-08-2020	3,858.44	R 4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
NTUM INSURANCE	2020/2021	2020/2021	01-09-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
FTUM INSURANCE	2020/2021	2020/2021	01-10-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
ITUM INSURANCE	2020/2021	2020/2021	02-11-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TUM INSURANCE	2020/2021	2020/2021	01-12-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

NTUM INSURANCE	2020/2021	2020/2021	02-01-2021		3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
NTUM INSURANCE	2020/2021	2020/2021	01-02-2021		3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
NTUM INSURANCE	2020/2021	2020/2021	01-03-2021		3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TUM INSURANCE	2020/2021	2020/2021	01-04-2021		3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
TUM INSURANCE	2020/2021	2020/2021	03-05-2021		3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

FIN YEAR	DATE REPORTED TO MM	DATE OF PAYMENT	Cheque	AMOUNT EXC VAT	AMOUNT INCL VAT	DESCRIPTION OF INCIDENT	TYPE OF PROHIBITED EXPENDITURE
2020/2021	2020/2021	01-06-2021		3,858.44	R 4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
				R 46,301.32	R 53,246.52		
2020/2021	2020/2021	03/07/2020		499.37	R 574.28	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
2020/2021	2020/2021	04-09-2020		598.67	R 688.47	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
2020/2021	2020/2021	01-10-2020		402.90	R 463.33	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	20-01-2021	504.54	R 580.34	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	09-02-2021	1,033.27	R1,188.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	09-02-2021	458.96	R527.80	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	09-02-2021	617.85	R710.53	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	05-03-2021	458.96	R527.80	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

<p>MASONIC BUSINESS ITEMS</p>	<p>2020/2021</p>	<p>2020/2021</p>	<p>18-05-2021</p>	<p>458.96</p>	<p>R 527.80</p>	<p>Procurement made on the expired contract.</p>	<p>MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.</p>
<p>MASONIC BUSINESS ITEMS</p>	<p>2020/2021</p>	<p>2020/2021</p>	<p>04-06-2021</p>	<p>R 5,492.53</p>	<p>R 6,316.41</p>	<p>Procurement made on the expired contract.</p>	<p>MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.</p>

R 72,303.77

R 83,148.33

ANNEXURE B: ALL MINUTES RELATED TO OVERSIGHT PROCESS

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
 Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Minutes 23 March 2022

Enq. Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC HELD ON THE 23RD MARCH 2022 AT 09:30 COMMITTEE BOARDROOM-DR KKDM OFFICES

No	Item	Responsible Person	Date
1	Opening, welcome and purpose of the meeting	Chairperson	23/03/2022
	The Chairperson welcomed all members present and indicated that the purpose of the meeting is to finalise and adopt the oversight report.		
2	Attendance and apologies	All	23/03/2022
	The attendance register circulated and signed by all who attended the meeting.		
	PRESENT		
	Cllr M.I Mangesi –Chairperson		
	Cllr H.F.C Jordaan		
	Cllr S.L Jonas		
	Cllr Mokone		
	Cllr Motlhoiwa		
	Cllr Mosholi		
	Cllr Shuping		
	SUPPORT STAFF:		
	Ms. Roberts-Tebejane		
	Ms. Gaaname		

	<p>Ms Legote</p> <p>Apologies: Cllr L Rantekane Cllr C Hattingh Cllr S. Sesana Cllr I.T Meya</p>		
3.	Adoption of the agenda	All	23/03/2022
	<p>The agenda was adopted as is</p> <p>Cllr Jonas – moved Cllr Jordan – seconded</p>		
4.	AG briefing		
	<p>Question</p> <p>Recommendations of 43 issues – why so many recommendations, is management going to fulfil all the recommendations, what is AG intake on that?</p> <p>AG responses</p> <ul style="list-style-type: none"> ➤ Solution needed ➤ Management need to start somewhere and move slowly to the positive direction. ➤ Priorities should be given to crucial ones as be the first to be implemented. <p>Question</p> <p>From training of mSCOA is the municipality compliant, what is the AG opinion on that?</p> <p>AG response</p> <ul style="list-style-type: none"> ➤ mSCOA - municipalities still struggling ➤ AG is doing outmost best to ensure that the municipalities are compliant. 		
5.	<p>Items to be discussed</p> <ul style="list-style-type: none"> • Finalisation and adoption of the report 	All	23/03/2022

The draft oversight report flagged on the white board and the committee worked on it to beef it up and the highlights were as follows:

- The graphic designer asked to do the cover of the report as uniformity of the municipality.
- Reason the report is big is because of the unauthorised expenditure.
- Member's profiles will be given to graphic designer to modify them.
- Item to council done it from strategic document
- Committee recommendations will be aligned
- Recommendations to Council to adopt the oversight report; approves annual report.
- Register will keep on increasing on UIF&W.
- SCM policy need to be reviewed as soon as possible and the observer status form part of the policy as it will assist avoid manipulation.
- **SCM policy should have rotational observer status appointed by council. (Point to be tabled in council by committee).**
- Force policy to be implemented through monitoring
- mSCOA work stream
- What MPAC doing to monitor the implementation of council resolutions.
- Letters were written regarding the implementation of MPAC recommendations to MM but since Ms Leshupi left no responses received apart from seeing piece by piece being implemented.
- Those letters written to management copies will be given to the committee so that the follow up can be made.
- Letters will be given to incoming MM but copies still will be given to the committee.
- Committee raised that instability in the municipality created by acting/ acting for the position of MM.
- All MPAC recommendations must be line item in AFS in the system.
- Control mechanism for leave redemption should be done through policy.

	<ul style="list-style-type: none"> ➤ Letters are written that remind officials to take leave otherwise people will forfeit their days. ➤ Officials should be encouraged to take leave days. ➤ Employees are allowed to sell 8 days only. ➤ MPAC will be conducting the leave management ➤ In line with the function of municipality ➤ In future items will be categorised accordingly ➤ If contract is irregular, it must be taken to court. ➤ If AG indicated that the contract is irregular, MPAC must recommend that those contracts should be stopped immediately. ➤ Contracts should be named and shamed ➤ Call Centre; CCTV cameras & WIFI are all registration of section 32 & 36 and they should be reported. ➤ State of records in the municipality should be investigated, all people who are handling the financial records should undergo through due process/ investigation on missing files. ➤ Management must be written letter of reminding with the information / responses they indicated will be delivered in 7 days. ➤ All recommendations are in line with law. ➤ All service providers must rotate so that everyone can have fare chance. ➤ BTO & DED should train SMMEs through policy workshop. ➤ E-procurement must be introduced and must be part of SCM policy. ➤ Committee to write off only R24 million and the depreciation only. Overspending of R5 million, when committee like to write off should do project visits first. For employee related committee must wait for general ledger first. ➤ Committee is investigating recoverability (value for money) and financial misconduct board investigate who did it (deals with person), they discipline people. ➤ Service providers should read their contracts to check what is included in the contract (they must check SLA) ➤ When extend the scope, the SCM processes should be followed. 		
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- Previous year and current year resolutions should be linked so that committee can put them according to order of priorities.
- Marifa should be referred to forensic before 30 June 2022.
- If MPAC can want information from panel, the committee will receive clean audit (request the system of delegation by 30 June 2022.
- When do plans should be service delivery orientation
- Our planning is not service delivery orientated – directors must come up with tangible plans.
- What informing health practioners to burn good?
- All audited policies and bi-laws must be reviewed by 30 June 2022 and signed off so that they can be implemented.
- Municipal health services fine schedule and none compliance notice
- MPAC to do proper investigation on disaster centre
- MPAC to recommend to referred Disaster renovation to misconduct disciplinary board as there is no value for money and misconduct board investigate liable person as the contract was irregular appointed.

Economic Agency

- The Agency to assets register to be given to MPAC
- Agency staff were given a letter to report to parent municipality day but they failed.
- The Agency staff are no productive.
- They were not assisting on the winding down of the agency.
- Committee was established but not finished the work to date council did not receive the report.
- MM was fired and settlement was paid to her due to winding down of the agency but there is no report.
- The Chairperson of winding down committee should give the Executive Mayor report within 7 days and the report must include financial implications.

EPWP

- Plan must be made to make EPWP effective

	<ul style="list-style-type: none"> ▪ Policy on how to utilise CBP & EPWP must be established and there must be proper monitoring and evaluation. ▪ There should be monthly report to council on CBPs and EPWPs. ▪ Policy/ plan and monitoring needed. <p>WI-FE and Call Centre assets are still there at Disaster building</p> <p>Power and functions of the municipality</p> <ul style="list-style-type: none"> ✓ Indigent register needed ✓ No increment on equitable share due to not concentrating on the core functions of the municipality. ✓ Mandate to MPAC to make objective decision not mandate from political parties. ✓ There are many things to be done that can assist the poor. ✓ The writing off of the R24 million must be done before 30 June 2022. 		
	<p>Adoption of the report</p> <p>Report was adopted Cllr Mokone - moved Cllr Motlhoiwa - seconded</p>		
6	<p>Announcement</p> <p>Cllr Ofentse Moses Mogale passed on 22/03/2022, Memorial service – 24/03/2022; 14h00, Auditorium Hall, City of Matlosana Burial – 26/03/2022, 07h30; Auditorium Hall</p>		
7.	<p>Way forward</p>		
8.	<p>Closure</p> <p>The Chairperson thanked who attended the meeting and declared the meeting officially closed at 14h05.</p>		

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OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Minutes March 2022

Eng: Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) HELD ON THE 18th MARCH 2022 AT COUNCIL CHAMBER- 08H30

No	Item	Responsible Person	Date
1	<p>Opening, Welcome and Purpose of the meeting</p> <p>The Chairperson opened the meeting and requested the members to introduce themselves followed by the admin office and lastly the AG. The chairperson welcomed all members present and officially declared the meeting opened and stated that the purpose of the meeting is Unauthorised expenditure a continuation of the previous meeting were the CFO, Acting MM, MMC of finance and the</p>	Chairperson	18/03/2022
2	<p>Attendance register and apologies</p> <p>PRESENT:</p> <p>Cllr. Mangesi –Chairperson Cllr. Jordaan Cllr. Jonas Cllr. Rantekane arrived late Cllr. Mosholi arrived late Mr Bongumusa Mdletshe- AG</p> <p>SUPPORT STAFF:</p> <p>Ms. Roberts-Tebejane</p>	All	18/03/2022

	<p>Ms. Gaaname Ms Legote</p> <p>Apologies: Cllr. Motlhoiwa- Attending wards councillors meeting. Cllr Mangesi- To be excused at 09:30 to attend Council meeting in matlosana Cllr Jonas- To be excused at 09:30 to attend Council meeting in matlosana Cllr Jordaan- To be excused around 10:00 having other commitments.</p> <p>Absent Cllr Shuping Cllr Meya Cllr Sesana Cllr Hattingh Cllr Mokone</p>		
3	Working Session	All	18/03/2022
	<p>The members were not forming a quorum therefore the meeting continued as a working session.</p> <p>The chairperson also indicated that he will leave early with Cllr Jonas to attend Council meeting in Matlosana.</p>		
4	Unauthorised Expenditure	All	18/03/2022
	<p>The chairperson handed over to the manager to take the members though the documents.</p> <ul style="list-style-type: none"> ➤ The manager indicated that the vote is identified as a department not as a line item. ➤ AG wanted clarity regarding why it was noted like that. ➤ AG suggested that the item and their vote should be shown regarding their department and their POEs should be provided. ➤ The AG also noted/stated that condone or write off should be in line with compliance. ➤ Controls were put in place to avoid unauthorised expenditure and the office requested the report that shows that consequence management was applied. 		

	AFS 2017/18 <ul style="list-style-type: none"> ➤ There was overspending on salaries ➤ Where are other line items of spending? ➤ The CFO should go and correct the overspending and do proper auditing rather than writing off. Table A10 <ul style="list-style-type: none"> ➤ They are no POEs regarding the employee related cost. ➤ More clarity on what is meant by employee benefits. ➤ How did the municipality acquire such interest? ➤ Was the list of employees provided regarding the benefits? 		
5	Way forward		
	To write a letter to management requesting the financial report of the previous financial years and their general ledgers.	All	18/03/2022
6	Closure		
	The working session argued at 11:00	MPAC Manager	18/03/2022

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OFFICE OF THE SPEAKER



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Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) INTERVIEWS WITH THE EXECUTIVE AND MANAGEMENT HELD ON THE 11th MARCH 2022 AT 08H30 IN THE COUNCIL CHAMBER - DRKKDM OFFICES

No.	Item	Responsible person	Date
1.	Opening and welcome		
	The Chairperson opened the meeting by welcoming all who attended the meeting; the chairperson announced /requested the officials to use the agenda of the previous meeting. Thereafter the chairperson declared the meeting officially opened.	The District Chairperson	11/03/2022
2.	Apologies and attendance register	All	11/03/2022
	The attendance register circulated and signed by all who attended the meeting. PRESENT Cllr M.I Mangesi- MPAC Chairperson Cllr L. Motlhoiwa Cllr S. Sesana Cllr L. Rantekane Cllr. Jonas Cllr C. Hattigh		

	<p>Cllr Jordaan Cllr Mokone Cllr Mosholi</p> <p>EXECUTIVE Acting EM Cllr T.R Mampe MMC Cllr M.W Makgate MMC Cllr L.G Molapisi MMC Cllr O.R Thabanchu MMC Cllr D.M Matsapola</p> <p>MANAGEMENT Acting MM S. Abrams Mr L Steenkamp Mr Metswamere Mr Tshukudu Mr Motepe Mr Baloyi Mr V Boqu</p> <p>SUPPORT STAFF: Ms. Roberts-Tebejane Ms. Gaaname Ms Legote</p> <p>APOLOGIES EM Cllr N.J Num had a meeting to attend to in Maquassie Hills Speaker X.C Nxozana attending a meeting in Mafikeng together with the single whip Single whip S.J Lesie MMC Z.I Mphafudi- had a meeting to attend to in Maquassie Hills Cllr Jonas – noted that he would like to be excused by 13h00</p> <p>ABSENT Cllr Meya Cllr Shuping</p>		
3.	Purpose of the interview	MPAC Chairperson	11/03/2022

	The Chairperson outlined the purpose of the interviews by indicating that MPAC as a committee of Council is doing the interviews on the 2020/21 oversight on the Annual Report. The chairperson indicated that it is a continuation from the 08 march 2022.		
4.	Reading of questions and answers	AMM and the Executive	11/03/2022
	Questions and answers were read and clarities made were as follows:		
Questions/Statement		Answers	
Q. How does the municipality measure the impact of mSCOA procurement model		In terms of section 71a cash flow model system is used in order to comply with mSCOA	
Q. Cllr hattigh- The management must prove that the municipality is mSCOA complied as the management did provide the committee with sufficient information.		Management to provide the committee with proof within 7 working days.	
Q. Cllr Sesana- What is the system employed in order to check the mSCOA compliance.		AMM- The system on its own It's an ongoing process. Sections 71 are also used as a system even though they are not complained. The AMM also indicated that the municipality has improved since they introduced the mSCOA system in terms of section 71.	
		mSCOA on its own It's a big issue and the training regarding mSCOA is not provided by the municipality the training is provided by the National Treasury.	
Q. Cllr Sesana- Clarity on who takes full responsibility in terms of checking whether the municipality is mSCOA compliant regarding that the document provided / presented towards the MPAC committee was signed.		AMM/ AEM- The EM takes full responsibility in terms of the documents provided/presented towards the committee.	
Q. MMC T.R Mampe noted that some questions asked by the committee are in a way that the committee is over exercising its powers/ are derived from the main purpose of the interviews.		Cllr Sesana- noted that section 79 regarding the MPAC terms of reference state clearly that the MPAC is entitled to ask or request any information regarding the municipality.	

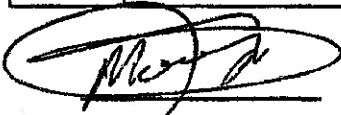
Q. Please provide the committee with the performance agreement of MM, AMM, Senior Managers for the year under review and please attach the assessment report for each.	The performance assessment were attached on Annexure b and c.
Q. Please provide the declaration of interest of the staff in the SCM Unit.	AMM the declaration of interest don't form part of finance.
Q. Documents are attached but only one is not provided why is that the case	AMM declarations are done on yearly basis.
Q. Cllr Motlhoiwa regards that declaration of interest on its own is not enough and rating should be considered.	AMM it's a process, screening is done then interviews are conducted after
Q. The existing security contracts does not include riots. Follow up in terms of how do they check if they are charged correctly or not.	AMM- the provision is not included in the tender costs. And is not included because the municipality is trying to reduce costs. AMM- They charges the municipality according to the terms they indicated in the tender documents.
Q. page 54 Cllr Motlhiwa question 16 is not fully answered kindly confirm the disciplinary criminals process against those members of the bit evaluation committee in terms of municipal regulation on financial misconduct procedures and criminal proceedings to failure to direct and verify the injuries made if not why so to the progress to date.	The answer state that the money spend could only be able to respond once all the processes are concluded. Regulation 32 indicates that is not the municipality that appoints the service provider. The report is from the misconduct board.
Q. Has the municipality discharge all its MFMA and MSA obligation in relation to risk management?	Yes the municipality did discharge the MFMA and MSA. Annexure E
Q. Cllr Motlholwa Provide evidence of the risk management.	AMM to be provided at the later stage.
Q. Cllr Mangesi why is the UIF&W increasing when they is risk management?	AMM the UIF&W is increasing due to some challenges which some of them can't be controlled.
Q. Cllr Hattignh what is misconduct board really investigating? A report should be provided indicating their case number.	AMM the Investigations are done by the accounting officer.

Q. Is there a risk register in place?	AMM Yes the updated with new risk and is attached, a portion of how the risk are managed is also included.
Q. Are risk mitigation plans in place to deal with the key risks within the municipality?	Yes.
Q. Do the performance agreement of managers incorporate risk management and performance indicators as criteria for performance assessment?	Yes. Check page 2
Q. Who maintains and update the systems of risk management within the municipality?	AMM is the responsibility of the chief risk officer.
Q. Are the internal controls regularly monitored and updated?	Yes, Annexure I and G.
Q. Cllr Hattigh is they a term of contract? And provide the timeline.	AMM –Yes there is. MMC –The timeline is two months.
Q. What is the status of the financial management capacity maturity model assessment and how has the area of gaps been addressed?	AMM Annual report was used as a guideline.
Q. MMC Thabancho requested question 11 to be clarified /explained.	Cllr Sesana explained that it is the everyday management of the municipality.
Q. What was the status of progress made in addressing all audit findings and was the AG management report used to compile the PAAP? If not why?	Yes AG was used to compile the PAAP, Annexure a.
Q. Cllr Sesana requested a presentation regarding annexure A.	AMM requested the CFO to clarify further.
Q. 13 Cllr Sesana how many were responded to regarding the performance agreement?	AMM- No number is attached in terms of performance agreement.
Q. Are these monitored by internal audit and audit committee and what is their assessment of progress?	AMM- PAAP and AG report Yes they are.
Q. Material misstatements found in the AFS renders the consultancy fees paid fruitless.	The total fees are determined by the AG. The municipality to engage with the AG.

<p>What plans are put in place to ensure that value for money is obtained from the AFS consultants? Please provide proof of reviews done before the submission of the AFS. What was the amount charged by the AG for allowing adjustments to correct misstatements in the AFSs?</p>	
<p>Q. Cllr Motlhoiwa What is the difference between external consultants and service provider?</p>	<p>AMM –They is no difference between the two the only difference is the term used, the AMM stated that it will be corrected in order to maintain consistency.</p>
<p>Q. Cllr Hattighn –Provide report of the process taken regarding the service provider.</p>	<p>Additional information of the panel will be provided to the committee within 7 working days.</p>
<p>Cllr Sesana suggested a 10 minutes break</p> <p>Cllr Hattighn – Mover Cllr Jonas- Seconder</p>	
<p>Q. 33 Cllr Jordaan – Why are the cases taking so long?</p>	
<p>Q. Why wasn't a charge laid against the MM for the fraud and corruption alleged in the forensic report?</p>	<ul style="list-style-type: none"> ➤ The report was in council last year as a C Item. And if a charge was laid it basically mean that it was also reported. ➤ AMM to gather information and to provide a report after 7 working days. ➤ AMM the municipality does have the report. Filing systems is a challenge as the AMM went to look for those reports in records but could not find those forensic reports.
<p>Q. page 7 Cllr Rantekane – What are the criteria followed in terms of the EPWP/ CWP?</p>	<p>AMM</p> <ul style="list-style-type: none"> ➤ The office of the Executive Mayor is the one who deal with the appointing of the EPWP/CWP. ➤ They are no advertisement regarding the community mobilization program. ➤ They are identified by the ward committees.
<p>Q. Supervision and monitoring of the EPWP.</p>	<p>AMM</p> <ul style="list-style-type: none"> ➤ They are different types of EPWP the supervisors are the ones who monitor their performance.

	<p>➤ They is no budget to maintain the program and they is only one supervisor employed and he/she monitors the whole program of the EPWP/CWP.</p>
Q. Cllr Mosholi- Are people with disability part of the EPWP and what is their total number?	AMM handed over to Mr Tshukudu to answer that question. Yes they are and only 2% is dedicated to people leaving with disabilities.
Q. page 7 Cllr Motlhoiwa has all staff signed performance agreements?	Check page 32.
Q. Renovations	AMM suggested that the matter should be dealt with in a manner that will be credible.
Q. Cllr Sesana indicated that the suggestion that was proposed is going to be a challenge to the committee as they have to compile a report.	MMC suggested that the procedure that that recommended of responding within 7 working days should be adhered to.
<p>Acknowledgement</p> <p>Cllr Motlhoiwa acknowledges the work of the work the Management, Executive and the MPAC committee as their work is not to police the municipality but to monitor/improve the performance of the municipality in all aspects and ensure that they is value for money and also to recommend to council.</p> <p>Cllr Mosholi applaud the AMM, EM and the MMCs and Management and stated that the committee must ensure accountability in the municipality.</p> <p>MMC applause the MPAC for working together with Executive, Management</p> <p>MMC Cllr matsapola acknowledges the work of MPAC and stated that the training provided by the municipality and the Executive, Management and the MPAC should work together.</p> <p>MMC Cllr Molapisi stated that the management as part of the administration will ensure that any information requested by the committee will be provided.</p> <p>Acting MM acknowledged the work of the Management, Executive and the MPAC committee and stated that regardless of the challenges she did encounter as the AMM she is great full for the support she received from management.</p> <p>Acting EM Cllr Mampe thanked the chairperson as the leader of the MPAC and thanked the committee of MPAC for their due diligence and the love for their municipality by working together. And stated that the goal is to ensure a better municipality to the best of its ability. He also acknowledged the work of the Management, Executive and the EM.</p>	

<p>Clr Mangesi MPAC Chairperson thanked all members of the Executive, Management and the members of the MPAC members and the administration office.</p>		
6	Announcement	11/03/2022
	<p>Announced that the MPAC committee to will be having a meeting on the 17/18 march 2022 to discuss the UIF&W and also extended the invitation to the CFO and Management. Also indicated that the CFO should provide the committee with information regarding the unauthorized expenditure.</p>	
7	Way Forward	11/03/2022
	<p>Committee raised the following</p> <ul style="list-style-type: none"> ➤ Management to provide the committee with outstanding/ requested information within 7 working days in order for them to go thought the information. 	
8	Closure	11/03/2022
	<p>The Chairperson thanked members of the committee for availing themselves and for the fruitful engagements that they held.</p> <p>He further thanked the executives, management, the MMCs and the administration for their presence in the interviews.</p> <p>He then declared the meeting officially closed at 13:00</p>	The MPAC Chairperson



Clr. M.I Mangesi

MPAC Chairperson

DATE: 11/03/2022

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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Ref: Minutes 08 March 2022

Eng: Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) INTERVIEWS WITH THE EXECUTIVE AND MANAGEMENT HELD ON THE 08 MARCH 2022 AT 10H00, COUNCIL CHAMBER

No	Item	Responsible Person	Date
1	Opening, Welcome	Chairperson	08/03/2022
	The Chairperson opened the meeting with a prayer by Cllr Jordaan. After a short prayer the Chairperson welcomed all who attended the meeting, the Chairperson further recognised The committee members; Executive team; Speaker and his team; Office of the Single Whip; management team and the support staff from his office. Afterwards the Chairperson then declared the meeting officially opened.		
2	Attendance register and apologies	All	17/02/2022
	The attendance register circulated and signed by all who attended the meeting and they introduced themselves according the protocol. PRESENT Cllr M.I Mangesi –Chairperson Cllr H.F.C Jordaan Cllr I.T Mokone		

	<p>Cllr C Hattingh Cllr L Motlhoiwa Cllr S.L Jonas Cllr M.R Mosholi Cllr L.K Shuping Cllr S. Sesana Cllr Rantekane</p> <p>SUPPORT STAFF:</p> <p>Ms. Roberts-Tebejane Ms. Gaaname Ms Legote</p> <p>Apologies: Cllr I.T Meya- sick Cllr Jonas - will be late Single Whip – will be late</p> <p>Executive - no apologies Speaker’s office – no apologies Single Whip – no apologies tendered Section 79 committee – no apologies and the Speaker indicated that they did not receive any written apologies from them. Management – no apologies</p> <p>The committee mentioned that since while the office of AMPC did not received any apology from section 79 committee, leave of absence of whoever must appear in the present of committee to show the importance of the meeting. Committee referred to the rules of order as it cannot just left out.</p>		
	<p>The purpose of the interviews</p>		
	<p>The Chairperson outlined the purpose of the interviews as the MPAC invited the Executive together with management to come and</p>		

	<p>account according for the public funds on the annual reports.</p> <p>The Chairperson further indicated that questions and answers will be let by the Acting Municipal Manager.</p>		
	<p>Concerns:</p> <ul style="list-style-type: none"> ➤ Committee raised the concern that they have received information very late, at 21h00 in the evening while they are sleeping, and there was a load shading and did not go through the files. ➤ Files are not sequential and there is missing information and there is no references. ➤ Committee further mentioned the importance of the meeting. ➤ Need to know what let the delays and want to find out when did the Executive Mayor received her package ➤ Acting MM to give answers. 		
	<p>Explanation from executive and management</p> <ul style="list-style-type: none"> ❖ The Executive Mayor explained that it is the executive that have to account to the committee. ❖ Recognition is that, the executive account to MPAC and management account to the executive and if there is anyone to be charged is the executive. ❖ The Executive Mayor indicated that she take the blame and she is not going to lie to the committee, she indicated that the questions were many and they underestimate the time. ❖ Only the Executive Mayor who received answers on time. 		

<ul style="list-style-type: none">❖ There is no summary on the questions and they are signed by the Executive Mayor.❖ The Executive Mayor indicated that committee is correct the answers came late and they took blame for that.❖ She further mentioned that they are having obligation, requested the interviews to be postponed and rearrange the files, put summary and signed.❖ The Executive Mayor requested to be given few days to rearrange or repackaging and referencing properly and do summary report signed by the Executive Mayor according to law on the files. <p>The Speaker:</p> <ul style="list-style-type: none">• The Speaker indicated that accountability needed, things must not be done for the sake of compliance.• Committee members did not do justice for the documents and there are human errors that need to be corrected and as a learning curve house should be given to order, need more few days so that everything can be prepared correctly and be orderly.• Need to do justice for every process so that they can do better for the whole process. <p>The Chairperson allowed members of the committee to say something about the request of the postponement of the interviews.</p>		
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	<ul style="list-style-type: none"> ▪ Cllr Sesana – indicated that once consider the plea from the Executive Mayor the time line given and cognisance was taken like the way the Executive Mayor admit/accept the blame. ▪ AG does not limit leadership, by extension it could be taken. ▪ Further indicated that people who appear before committee should dress properly as they dress when they attend council, committee should also respected. ▪ Committee need caucus (to be excused for 10 minutes). ▪ Information needed should accompany by new package ▪ New administration should lead by example. ▪ Time given should by expenditure and it should be noted as such. <p>Committee excused by the executive and management for 10 minutes and raised the following:</p> <ul style="list-style-type: none"> ✓ When the executive and management come back, must explain why the delay and who is responsible for work not done. ✓ Committee went straight to the point to save time of 10 minutes that they agreed upon. ✓ The executive and management were given enough time to organise themselves and they must be presentable when they appear before the committee. 		
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	<ul style="list-style-type: none"> ✓ Questions went out on the 22nd February 2022 and management given 7 days to respond, and 4 days was given to committee to go through the responses. ✓ Request should be in writing even though the Executive Mayor took a blame of the failure from the administration. ✓ Time is money committee cannot just come and go, regarded this as a wasteful expenditure as it involve cost. ✓ Overtime of the driver who drove during night and put his life in risk. ✓ The driver is not even permanently appointed full time for a period of 10 years. ✓ Committee agreed to continue with the interviews on the 10th March 2022 at 08h00 since the following week there will be a lot of meetings. ✓ One week needed to compile a document and 7 days for delivery of council agendas together with oversight report. ✓ Cllr Sesana will be having constituency meeting that is compulsory and need to consult with his principals and if not approve he will not be available. ✓ Dress code should be dressed in totality. 		
	<p>Re-joining of the meeting</p> <p>The Chairperson welcomed the executive and management again after a break of 10 minutes. The Chairperson further welcomed Cllr Jonas who indicated that he will be late, he further emphasis the issue of the dress code as discussed early on by mentioning that</p>		

when attending MPAC meeting people must address properly/ formal.

The Chairperson raised the following during the reconvening of the meeting:-

- Files for the members who reside in Potchefstroom were delivered at 21h00 and there was a load shading and members did not go through the file due to that and they were sleeping.
- The next meeting will take place on the 11th March 2022, 08h30.
- Booking of chamber from the Speaker done in the meeting.
- Request the apology and the postponement of the meeting be in writing.
- The driver who delivered files at night was not even employed fulltime and management are not afraid of litigation and labour not appointing driver full time.
- The Chairperson emphasis to management that MPAC office is open and if management need clarity can visited the office.

The Executive Mayor explained the delay by raising the following:

- The information were requested on time and there were the delay from the departments.
- Agreed to stick to the compliance and as MPAC Chair see that there are no documents, Chairperson supposed to postpone the meeting and the Executive Mayor did not lobby the Chairperson by not saying anything to the Chairperson. The Executive Mayor

further mentioned that the Chairperson supposed to use his discretion.

- The Executive Mayor mentioned the questions that cause the delay as follows:-

- Question 11; 15; 23 (2008 – 2015); 31-33 including page 5 on anti-corruption.

The Executive Mayor indicated that on the written letter what causes the delay based on the questions that are in the archives.

The Acting Municipal manager mentioned:-

- ❖ Thanks everyone and take responsibility of the delay and assured the Committee that they will receive quality information to show them how serious and sorry they are.

The Acting MM further raised the challenges that they have experienced as follows:-

- Management underestimated information needed as some need to look at archives and by so doing it causes the delay and struggling to access the information.
- The delay were from other department and issue of compliance was very important as they took committee very serious.
- Capacity – resources such as machines that need capacity to produce copies.
- Some questions gave the executive and management a tough time to answer.
- Acting MM requested the Committee to accept the sincerely apology from the executive and management.

	<p>The Executive Mayor raised the following:</p> <ul style="list-style-type: none"> ○ All members of the committee will receive their files the following day (09th March 2022) at 17h00 with summary signed by the Executive Mayor. ○ Some of the questions caused the delay. <p>Committee raised the following:</p> <ul style="list-style-type: none"> ▪ The questions were sent on the 22/02/2022 but nobody write a letter to the committee to request the extension. ▪ Request for extension has been accepted/ granted and the lengthy explanation will provoke the members to ask more questions. ▪ Committee requested management to stick on time as the Executive Mayor indicated that they will be having enough time to go through the files. ▪ Enough information on the project in disaster department needed. 		
	<p>Announcement</p> <ul style="list-style-type: none"> ▪ Public participation will take place on the 10th March 2022, Banquet Hall, City of Matlosana at 15h00 to 18h00. <p>The Chairperson outline the responsibilities of the different offices during public participation as follows:</p> <ul style="list-style-type: none"> ➤ The Executive Mayor – will outline the current state of the municipality ➤ The Speaker – will do welcome address ➤ Single Whip – will be doing closing remarks ➤ MMCs – will be answering questions 		

	<ul style="list-style-type: none">➤ Committee will be there as the organisers and present the outcome on the Annual Reports 2020/21 financial year.➤ Clarity seeking questions➤ The entire management will also be there to assist with answering the questions <p>The meeting adjourned at 11h40</p>		
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Clr M.I. Mangwsi
MPAC Chairperson

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Ref: Minutes 23 February 2022

Eng: Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PLENARY MEETING ON PUBLIC PARTICIPATION EVENT HELD ON THE 23 FEBRUARY 2022 AT 10:00 COMMITTEE ROOM-DR KKDM OFFICES

No	Item	Responsible Person	Date
1	Opening and Welcome	Manager MPAC	23/02/2022
	The MPAC manager welcomed all officials from different offices who form part of plenary for the preparations of public participation to be held on the 10 th March 2022.		
2	Purpose of the meeting	Manager MPAC	23/02/2022
	The manager stated the purpose of meeting as to discuss the concept document regarding Public Participation on the Annual Report. The manager went through the concept document with the officials.		
3	Attendance register and apologies	Manager MPAC	23/02/2022
	The attendance register circulated and signed by all who attended the meeting. PRESENT Mr Motepe - MMO Mr Thami Mpeta – Office of the Speaker Ms Tsholofelo Lekgetho – Office the Single Whip Tshepang		

	<p>Mr Nthoane Mosiane - EMO Ms Bushy Kolobi – Communication Unit Mr Patrick Mohalalelwa – Communication Unit Mr Tsepang Nqobo – BTO Mr Herman Globelar – Occupational Health Mr Mosebi – Environmental Health</p> <p>MPAC SUPPORT STAFF:</p> <p>Ms. Roberts-Tebejane Ms. Gaaname Ms Legote</p> <p>Apologies: Manager Speaker’s Office - Mr Fezile Canga - sent representative from the office as he was unable to attend due to other commitments.</p>		
4	Items for discussion	All	23/02/2022
	<p>a. Public Participation event</p> <ul style="list-style-type: none"> ➤ The manger explained the purpose of public participation which states that municipalities may invite the public to interrogate and make representations on council documents according to Municipal Systems Act 32 of 2000. ➤ The purpose of the concepts document is to give ways on how the public participation on the Annual Report for the financial year 2020/2021 will be taken for Oversight Process. ➤ The manager further explained the background and responsibilities of MPAC and the target/audience the committee wants to reach out. <p>The role players and their responsibilities where explained in details as follows:</p> <ul style="list-style-type: none"> ➤ Speakers Office - to welcome all who attended the event. ➤ To avail wards councillors to assist with mobilizations. 		

- The CBPs were replaced by the ward councillors as they are not yet appointed.
- **The Executive Mayor** - To give a speech outlining highlights on service delivery of 2020/2021 financial year and promote the status core of municipality on the Annual Report.
- The office of EM urged to advise EM if she mention the current service delivery she must highlight that service delivery is for the current financial year.
- **EMO** to arrange for candle lighting.
- **Single Whip of Council**- will be doing closing remark by thanking all who attended and participated in the event.
- **MMCs**- Should be able to answer the questions posted to them by the public.
- **MPAC**- Role is to conduct public participation on the Annual Report and write the Oversight Report.
- **MPAC Office** – to go to police station to request a gathering form and fill it / apply for gathering.
- **Communication**- To advertise the final notice of public participation.
- To do the coverage of the event
- To arrange the radio interviews for the MPAC Chairperson before the 10th MARCH 2022.
- To assist MPAC to have its branding with the specifications.
- To assist MPAC to formulate newsletter questionnaire.
- To do media release on the event.
- To design meal tickets (going forward to have MPAC branding).
- Radio station to prepare the questions that will be asking the Chairperson.

- **MISS-** Request gatherings Act from SAPS.
- Letter requesting security services to ensure that the meeting will not be disrupted.
- Vetting of the venue
- Packing of the cars – to check the availability of parking for the Executive.
- **OHS-** To sanitize the venue before and after the main event.
- Avail hand sanitizer.
- Arrange for cleaning of the venue with Matlosana.

b. Venue

- The manger stated that the Civic Centre Auditorium will be used for public participation and the office of MPAC to go to confirm and inspect the venue.
- The manager of Matlosana to be contacted in terms of the capacity of the venue.
- Official who is dealing with the booking of the hall, to ensure that the hall will be clean on the day of the event.
- MPAC office to ensure that the flowers are arranged on the stage.
- To write a letter to Parks for requesting of the flowers.
- Table clothes to be arranged for the event.
- Overhead projector to be borrowed from Infrastructure department.
- Sound system – PA with the roving makes to be arranged.

c. Transport for public

- The office of the speaker to arrange transport for the public, a request was submitted to SCM already.
- The ward committees to indicate the pick-up points for those who will be attending the event.
- The ward councillors to accompany the community since they are the ones who will be doing the moralizations.

d. BTO - Source of quotations

- The budget was divided (splited) into two: transportation will be organized by the office of the Speaker and catering will be done by MPAC office together with BTO.
- A seven day tender for catering was advertised and will be closing on the 01 March 2022.
- The office to engage with the suppliers in order to update him/her on what is required.
- To look at the nature of transport to be used to deliver food.
- Catering from Klerksdorp to avoid environmental issues.

e. Council vehicle

- Fleet Officer to avail Quantum to be used by committee members / councillors to claim for transport, to check the cost with supply chain on traveling from different areas to the venue can be much.
- Fleet office to assist with the bakkie for the day of the event for office use.

f. Questionnaires

- MPAC committee members to compile questionnaires.
- Questionnaires papers to be distributed amongst officials.
- The ward councillors will be assisting the community to fill out the 5 minutes questionnaire.


g. Speech by EM

- The Executive Mayor to give a speech outlining the highlights of 2021/2022 and promote what the municipality is going currently in the Annual Report.

h. Closing remarks by Single Whip

- Closing and thanks giving to all who attended and participated in the event.

	<p>i. Coverage of the event will be done by communication unit.</p> <p>j. Catering – EHP</p> <ul style="list-style-type: none"> ➤ Food Inspector to be part of the meeting, Manager Matlosana to avail someone. ➤ EHS to make sure that food are in good standard. ➤ Distribution of fruits will be done in the transports since the event will be starting at 15h00. ➤ Water will be distributed inside during the event ➤ Food to be delivered at 17h30. ➤ Food will be on the former packs and will be distributed after the meeting at 18h00. (warm food will be required) ➤ Meal tickets will be provided during the registration. 		
8	Closure	Manager MPAC	23/02/2022
	<p>The Manager requested the official to wear black and white on the day of the event so that they can look the same.</p> <p>The prep committee are also requested to be assisting during the event.</p> <p>The manager thanked officials for attending the meeting and declared the meeting officially closed at 11h30</p>		



 Mrs Roberts-Tebejane
 Manager MPAC

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Ref: Minutes 22nd February 2022

Eng: Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) HELD ON THE 22 FEBRUARY 2022 AT 08:30 COMMITTEE ROOM-DR KKDM OFFICES - ORKNEY

No	Item	Responsible Person	Date
1	Opening and Welcome	Chairperson	22/02/2022
	The Chairperson opened the meeting at 8:50 by welcoming all members present. He requested Cllr Jordaan to open with a prayer. Cllr Sesana requested that going forward rather a moment of silent is observed to accommodate all religions. The Chairperson acknowledged the input and requested that it be implemented so going forward.		
2.	Attendance register and apologies	All	22/02/2022
	The attendance register circulated and signed by all who attended the meeting. PRESENT Cllr M.I Mangesi – The Chairperson Cllr H.F. Jordaan Cllr C Hattingh Cllr L Motlhoiwa Cllr S.L Jonas Cllr M.R Mosholi	All	22/02/2022

	<p>Clr S. Sesana Clr I.T Meya</p> <p>SUPPORT STAFF:</p> <p>Ms. Roberts-Tebejane - Manager Ms. Gaaname – Committee Support Ms Legote - Intern</p> <p>Apologies: Clr L Rantekane Clr Mokone Clr Shuping</p>		
3	Adoption of the agenda	All	22/02/2022
	<p>The was agenda adopted as follows:</p> <p>Clr Jordaan - moved Clr Hattingh - seconded</p>		
4	Minutes of the previous meeting (15/02/22)	All	22/02/2022
4.1.	<p>Corrections</p> <ul style="list-style-type: none"> ✓ Page 4 bullet 4 the date was corrected 08 March not 08 February 2022. ✓ On MMs foreword, other sources of income to be added on the sentence. 		
4.2	Matters arising from the minutes	All	22/02/2022
4.3	Adoption of the minutes	All	22/02/2022
	<p>Minutes were adopted as a true reflection of the meeting with corrections</p> <p>Clr Sesana – moved Clr Jordaan – seconded</p>		
4.4	Minutes of the previous meeting (17/02/2022)	All	22/02/2022
4.5	Corrections	All	22/02/2022

4.6	Matters arising from minutes	All	22/02/2022
	<ol style="list-style-type: none"> 1. The Committee needs to elaborate more on the point of visiting the boreholes at Maquassie so that what is needed is known and that anyone who was not part of the meeting can understand what was discussed from reading the minutes. 2. Tender documents containing full information must be submitted to the committee. e.g. (all specifications, advert, evaluation, adjudication, invoices from first payment). 3. The committee should have a meeting on Friday the 25th of February 2022 in order to allow time to look at the submitted documents of the site inspections can be visited. 4. It was resolved that the committee will share the tasks amongst themselves on the site inspections and they each will have ownership of the specific task and brief the rest of the members all will however all members will pose follow-up questions. 		
4.7	Adoption of the minutes	All	22/02/2022
	<p>Minutes were adopted as the true reflection of the meeting with corrections</p> <p>ClIr Meye - moved ClIr Jonas – seconded</p>		
5.	New items to be considered	All	22/02/2022
5.1	1. Reading the Annual Report and writing management questions		

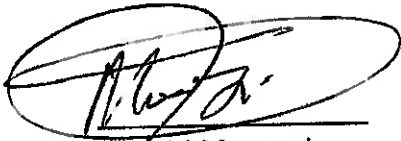
	The Committee went through the draft Oversight Report recommendations and the formulated the final questions to be asked management during the interviews		
5.2	2. Compilation of the oversight report	All	22/02/2022
	<ol style="list-style-type: none"> 1. The Manager presented the 84 paged draft Oversight report document. She went through the recommendations first and mentioned that those recommendations are informed mostly by the management report of the AG and the unauthorised expenditure draft report. The report still has to consider the outstanding POE which management will submit. 2. The legislative framework from the strategic plan document was taken as is and copied to the Oversight Report. 3. The Council resolution number and the Committee recommendations must form part of the Oversight Report. Where the first 4 recommendations are the compliance recommendations as per the MFMA however should the committee see fit, the second recommendation can be changed from "approve the Annual Report with reservations" to either be "approve the Annual Report" or to "reject the Annual report" 4. The unauthorised expenditure report explains how the expenditure was incurred and one of the main reasons resulted from the overspending of the vote. The Dummy oversight report from COGTA requires that sec 32 of the 		

	<p>MFMA report be part of the Oversight Report and the committee resolved that only the unauthorised expenditure report will be done during the oversight process as the irregular expenditure requires more work because it is the main contributor to the UIF&W. the work done by the previous committee will be considered when completing the sec 32 of MFMA report in march 2022. An example of the main contributors to the register is the accumulated leave days which are sold and/or paid to those employees who have resigning. The committee will look at the POE to be submitted and the draft recommendations before finalising the report.</p>		
5.3	<p>3. MFMA financial compliance report</p> <ol style="list-style-type: none"> 1. The recording of an expenditure in the irregular expenditure and the unauthorised expenditure must be looked at as it becomes double counting. The AG will be consulted on how the entry should be done in the books so that the UIF&W is not exaggerated. 2. The committee need to be provided with the final report from Misconduct Disciplinary Board so that the information can be used to assist with the investigations. 3. UIF&W investigations was not done in the institution because of the missing documents. The Committee recommended that the officials who are responsible to provide/ avail files must be 	All	22/02/2022

	<p>disciplined and the employees who are keeping the financial records must also be charged for failure to avail the records when needed.</p> <p>4. Procedure should be developed to regulate contracts of less than 3 years and such should be incorporated with SCM policy proper consultations with legal unit should be done before the recommendation is made.</p> <p>5. Board to be given 3 months timeline to provide preliminary report to council/MPAC when matters are referred.</p> <p>6. The Municipality must refer to the National Treasury all service providers who have to be blacklisted or barred from participating in the tender processed after intense investigations are done. this is because the municipality doesn't have its own to blacklisting policy and some service providers don't follow the correct processes deliberately.</p>		
	<p>The Agency</p> <p>1. The first recommendation which the committee is considering is how to stop the fruitless expenditure on salaries at the agency</p> <p>2. The Committee will sought clarity on what the Agency doing daily currently</p>	All	22/02/2022
5.4	4. selection of the sites to be inspected	All	22/02/2022

	The committee chose to visit none compliant tuckshops in Ventersdorp, boreholes in Maquassie Hills, the clinics, The Agency Offices, the disaster renovated offices.		
5.5	5. letters to management for interviews	All	22/02/2022
	Questions for management interviews were formulated by the committee. The letter containing the questions was finalized and adopted so that it can be sent to Management. The answers are expected to reach the committee within 7 working days.		
6.	Announcement The committee will be having MPAC meeting on the 25 th February 2022, 08h30, in the committee room. The meeting will depend on the availability of information that the committee requested from the AMM.	All	22/02/2022
7	Way Forward Committee Members' Responsibilities 7. Councillors who want to leave while the meeting is still on should be reported to the Speaker or in respective caucuses. The Committee will use their prerogative to approve those who want to be excused from the meeting while the meeting is still on without prior notice. 8. All apologies should be in writing and must be submitted prior to the meeting. These should be reflected in the Committee' terms of reference. When a behaviour of a member is consistently undermining MPAC meetings that member should be reported to the rules committee. This behaviour		

	make the committee not to reach the quorum requirements.		
8.	<p>Closure</p> <p>The Chairperson thanked committee members for availing themselves to the meeting and for the contributions that they made to ensure that they develop the oversight report.</p> <p>The meeting adjourn at 12h10</p>	The Chairperson	22/02/2022



Clr M.I Mangesi

MPAC Chairperson

Date: 08/03/2022

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OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
 Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Minutes 17 February 2022

Eng: Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) HELD ON THE 17 FEBRUARY 2022 AT 08:30 COMMITTEE ROOM-DR KKDM OFFICES

No	Item	Responsible Person	Date
1	Opening, Welcome and Purpose of the meeting	Chairperson	17/02/2022
	The Chairperson requested Cllr Jonas to open the meeting with a prayer and welcomed all members present. The chairperson stated that the purpose of the meeting is the Oversight process and declared the meeting officially opened.		
2	Attendance register and apologies	All	17/02/2022
	The attendance register circulated and signed by all who attended the meeting. PRESENT Cllr M.I Mangesi –Chairperson Cllr H.F.C Jordaan Cllr I.T Mokone Cllr C Hattingh Cllr L Motlhoiwa Cllr S.L Jonas Cllr M.R Mosholi Cllr L.K Shuping Cllr S. Sesana		

	<p>SUPPORT STAFF:</p> <p>Ms. Roberts-Tebejane Ms. Gaaname Ms Legote</p> <p>Apologies: Cllr I.T Meya- have another engagement at JB Marks Municipality Cllr S Sesana- will be late Cllr L Rantekane- absent</p>		
3	Adoption of the agenda	All	17/02/2022
	<p>The agenda adopted by combining item 1 and 2 to be one item.</p> <p>Cllr C Hattingh- Moved Hattingh Cllr S.L Jonas- Seconded</p>		
4.	Minutes of the previous meeting and matters arising	All	17/02/2022
	<ul style="list-style-type: none"> ➤ Page 10- to correct the spelling of cause ➤ Page 2- to correct the surname of Cllr Jordaan ➤ the Chairperson initials should be both be written ➤ Both initials of all members should be written. 		
4.1	Adoption of the minutes	All	17/02/2022
	<p>The minutes were adopted with the corrections</p> <p>Cllr L.K Shuping- Moved Cllr M.P Mokone- Seconded</p>		

5	<p>1. Reading the Annual Report and writing management questions</p> <ul style="list-style-type: none"> ➤ Point 5.1 was combined with 5.2 ➤ The chairperson handed over to the manger to take committee members through the draft of the Oversight Report. ➤ The manager indicated to members that their personal profile should be put on the Oversight Report and the web site of the municipality according to the MPAC guide and tool kit. ➤ To include the recommendations that are discussed in the strategic plan. ➤ To formulate the recommendation as be correlated with the questions that are formulated for the interviews of management. ➤ The foreword of the chairperson to be reviewed. ➤ The background that committee approved in the strategic document to be used as is including the entire legislative framework and the new amended Structures Act. ➤ The manager to went through the Annual Report check list with the committee. ➤ The first three recommendations will be standard. ➤ To consider/review the AG report when making reservations. ➤ When adopting the annual report with reservations, list of reservations must be put in writing. ➤ Two reports will be put as one item to council (parent municipality and Economic Agency). 	All	17/02/2022
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- SCM policy to be emailed to committee members
- Other questions will be taken from the MPAC tool kit and guide
- Take all questions from the tool kit guide but exclude the ones that are not relevant to the district.

- The 08 of February 2022 its management interviews and the 11th it's public participation whiles from the 08 to the 10th the local municipalities will be having it's Strategic Plan (mixed/clash of schedule).
- The Chairperson to meet with TROIKA to inform them about the clash of the meetings.
- To check the program of locals.
- Misalignment regarding fraud and corruption.
- Send draft questions via email to the committee members in order for them to input.
- Oversight process plan should be the same as the one on the advert (adopted by the committee).

- Link the Management letter to the APR and AFS.

2. Compilation of the Oversight Report

The manager mentioned the following as the starting work/point of the committee:

- ✓ Checklist on the annual report
- ✓ To look into matters raised by the AG in the AG's report.
- ✓ Annual Financial Statement
- ✓ Annual Performance Report
- ✓ Assessment of the Accounting Officer forward, what is s/he talking about.
- ✓ It is important to assess what MM is saying about the debtors of the

<p>municipality. E.g. Big Break Legacy</p> <ul style="list-style-type: none"> ✓ Charge on the license fee and certificates on the tuck-shops as this is the revenue of the municipality. <p>3. MFMA financial compilation report</p> <ul style="list-style-type: none"> ❖ Acting MM forward on page 4-6 ❖ District pays the bill of the shared service. Internal Audit is having shared service with Maquassie Hills Local Municipality. ❖ MM mentioned that municipality is wholly grant depended whereas the municipality is having source of income. ❖ Question to be asked to MM – statement should be corrected. ❖ The financial sustainability of the statement of the municipality should reflect all types of revenue received by the municipality. ❖ MM to tell committee how he spends the revenue. ❖ What is municipality overall compliance with mSCOA – the status of the municipality. <p>Tick whether it is correct or not (have summary of the detail of PAAP.</p> <ul style="list-style-type: none"> ▪ Action plan should be in line with the report so that it can reflect all compliance. ▪ Clarity given on how the AFS is complied (every AFS must have note on how it has compiled). ▪ When assessing performance you assess everyone e.g. employees, council, service provider, SDBIP. 		
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	<ul style="list-style-type: none"> ▪ Big projects are not included ▪ Ask SLA for all service providers ▪ Check whether the contents of AFS are compliance. ▪ Comments of the annual report. ▪ Management interviews are on the 8th March 2022, and must be given 7 days to respond before the interview. ▪ There are questions in the tool kit that committee can choose from to be asked in the interviews of management. ▪ Request performance agreement of Acting MM; CFO and Senior Managers for the year under review. ▪ SCM – declaration of interest of staff in the SCM office, what will be the best recorn on. ▪ How will risk associated with SCM staff (cooling of period) ▪ All risk questions to be asked. ▪ All questions will assist in the strat plan of the municipality. ▪ Questions to be asked on how to deal with fraud. Paragraph 28-30 ▪ Look at management letter and request information. ▪ Committee will go through the questions on the What's App group; discuss them; scrutinise the annual reports and send questions back for signing and send to management. ▪ All questions on the tool kit that are relevant will be put on the report and the additions will be made during the interviews. ▪ Cost containment policy (capacity building) needed ▪ Concentration should be on the management letter. ▪ Focus on the issues raised by AG and that are on AG's report. ▪ AG's report that link to management letter will lead to conclusion. 		
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- Look at past two AG's report and look the recurring issues that can lead to questions.
- Take management report and AG's report and come up with critical questions.

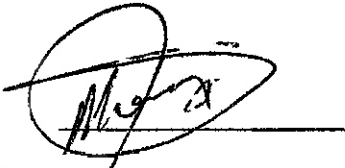
Report on the Economic Agency

Questions to be asked by committee about the Agency.

- ✚ Board were sitting and there were no minutes and reports and they have spent money (operational cost).
- ✚ Proof needed on to engage management.
- ✚ What did management do when the Agency was disestablished
- ✚ CEO is the one who suppose to inform the board.
- ✚ Who undermined the board and treat them as criminals – question to be asked by committee.
- ✚ Unbundling – the determine of assets.
- ✚ Who sold the assets?
- ✚ Who was threatening the people of the Agency?
- ✚ Who was undermined?
- ✚ A comprehensive report on wind up of the Agency needed.
- ✚ Detailed plan on when wind up needed
- ✚ Resolution is a lawful instruction and failure to implement resolution is a serious offense.
- ✚ Who are supposed to carry out lawful instruction?
- ✚ Fraudulent expenditure and failure to implement council resolution, why did s/he failed, why not held responsible?
- ✚ Why council resolution not implemented.

<ul style="list-style-type: none"> ✦ Previous MPAC recommendations can be checked ✦ Detailed plan of the Agency should include current assets and liability be disposal on work (were dealt with). ✦ Agency need to be wined down immediately. ✦ Who took responsibility/ ✦ Take model study ✦ Enforce council resolution. <p>4. Selection of sites to be inspected (site inspection) 01 & 02 March 2020</p> <ul style="list-style-type: none"> ➤ Agency offices ➤ The borehole in Maquassie hills ➤ Records section (SCM records) – how the records are kept. ➤ Township shops - Ventersdorp ➤ Environmental health department - water, air quality ➤ Visit to environmental department, listen to the presentation and check value for money. ➤ How to collect water sample? ➤ How best to do oversight on air quality report –to go to the landfill site. ➤ Visit clinics ➤ Municipal building renovation – Disaster dept. <p>5. Write letter of invitation to management for interviews and site inspection</p> <ul style="list-style-type: none"> ➤ The manager to write a letter to Management. ➤ The letter must be supported by financial statements. ➤ Link the AG report and supporting documents in the management letter and ask questions from that looking into the recurring issues in the AG report. 		
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6	Announcement	All	17/02/2022
	<ul style="list-style-type: none"> ➤ The next MPAC meeting will be on the 22/02/2022, committee room, ➤ Letter for interview with the management. ➤ Report back on clash of the meeting/schedule. 		
7	Way Forward	All	17/02/2022
	Carry on resolution as agreed.		
8	Closure	Chairperson	17/02/2022
	<p>The Chairperson thanked members for their contributions that they made in the meeting and declared the meeting officially closed at 11h30.</p> <p>Cllr S Sesana- Mover Cllr L.K Shuping- Seconded</p>		



Cllr MI Mangesi

MPAC Chairperson

DATE:

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OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Minutes 15th February 2022

Eng: Dr Brenda Roberts-Tebejane

**MINUTES OF A JOINT AG BRIEFING WITH MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC);
TROIKA; MMCs; THE SPEAKER OF COUNCIL; CHAIRPERSONS OF THE PORTFOLIOS HELD ON
THE 15TH FEBRUARY 2022 AT COUNCIL CHAMBER - 10H00**

No	Item	Responsible Person	Date
1	Opening and Welcome	Chairperson	15/02/2022
	<p>The Chairperson welcomed all members who attended the meeting (the Speaker of council, the MMCs, AG and Officials), announced that the members present must introduce themselves and apologised for the meeting not starting on the schedule time. He then declared the meeting officially opened.</p> <p>Purpose of the meeting</p> <p>The Chairperson outlined the purpose of the meeting as follows:</p> <ul style="list-style-type: none">➤ 2020-2021 audit outcomes of the municipality.➤ What municipality do and what municipality must not do. <p>The Chairperson outlined the do's and don'ts as mentioned by AG as follows:</p>		

	<p>Do's</p> <ul style="list-style-type: none"> ✓ Provide assurance that financial statements are free from misstatements ✓ Report on material non-compliance with relevant legislation ✓ Report on usefulness and reliability of the information in the annual performance report. ✓ Identify key internal control deficiencies to be addressed. <p>DONT'S</p> <ul style="list-style-type: none"> ➤ Provide assurance that all applicable legislation has been complied with. ➤ Identify fraud ➤ Provide assurance that service delivery has been achieved <p>The Chairperson further indicated that AG will elaborate more when makes the presentation.</p>		
2.	Attendance register and apologies	All	15/02/2022
	The attendance register circulated and was signed by all members who attended the meeting.		
	<p>Present – people who attended the meeting introduced themselves as follows:</p> <p>Cllr Mangesi – MPAC Chairperson Cllr Hattingh – MPAC Member Cllr Jonas – MPAC Member Cllr Jordaan – MPAC Member Cllr Mosholi – MPAC Member Cllr Meya – MPAC Member Cllr Mokone – MPAC Member Cllr Motlhoiwa – MPAC Member Cllr Rantekane – MPAC Member Cllr Sesana – MPAC Member Cllr Shuping – MPAC Member Cllr Lesie – Single Whip Cllr Nxozana - Speaker Cllr Makgathe - MMC</p>		

	<p>Cllr Molapisi - MMC Cllr Mphafudi - MMC Cllr Matsapola - MMC</p> <p>Bongamusa Mdletshe – AG Bianca Nowell – AG B. Roberts Tebejane – MPAC Manager X. Mndaweni – Manager OEM DM Matsose – Manager OSW V. Boqo – MMC Support TN Lekgari – P/O NR Gaaname – MPAC support MR Legote – MPAC Intern</p>		
	<p>Apologies</p> <p>The apologies tendered were as follows:</p> <ul style="list-style-type: none"> ▪ Cllr Motlhoiwa (MPAC) will be late ▪ Cllr Mokone (MPAC) will be late ▪ Cllr Num (EM) attended SALGA meeting ▪ Cllr Molapisi (MMC) will be late ▪ Cllr Thabanchu (MMC) having another engagement ▪ Cllr Lesie (Single Whip) to be released at 12h00. 		
3.	Adoption of the Agenda	The Chairperson	15/02/2022
	<p>The agenda was adopted as is</p> <p>Cllr Jordaan – moved Cllr Makgathe – seconded</p>		
4.	2020/21 Audit outcome briefing of the DRKKDM & Economic Agency	Auditor General of South Africa	15/02/2022
	<p>Briefing by Auditor General of South Africa</p> <p>AG mentioned the purpose of the report as to provide the constitutional stakeholders with an overview of the audit outcomes and internal control deficiencies that may have been prevented municipality from attaining</p>		

<p>the desired audit outcome.</p> <p>AG further presented the summary of the 2020-21 audit outcomes and the status of material findings reported under the objectives and compliance with legislation.</p> <p>Summary given as follows:</p> <ul style="list-style-type: none"> ❖ Status of the audit outcomes ❖ Status of the level of assurance provided by key role players ❖ Status of the drivers of internal controls ❖ Status of risk areas ❖ Root causes to be addressed <p>AG further raised the following:</p> <p>AG acknowledged the improvement that the municipality have for the past 3 years but further indicated that leadership and management can use information to make informed decision.</p> <ul style="list-style-type: none"> • Even the outcome of auditing is unqualified urged MPAC to use performance report and look at financial misconduct. • AG indicated that to do oversight is not just to correct mistake but internal control needed. • Audit outcome – financial statement not done accordingly, lack of adequate time to review the financial statements before submission for audit. • Preparation of financial statement need people who are doing them to be trained to avoid silly mistakes. • He indicated that to prepare the financial statement need practice and 		
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	<p>skill for GRAP compliant.</p> <ul style="list-style-type: none"> • Proper record keeping has improved and management should ensure that this good practice is maintained as credible financial information should be kept and be available throughout the year. • Level of assurance also needed – monitoring controls to be designed and implemented to prevent and early detect non-compliance with legislation • Effectiveness of leadership on the implementation of policies needed • Audit action plan need to be monitored on monthly basis • IT system controls remain a challenge with no audit trail available to verify whether necessary controls and processes were put in place. IT system needs to improve. • Leadership urged not to allow adjustment. • Audit committee and internal audit to be utilised by the municipality. • SCM processes to be followed all the time as AG identify various non compliance with the areas of procurement • Internal controls in the SCM should be re-evaluated to identify the root cause of non-compliance. • Consequence management require attention; need to be applied or to be prevented by not doing wrong. • Steps should be taken to hold 		
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	Individuals accountable and to demonstrate an environment of accountability		
	Economic Agency	AG	15 February 2022
1.	<p>On Economic Agency AG mentioned the following:</p> <ul style="list-style-type: none"> ➤ Agency got disclaimer on the audit outcome. ➤ Not much happening at the Agency ➤ Irregularities – non compliance with the contravention of legislative ➤ Limitation of the scope ➤ Errors on the statement ➤ Fruitless and wasteful ➤ Non compliance – annual performance objectives and indicators were not established and included in multi-year business plan. ➤ No control at all and no day to day of operations – performance was not monitored and reviewed as required. 		
	Questions, comments and clarities	All	15 February 2022
	<p>Questions; comments and clarities we as follows: Cllr Mphafudi Welcomed the report by AG and raised questions as follows:</p> <ul style="list-style-type: none"> • Page 5 bullet no. 4 what consequence management requiring attention AG is referring to? • Page 7 unauthorised expenditure incurred to R70 748 928, irregular expenditure need to prevented. • Fruitless – non compliance on page 7 is this fruitless not investigated rely on MPAC for investigation? • Lack of maintenance planning – not doing enough as rendering proper roads assessment performed by the 		

district municipality to be fruitless.
Proper planning needed.

Speaker's comments

- Welcoming the presentation done by AG.
- Question of leader
- Lack of records keeping not properly done it is a concern and it need to be dealt with.
- Reconciliation process cannot be done when there is missing documents.
- Need to check on things that hampering the accountability.

Manager MPAC

- Agency – recommendation done through MFMA section 103 talking of voting.
- As money spent it means that the Agency is still operational.
- MPAC to have information on disestablishment of the Agency, some information that can assist needed.
- Small amount that are broken down for one thing that the AG won't notice but the amount will be significant if not detected by Internal Audit and AG it will not be seen on low level of oversight, it can be seen at higher level.
- MPAC have ember – what was audited to MPAC that leads to have ember that can need to improve on the next year? AG to give 5 things that he audited MPAC on so that they can improve in the next financial year.
- HR also have ember – what were the issues to have ember as half of the

budget is spent on HR, what are the problem? Half of the budget having problem will be put on material.

- Material irregularity – 50% not account for a R100 000 000 is material that. Statutory duty of MM to ensure that HR issues are in.
- What can be given to committee so that it can advice council to improve audit outcome?
- Fruitless expenditure – what was supposed to happen so that the books of expenditure on UIF&W register can be reduced?
- Who then calculate the amount to be recovered?
- Calculate recoverability in accountability
- How to calculate the recoverability money and from whom – what actual look at.

Consequence management

- Value for money, if training has been provided it is still need to recover the money?
- Tax matters fraud
- Fruitless expenditure no current amount as there is an improvement
- No unauthorised and irregular increase
- How does amended public Act affect the committee if committee did not do their work how does it affect its work according the new Act?

Answers

✓ Consequence management not implemented and – something is

	<p>wrong and improvement needed</p> <ul style="list-style-type: none"> ✓ Fruitless and wasteful expenditure it is happening and it suppose not to happen. ✓ Qualify – detect and prevent – have budget and use it accordingly without adjusting it. ✓ Send summary to check 3 balances ✓ Unauthorised – easy to recover. ✓ Value for money – what is the intention, need to follow the investigation and not pay lot of money. ✓ Internal audit to assist on the investigations – internal staff can be utilised. ✓ Consider disciplinary consequence as it is example to others. <p>Unauthorised expenditure</p> <ul style="list-style-type: none"> ➤ SCM regulation - 3 quotes needed – look for misstatement, some goods and services with a transaction value below R200 000 were procured without obtaining 3 quotes and it is contravention of SCM regulation. ➤ Recommendation on powers and function of AG – currently NW is the lowest on audit outcome and service delivery. ➤ Influence and impact – want to see impact on the ground. ➤ Monthly Financial statement how reliable 		
	<p>Economic Agency</p>		
	<ul style="list-style-type: none"> ▪ Disestablishment of the Agency – assets: who will take over assets and 		

	<p>liability of the Agency?</p> <ul style="list-style-type: none"> ▪ 31 March date of financial statement ▪ Legal advice needed ▪ Analyse excel not obvious ▪ Whistle blow - if become aware of something make AG aware. <p>Assurance MPAC</p> <ul style="list-style-type: none"> ▪ Evaluation – audit committee and internal audit come up with recommendations, it is not compilation impact coming from the reports and the minutes of the meeting. <p>Irregularities</p> <ul style="list-style-type: none"> ▪ Audit from financial statement ▪ Manage performance report ▪ Monitor what you did and see good improvement ▪ SCM not properly balancing <p>Fruitless</p> <ul style="list-style-type: none"> ▪ Proper investigation need to be done ▪ Misrepresentation ▪ Tax certificate – valid tax certificate needed. ▪ What suppose to be done in terms of law? Responsibility of accounting officer. ▪ Supporting documents needed when do investigations. 		
6	Announcements	All	15/02/2022
	<ul style="list-style-type: none"> ▪ Public hearing on the Annual report will be on the 10th March 2022 and AG is invited. ▪ Adoption of oversight will be on 31st March and AG is invited. ▪ 		

7	Way forward	All	15/02/2022
	Information that AG promised the committee will be send to the committee as soon as received.		
8	Closure	District Chairperson	15/02/2022
	The Chairperson thanked all who attended the meeting and the contributions that they made in the meeting. The meeting adjourned at 12h30.		



Chr M.I Mangesi
MPAC Chairperson:

DATE: 17/03/2022

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OFFICE OF THE SPEAKER

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



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Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Minutes 03rd February 2022

Enq: Dr Brenda Roberts-Tebejane

MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) HELD ON THE 03RD FEBRUARY 2022 AT SINGLE WHIP BOADROOM - 09H00

No	Item	Responsible Person	Date
1	Opening and Welcome	Chairperson	03/02/2022
	The Chairperson opened the meeting by requesting Cllr Motlhoiwa to pray, thereafter the Chairperson welcomed all members present and encouraged them to participate freely, he acknowledged that he had received the agenda and supporting documents on time to and asked all members if they have theirs, only one member said he did not receive his documents and copies were given to him. All members were encouraged to ensure that the administration have the correct contact details for all types of correspondences.		
2	Attendance register and apologies		
	The attendance register circulated and signed by all who attended the meeting. PRESENT	All	03/02/2022

	<p>Adoption of the minutes</p> <p>Cllr Mosholi - moved Cllr Mokone - seconded</p>		
4.2	<p>Matters arising from the previous minutes</p> <p>Minutes of the 24th January 2022 None</p> <p>Minutes of the 25th January 2022</p> <p>The MPAC strategic document and the public participation concept documents were adopted after the committee received them and made inputs.</p> <p>Final document to be signed by the chairperson so that it be submitted for the strategic document.</p>		
	<p>Matters arising from the training on the strategic document and the public participation concept document</p> <p>a. Legal framework</p> <ul style="list-style-type: none"> • The council will review the MPAC terms of reference during the strategic plan session in order for council to adopt the reviewed terms of reference for the new term. • The oversight process plan has to be included yearly in the strategic document as it is MFMA compliance yearly. • Know your MPAC campaign will assist the committee on how to be visible to the community. It will also teach the community of the importance of the oversight process and public participation • Road shows will have its process plan and will be planned in the 		

vehicles and claim after the advice from the AMM on how implement the upper limit gazette.

d. Mobilization

- Loud hailing – will be done by ward committees and ward councillors through offices of the speaker.

e. Additional items

- Periodic review - there will be a yearly review after strategic planning.
- Vote numbers allocated to MPAC, to be included in the budget.
- Budget for MPAC training to be verified
- Strategic plan to be aligned with the MFMA calendar.
- The following surnames were corrected
 1. Hendrick Jordan to Hendrik Jordaan
 2. Issac to Isaac
 3. Mangezi to Mangesi

Part 1: Public participation

Suggestions by the committee regarding public participation.

- Combine Maquassie Hills and Matlosana, Tlokwe and Ventersdorp and hold 1 meeting to minimise costs, decrease pressure on administrative work, timelines for the finalization of the oversight Report is close by and possible low participation.
- The committee discussed the way public participation was done in prior years and made some additions.
- The relevant audience must be part of the public participation farmers,

CBPs are not yet employed and public participation is the competency of the Speaker

- Ward Councillors to be used for mobilization
- Adverts to be placed at tuckshops
- The Office of the speaker to prepare a transport plan which is inclusive of all the wards where 5 people per ward will be transported. Other local people will come at own expense as the budget is limited.
- A document to be prepared which will be used to educate the public on the annual report.

Members urged not to be afraid of changes made in the way Oversight is conducted. The committee concluded to use old system then check the results /target whether it is impactful and results/outcome will lead the committee.

Part 2 –

5. Upper limits

- All Councillors should be receiving 50% of cell phone allowance
- District Policy does not cater for it just like the travel allowance.
- Therefore clarity was sought from the AMM on how to implement the upper limits of councillors.
- Committee indicated that policy should be implemented according to what law states.
- It was mentioned that the submitted travel allowances for passed 2 and half years were not fully paid. He further says that he benchmarked with the Audit Committees and they do receive travelling.
- Further mentioned that he

Audit action plan of the municipality

- Irregular expenditure on the travel agency was written off, the rest of the irregular expenditure is still outstanding as not information was given to the committee as requested and resolved by council for the past 3 financial years.
- Matters were referred to the financial misconduct board by the committee but the report never came back to MPAC
- There was a request of the addition to the annual workplan of 2 more days to finalised the unauthorized report only and the irregular expenditure will be investigated during the year.
- The committee need to come up with the monitoring mechanism on how to ensure that council resolutions on the work of MPAC are implemented by doing follow-ups periodically by tracking them by resolution number.

Added columns on the register should be as follows:

Department responsible, implemented Y/N and include the political, executive and senior manager responsible
A letter to be addressed to Speaker, EM; MMC; managers and section 79 committee on council resolution implementation

Annual report

- The municipality received unqualified report with matters of emphasis
- Economic Agency received disclaimer.
- If these findings are not attended to through the implementation of the

	<p>for the MPAC office audit so that the amber can be informed by what the office submits?</p> <ul style="list-style-type: none"> ✓ Introspection on what the committee (MPAC) doing or not doing correct to receive amber. AG to be asked how to improve going forward ✓ MPAC chairperson to be a invitee to audit committee meetings. <p>Agency report</p> <ul style="list-style-type: none"> • The salaries paid were authorised but fruitless since it was not functional and there were no reports submitted. • Council took a decision to disestablish the Agency but the Agency is still operational AG to give clarity on what happened during the audit. • What the expenditure of the Agency classified under after council took a resolution of closing the Agency? • Who will be responsible for the expenditures 		
	<p>Announcement</p> <p>Members should confirm their attendance to meetings so that logistical arrangements can be done in time.</p> <ul style="list-style-type: none"> • Date of AG briefing session clashes with the program of the induction of COGTA and SALGA, therefore the meeting has been moved from the 8 to the 15th February 2022. • Training will be at four season Wedding Convention Centre in 		

ANNEXURE C: ALL ATTENDENCE REGISTERS RELATED TO OVERSIGHT PROCESS

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING TO BE HELD ON THE 03rd
FEBRUARY 2022 AT 10H00 SINGLE WHIP BOARDROOM- DRKKDM OFFICES**

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Cllr M.I Mangesi	073 499 7356	
Cllr S.L Jonas	066 043 0520	
Cllr H.F.C Jordaan	082 292 4542	
Cllr I.T Meya	063 068 8773	
Cllr M.P Mokone	078 402 3467	
Cllr C. Hattingh	083 625 7426	
Cllr R.M Mosholi	083 710 2472	
Cllr L.S Motlhoiwa	084 609 2330	
Cllr L. Rantekane	081 405 2730	
Cllr S.P Sesane	071 210 8275	
Cllr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane Manager	072 289 2954	
Ms N.R Gaaname Administrator	073 459 5292	
Ms M.R Legote Intern	083 645 1349	

O.T.S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: AG Briefing 2022

Enq: MPAC

AG BRIEFING HELD ON THE 15 FEBRUARY 2022

TIME: 10H00

VANUE: COUNCIL CHAMBER

ATTENDENCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	POSITION	SIGNATURE
Cllr M.I Mangesi	073 499 7356	MPAC CHAIRPERSON	
Cllr S.L Jonas	066 043 0520	MEMBER	
Cllr H.F.C Jordaan	082 292 4542	MEMBER	
Cllr.I.T Meya	063 068 8773	Member	
Cllr M.P Mokone	078 402 3467	MEMBER	
Cllr C. Hattingh	083 625 7426	Member	
Cllr R.M Mosholi	083 710 2472	Member	
Cllr L.S Motlhoiwa	084 609 2330	Member	
Cllr L. Rantekane	081 405 2730	Member	
Cllr S.P Sesane	071 210 8275	MEMBER	
Cllr L.K Shuping	078 832 4274	Member	
Dr B. Roberts-Tebejane	072 289 2954	MPAC Manager	
Ms N.R Gaaname	073 459 5292	MPAC support	
Ms M.R Legote	083 645 1349	MPAC INTERN	

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING TO BE HELD ON THE 22
FEBRUARY 2022 AT 10:00 IN THE COMMITTEE ROOM - DRKKDM OFFICES**

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Cllr M.I Mangesi	073 499 7356	
Cllr S.L Jonas	066 043 0520	
Cllr H.F.C Jordaan	082 292 4542	
Cllr I.T Meya	063 068 8773	
Cllr M.P Mokone	078 402 3467	
Cllr C. Hattingh	083 625 7426	
Cllr R.M Mosholi	083 710 2472	
Cllr L.S Motlhoiwa	084 609 2330	
Cllr L. Rantekane	081 405 2730	
Cllr S.P Sesane	071 210 8275	
Cllr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane Manager	072 289 2954	
Ms N.R Gaaname Administrator	073 459 5292	
Ms M.R Legote Intern	083 645 1349	

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Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref. MPAC plenary meeting 23/02/2022

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) PLENARY MEETING ON PUBLIC PARTICIPATION EVENT TO BE HELD ON THE 23RD FEBRUARY 2022 AT 09H00.

ATTENDANCE REGISTER

NAME & SURNAME	DEPARTMENT	POSITION	CONTACT NO.	SIGNATURE
Brenda Roberts-Tebagane	MPAC	manager	0727892654	[Signature]
Kurtz Motape	MMS Office	MIS-Risk	08390509K	[Signature]
H. Grader	OHS	OHS	0722055961	[Signature]
T MPETA	OTS	Secretary	0796355756	[Signature]
Tsholozelo Lekgetho	CISWI	Admin	0847515762	[Signature]
Tshepang Ngqobe	BTO	DCFO	0184728042	[Signature]
Nthoane Mosiane	OEM	SPF	0836345166	[Signature]
BUSHY KOLOB	COMMS	EVENTS	0824461720	[Signature]
Rebecca Legate	MPAC	Intern	0836451549	[Signature]
NK Banaane	MPAC	Support	0784395292	[Signature]
Patrick Mahatleloa	COMMS	COMM'S OFFICER	072011050	[Signature]

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING TO BE HELD ON THE 25
FEBRUARY 2022 AT 08:30 IN THE COMMITTEE ROOM - DRKKDM OFFICES**

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Cllr M.I Mangesi	073 499 7356	
Cllr S.L Jonas	066 043 0520	
Cllr H.F.C Jordaan	082 292 4542	
Cllr I.T Meya	063 068 8773	
Cllr M.P Mokone	078 402 3467	
Cllr C. Hattingh	083 625 7426	
Cllr R.M Mosholi	083 710 2472	
Cllr L.S Motlhoiwa	084 609 2330	
Cllr L. Rantekane	081 405 2730	
Cllr S.P Sesana	071 210 8275	
Cllr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane Manager	072 289 2954	
Ms N.R Gaaname Administrator	073 459 5292	
Ms M.R Legote Intern	083 645 1349	

DR. KENNETH KAUNDA




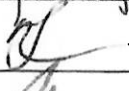
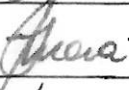



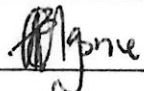
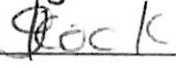
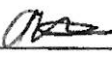

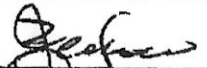
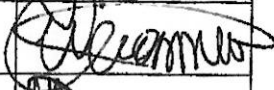


DISTRICT MUNICIPALITY



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) SITES VISITS TO BE HELD ON THE 01-02 MARCH 2022 AT 09:00

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	01 MARCH 2022 SIGNATURE	02 MARCH 2022 SIGNATURE
Cllr M.I Mangesi	073 499 7356		
Cllr S.L Jonas	066 043 0520		
Cllr H.F.C Jordaan	082 292 4542		
Cllr I.T Meya	063 068 8773		
Cllr M.P Mokone	078 402 3467		
Cllr C. Hattingh	083 625 7426		
Cllr R.M Mosholi	083 710 2472		
Cllr L.S Motlhoiwa	084 609 2330		
Cllr L. Rantekane	081 405 2730		
Cllr S.P Sesana	071 210 8275		
Cllr L.K Shuping	078 832 4274		
Dr B Roberts-Tebejane	072 289 2954		
Ms N.R Gaaname	073 459 5292		
Ms M.R Legote Intern	083 645 1349		

NAME & SURNAME	CONTACT NUMBER	01 MARCH 2022 SIGNATURE	02 MARCH 2022 SIGNATURE
Sephata Mokswiqa	072 284 2961		
Tselane Tsunke	074 362 5154		
IKHOTO MOKGOSI	072 244 4625		
KGABO TSHUKA	072 717 3489		
THABO MAOI	072 573 6184		
Masego Maseki	083 705 686		
A Swarts	082 663 9120		
N Mongale	078 952 6484		
Garitole Kock	083 506 0919		
Candice Mendle	073 510 56		
D. S. SEEKOEI	072 124 8125		
J.W. Gaonwe	072 572 3344		
J Mogorwa	083 333 5038		
L MATHOIWA	0846 092 330		



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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



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Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) INTERVIEWS WITH THE EXECUTIVE AND MANAGEMENT TO BE HELD ON THE 08TH MARCH 2022 AT 10H00 COUNCIL CHAMBER - DRKKDM OFFICES

ATTENDANCE REGISTER

Name & Surname	Portfolio	Contact no.	Email address	Signature
Cllr N.J. Num	The Executive Mayor	072 819 3304	nikibanum@gmail.com	
Cllr X.C. Nxozana	The Speaker	068 348 0153	XolileNxozanaLegislative@gmail.com	
Cllr S.J. Leslie	Single Whip	062 371 7249	APOLOGY SUBMITTED.	
Cllr M.W. Makgate	MMC Community Services	071 506 3008	photatoos@gmail.com	Makgate
Cllr L.G. Molapisi	MMC Corporate Services	063 613 6270	lekemolapisi@gmail.com	

Name & Surname	Portfolio	Contact no.	Email address	Signature
Cllr Z.I. Mphafudi	MMC LED & Planning	082 666 2347		
Cllr T.R. Mampe	MMC LED	078 868 2981	keymondmampe@gmail.com	
Cllr O.R. Thabanchu	MMC BTO	073 202 9074		
Cllr D.M Matsapola	MMC Transversal Issues	073 033 6384	soyethabon shabanchu@gmail.com	
Cllr O.M Mogale	Portfolio Chairperson LED and Planning	083 941 9173	Maselaelodiana@gmail.com	
Cllr L.P Mtshawulana	Chairperson Finance Portfolio	076 324 0139		
Cllr T.N Lekgari	Chairperson Community Services and LED & Tourism	082 049 8205		
Mrs Abrams	Acting Municipal Manager	082 554 2054	Scaabrams@kaundadistrict.gov. za	
Mr Steenkamp	CFO	0714871628	Isteeenkamp@smi.com	
Mr Metswamere	Senior Manger Community Services	0833993160	metswamere@gmail.com	
Mr Tshukudu	Acting Senior Manager LED & Planning	0727173489	Kgabotso@gmail.com	
Mr Mtemekwana Mtemekwana	CAE	0733934006	S.Mtemekwana@gmail.com	

Name & Surname	Portfolio	Contact no.	Email address	Signature
Mr Ngqobe	Deputy CFO			
Ms Brown	Deputy Director Financial Management			
Mr Motepe	Risk Manager	0835105075	motepe@kwa-zulu-natal.gov.za	
Mr Mokatsane	IDP Manager			
Mr Baloyi	Performance Man. System	0739148336	02kamm.6alom@gmail.com	
Ms Seremo	Manager Internal Audit			
Mr Molefe	Manager Legal			
Ms Ndengeza	Manager Corporate Services			
Mr Mphuti	Manager IT			
Ms Ramorola	Manager LED			
Mr Mosiane	Special Project OEM			
Mr Canga	Manager Speaker			
Mr Matsose	Manager Single Whip			
Mr Mosebi	Manager Environmental Health - Maquassie			

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) INTERVIEWS WITH THE EXECUTIVE AND
MANAGEMENT TO BE HELD ON THE 08TH MARCH 2022 AT 10H00 COUNCIL CHAMBER - DRKKDM OFFICES

ATTENDEANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Cllr M.I Mangesi – MPAC Chairperson	073 499 7356	
Cllr S.L Jonas	066 043 0520	
Cllr H.F.C Jordaan	082 292 4542	
Cllr I.T Meya	063 068 8773	
Cllr M.P Mokone	078 402 3467	
Cllr C. Hattingh	083 625 7426	
Cllr R.M Mosholi	083 710 2472	
Cllr L.S Motlhoiwa	084 609 2330	
Cllr L. Rantekane	081 405 2730	
Cllr S.P Sesana	071 210 8275	
Cllr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane Manager	072 289 2954	
Ms N.R Gaaname Administrator	073 459 5292	
Ms M.R Legote Intern	083 645 1349	

O.T.S

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) PUBLIC PARTICIPATION FOR THE OVERSIGHT
ON THE ANNUAL REPORTS OF 2020/2021 FINANCIAL YEAR TO BE HELD ON THE 10TH MARCH 2022
AT 15H00, AUDITORIUM HALL – CITY OF MATLOSANA

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Cllr M.I Mangesi	073 499 7356	
Cllr S.L Jonas	066 043 0520	
Cllr H.F.C Jordaan	082 292 4542	
Cllr I.T Meya	063 068 8773	
Cllr M.P Mokone	078 402 3467	
Cllr C. Hattingh	083 625 7426	
Cllr R.M Mosholi	083 710 2472	
Cllr L.S Motlhoiwa	084 609 2330	
Cllr L. Rantekane	081 405 2730	
Cllr S.P Sesana	071 210 8275	
Cllr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane	072 289 2954	
Ms N.R Gaaname	073 459 5292	

Ms M.R Legote Intern

083 645 1349

A handwritten signature in black ink, appearing to be 'M.R. Legote', enclosed within a rectangular box.



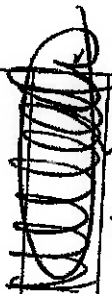



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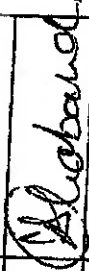




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Website: www.kaundistrict.gov.za, Civic Center, Patmore Road, Orkney

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) PUBLIC PARTICIPATION FOR THE OVERSIGHT ON THE ANNUAL REPORTS OF 2020/2021 FINANCIAL YEAR TO BE HELD ON THE 10TH MARCH 2022 AT 15H00, AUDITORIUM HALL – CITY OF MATLOSANA ATTENDANCE REGISTER

Name & Surname	Portfolio	Contact no.	Email address	Signature
Cllr N.J. Num	The Executive Mayor	072 819 3304	nikita.num@gnepf.com	
Cllr X.C. Nxozana	The Speaker	068 348 0153	XolisoXozana1@gmail.com	
Cllr S.J. Lesie	Single Whip	062 371 7249		
Cllr M.W. Makgate	MMC Community Services	071 506 3008		
Cllr L.G. Molapisi	MMC Corporate Services	063 613 6270	phatoos@gmail.com	
			leticemolapisi@gmail.com	

Name & Surname	Portfolio	Contact no.	Email address	Signature
Cllr Z.I. Mphafudi	MMC LED & Planning	082 666 2347		
Cllr T.R. Mampe	MMC LED	078 868 2981		
Cllr O.R. Thabanchu	MMC BTO	073 202 9074		
Cllr D.M Matsapola	MMC Transversal Issues	073 033 6384	osytrabodu@gmail.com	
Cllr O.M Mogale	Portfolio Chairperson LED and Planning	083 941 9173		
Cllr L.P Mtshawulana	Chairperson Finance Portfolio	076 324 0139		
Cllr T.N Lekgari	Chairperson Community Services and LED & Tourism	082 049 8205		
Mrs Abrams	Acting Municipal Manager			
Mr Steenkamp	CFO	082 554 2054	scabrams@kaundadistrict.gov.za	
Mr Metswamere	Senior Manger Community Services	0740831654	kseenkamp	
Mr Tshukudu	Acting Senior Manager LED & Planning	88000	metswamere@kaundadihrgm	
Mr Ntemekwana	CAE	8117	lyobot20@gmail.com	

Name & Surname	Portfolio	Contact no.	Email address	Signature
Mr Ngqobe	Deputy CFO			
Ms Brown	Deputy Director Financial Management	08 677 5042		
Mr Motepe	Risk Manager			
Mr Mokatsane	IDP Manager	08 310 5073		
Mr Baloi	Performance Man. System			
Ms Seremo	Manager Internal Audit	07 274 1520	okhanyo@valley.org.za	
Mr Molefe	Manager Legal			
Ms Ndengeza	Manager Corporate Services			
Mr Mphuti	Manager IT			
Ms Ramorola	Manager LED			
Mr Mosiane	Special Project OEM			
Mr Canga	Manager Speaker			
Mr Matsose	Manager Single Whip			
Mr Mosebi	Manager Environmental Health - Maquassie			

Name & Surname	Portfolio	Contact no.	Email address	Signature
Ms Tenza	Manager Environmental Health - Matlosana			
Ms Matlhakola	Manager Environmental Health - JB Marks			
Mr X. Mindaweni	Communication Manager			
Masego Obatseng	Assistant Director COGTA	078677 6887	Mobotsegenw@pg.gov.za	[Signature]
Masego Chubisi	SAO - Coyle	076466 2795	MChubisi@nwpg.gov.za	[Signature]

SCREENING AND ACCESS REGISTER

10/03/2022

DATE	NAME	CONTACT DETAILS AND ADDRESS	REASON FOR ENTERING	TEMP	SYMPTOMS CONSISTANT WITH COVID-19	INTERNATIONAL / NATIONAL TRAVEL BEFORE & DURING LOCKDOWN	CONTACT WITH CONFIRMED COVID-19 PERSON	TIME IN	TIME OUT	PERSON SIGNATURE
10/03/20	Lebogang Lethini	084 726 7230		33.2	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/20	Phindile Khweliso	078 507 5475		36.4	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/20	Kobetie Dzandamant	032 320 1101 8716		36.7	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/20	Toum Mogoboto	083481008		36.4	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/20	bennett	0725715596		36.4	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/20	744712			36.5	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/22	Mitchell Lubodi	0726062070		36.7	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]

10/03/2022



SCREENING AND ACCESS REGISTER

DATE	NAME	CONTACT DETAILS AND ADDRESS	REASON FOR ENTERING	TEMP	SYMPTOMS CONSISTANT WITH COVID-19	INTERNATIONAL / NATIONAL TRAVEL BEFORE & DURING LOCKDOWN)	CONTACT WITH CONFIRMED COVID-19 PERSON	TIME IN	TIME OUT	PERSON SIGNATURE
10/03/22	WILMINE BILIKI	085330-18400		36.2	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03/22	Sesi M. M. M. M.	0824 503 74 50 4779 846 12		36.0	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03	Bontle Mosick	076 748 2851 4 Andrew St Pierksdorp		36.2	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03	Mosicko Kgumoto	4 Andrew St 062		36.1	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
10/03	Nicholas Mseki	0817955407		33.2	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
11	Jabulani Mbebe	0843184072		33.2	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]
11	VICTOR FORODE				COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			[Signature]

10/03/2022

DR. KENNETH
KALUNDA
DISTRICT MUNICIPALITY



SCREENING AND ACCESS REGISTER

DATE	NAME	CONTACT DETAILS AND ADDRESS	REASON FOR ENTERING	TEMP	SYMPTOMS CONSISTANT WITH COVID-19	INTERNATIONAL / NATIONAL TRAVEL BEFORE & DURING LOCKDOWN)	CONTACT WITH CONFIRMED COVID-19 PERSON	TIME IN	TIME OUT	PERSON SIGNATURE
	Gaticumalima						YES / NO			
	Munguani	4666 EXT 15		36.2	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			
	K.I. Muregoike	4723 EXT 15		36.2 36.1	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			
	BEIKANYO ISHAKI SAI ETI			36.1	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			
	O.S. Muregoike	4723 EXT 15		36.0	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			
	L. Madimaga	072041977		36.1	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			
	T. Moya	0764949063		36.0	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			
	M. Maleka	0733968105		36.6	COUGH <input type="checkbox"/> FEVER <input type="checkbox"/> SHORTNESS OF BREATH <input type="checkbox"/> SNEEZING <input type="checkbox"/> SORE THROAT <input type="checkbox"/>	YES / NO IF YES STATE WHERE TO	YES / NO			M. Maleka

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

PUBLIC PARTICIPATION FOR THE OVERSIGHT ON THE ANNUAL REPORT OF 2020/21 FINANCIAL YEAR

DATE : 10 March 2022

VENUE : CITY OF MATLOSANA AUDITORIUM

TIME : 15H00

ATTENDANCE REGISTER: MAQUASIE HILLS LOCAL MUCIPALITY

NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
1	Pulemama Lampai	7	079 0306 742	
2	Ky-iso hesho	8	078 796 7920	
3	THANDIWE MVAUA	9	078 086 1764	
4	Mantwa Medupe	9	0710436744	
5	PASEKA Au	09	063 349 0125	
6	PHAKENI ORAPELENG	05	060 386 1445	
7	Mereyothle Goitae	05	060 513 1067	
8	Bello Agengwe	11	071 915 4029	
9	M. S. SWARE	11	060 394 7317	
10	Boikanyo Tsholofelo	09	078 295 9961	
11	Phumzile Dooi	09	0788 473143	
12	O.S. Mereyothle	05	0781648729	
B	b.m. Madradzhe	09	078 252 718	
	Rangela Maloka	10	079 989 4026	
	Ray Ntshona	10	078 339 6290	
	Edithie Roodenrus	10	073 914 9716	
	John Nwasteko	8	063 481 0018	

DR. KENNETH KAUNDA

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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ATTENDANCE REGISTER: MAQUASIE HILLS LOCAL MUNICIPALITY

NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	KELETSO TLADI	04	063 982 8145	<i>[Signature]</i>
	MOIRONE RUMBELA	10	0785458304	<i>[Signature]</i>
	MTABISENG MOROENK	10	0784643967	<i>[Signature]</i>
	B.J BENGOLA	10	063 956 9278	<i>[Signature]</i>
	O.G. MOLADWA	10	0603723589	<i>[Signature]</i>
	J. Mahonke	10	0717731509	<i>[Signature]</i>
	GABORONE MOJHIBI	04	0731224877	<i>[Signature]</i>
	TUMelo MAMOQWA	04	073 609 7668	<i>[Signature]</i>
	JONAS MALATSI	04	060 584 2194	<i>[Signature]</i>
	Humphrey MONGALE	04	0608099833	<i>[Signature]</i>
	NOMPUMELELO MONEWANG	03	073 161 0270	<i>[Signature]</i>
	Papi Molelele Maleho	04	073 948 5960	<i>[Signature]</i>
	Malepene KeraleMang	11	0782629678	<i>[Signature]</i>
	Leabetswe MASISO	11	0630275177	<i>[Signature]</i>
	Babaile Sechele	11	0688423448	<i>[Signature]</i>
	L.I.S mereseobane	06	0737350154	<i>[Signature]</i>
	GLADNESS BOUMAN	09	0633824558	<i>[Signature]</i>

PUBLIC PARTICIPATION FOR THE OVERSIGHT ON THE ANNUAL REPORT OF 2020/21 FINANCIAL YEAR HELD AT MATLOSANA AUDITORIUM ON 10 MARCH 2022 AT 15H00

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

PUBLIC PARTICIPATION FOR THE OVERSIGHT ON THE ANNUAL REPORT OF 2020/21 FINANCIAL YEAR

DATE : 10 March 2022

VENUE : CITY OF MATLOSANA AUDITORIUM

TIME : 15H00

ATTENDANCE REGISTER: MAQUASIE HILLS LOCAL MUNICIPALITY

NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	LACAPUS MEDUPE	06	0788712387	<i>[Signature]</i>
	Segole MANCHO Eva Sechele.	11	0780484959	<i>[Signature]</i>
	Mentod MOPHULENG	06	0835748598	<i>[Signature]</i>
	Sinob MOKGOTWANE	06	0839616838	<i>[Signature]</i>
	ELIZABETH LEAANE	06	0639146393	<i>[Signature]</i>
	S.M. MALOMANE	06	0710451010	<i>[Signature]</i>
	Aliena dined NOGE	0-7	0639146393	<i>[Signature]</i>
	MANO MILE	06	0736096126	A.D. NOGE
	PHINDILE MBSUKINI	06	0649789896	M. Mile
	Hendrik Mofane	07	0839367480	<i>[Signature]</i>
	Kgomotso Queen Marwalwa	03	0737814763	H. Mofane
	Mathekiso Rampai	03	063271246	<i>[Signature]</i>
	Rose Seleke	03	0711478695	R. Rampai
	KENEFINE THBINE	03	0839554759	R. Seleke
	Maneo Hlangwane	03	0767360899	K. Thbine
	Dotsa Ngonye	04	0782170618	<i>[Signature]</i>
		04	060465416	<i>[Signature]</i>

DR. KENNETH
KAUNDA
DISTRICT MUNICIPALITY



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

PUBLIC PARTICIPATION FOR THE OVERSIGHT ON THE ANNUAL REPORT OF 2020/21 FINANCIAL YEAR

DATE : 10 March 2022

VENUE : CITY OF MATLOSANA AUDITORIUM

TIME : 15H00

ATTENDANCE REGISTER: JB MARKS LOCAL MUNICIPALITY

NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	Saydile Beach	16	0749021961	<i>[Signature]</i>
	Metobeng Selehelo	9	0636691807	<i>[Signature]</i>
	DANIEL MOKHOMWA	9	0747123731	<i>[Signature]</i>
	GEORGE KELEMBE	09	0787177449	<i>[Signature]</i>
	Kgotso MARISA	09	0836382147	<i>[Signature]</i>
	THABESO NAKENZ	16	0761838080	<i>[Signature]</i>
	NUMSELO HANTICOE	06	0835071099	<i>[Signature]</i>
	KOLANI N'GUNI	16	0812973535	<i>[Signature]</i>
	SIMON MARGALE	12	0780460860	<i>[Signature]</i>
	BESSIE Gyanakgani	5	0835699709	<i>[Signature]</i>
	Thabane Mamea	28	0765464507	<i>[Signature]</i>
	M.M. Mdiindwa	26	0781946230	<i>[Signature]</i>
	N.M. Rampen	20	0769593389	<i>[Signature]</i>
	E.M. Mokoeng	21	06358814665	<i>[Signature]</i>
	Porisang Modisadife	20	0652607341	<i>[Signature]</i>
	COMFORT SEDUKU	20	0847884525	<i>[Signature]</i>
	Maelitaba Galisa	21	0761663507	<i>[Signature]</i>

DR. KENNETH KAUNDA

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
1	SIZAKELE MHLAPHO			
2	PAMYO MOKWATSI	6	0783138936	
3	Modigean Motsepe	11	073 458 5578	
4	Munapule Mofese	06	083 968 5571	
	MOSHEI QABQA	10	0535688636	
	ESOMOSO TSCITSI	11	067 372 8671	
	Molebogeng Schme	11	0119586655	
8.	Mafatlo Mpshe	10	0735273499	
9.	Audrey Jacobs	8	0719728786	
10.	EDWALL TRALE	08	0721783944	
11	THABAKO MAKHENE	08	0833534651	
12	Charles Makhlaule	08	0647604295	
13	Tshiliso Xshg	08	0603165851	
14	Manana Khung	04	08394200176	
14	Kyosese Muthi	16	0725042075	
15	Sello Macdon	12	0661747517	
16	TEBORO LESHELEHA	12	0732127025	

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	SEBISI ALAN MOTSIKI	11	0767586227	[Signature]
	Thunyiso Phalla Matlase	26	0604435891	[Signature]
	JACOB J. Naeewa kale	12	082 680 1462	[Signature]
	Kedi bone Shwabane	05	0835175408	[Signature]
	MAKI MOLEFI	05	0630694712	[Signature]
	ISHMAEL TSUACOZ	29	0655274171	[Signature]
	ISRAEL MONTAGOMERY	29	—	[Signature]
	ABRAHAM MUKUMBE	29	0818121357	[Signature]
	ISAAC MANZANI	20	0619897846	[Signature]
	PERCY MOKOBA	19	0835325877	[Signature]
	Thabiso Mamphe	19	0680626834	[Signature]
	BETH LETSOENYO	20	0745472285	[Signature]
	Sipho NOMLOTI	27	0810927451	[Signature]
	Makubiso MONTAHO	27	0603182192	[Signature]
	Gaohamwe Rethabe	14	0785903873	[Signature]
	Masabata MOTHUPI	19	0747459262	[Signature]
	Mhlabseng Molemo	19	0761207876	[Signature]

DR. KENNETH KAUNDA

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	JOTCE RABASE	14	083 8833025	
	Betty Motshwaledi	01	062 441 8888	
	MOREFI BOIKANYO	20	078 712 1990	
	AMOS NKOTSI	14	060 799 5123	
	Moleko Moutshosi	27	081 839 2914	
	GOTSEMIANG KICO	20	078 510 2216	
	BONOLO MAROKI	20	078 957 7832	
	THABISO RAKHETSI	27	063 807 3469	
	MATHEPELO MANDLA	19	0731008225	
	SIPATI PHETOO	21	0762080897	
	MARGARET RAMOSUNYA	14	0635042381	
	ANEJEL BOTHA	13	074 900 9023	
	Georgina Hills	13	061 166 7427	
	MAUREEN ELSTEEN	13	0739939902	
	Kabela Pono	26	073 611 8462	

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	Kerato Sethuk	26	064 022 0421	Kerato
	Cezelle Makouba	21	0685530967	Makouba
	Lawrence Mphahlele	26	0616037569	[Signature]
	William Mchale	26	061603-7569	[Signature]
	Maserane Merahe	01	0824609478	[Signature]
	Moki Thejane	01	0838923206	[Signature]
	DELE STOFI	01	0764288219	D. Stofi
	Petrus KONA	11	0725802800	[Signature]
	Leon Jacobus	13	0712657476	[Signature]
	Ihabang Steyn	11	0837837839	I. Steyn
	Mphahlele Modise	6	0679645899	[Signature]
	Michael Steyn	06	0780429200	[Signature]

DR. KENNETH KAUNDA

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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ATTENDANCE REGISTER: MATLOSANA LOCAL MUNICIPALITY

NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
1	Thandi Ngwenya	27	0720525500	<i>[Signature]</i>
2	Thandi Bole	27	0738030637	<i>[Signature]</i>
3	HOZAMILE, NGALO	34	0656569486	<i>[Signature]</i>
4	Sarah Matibidi	27	0834813900	<i>[Signature]</i>
	M. Modimanyane	12	0720444477	<i>[Signature]</i>
	Mogwe	4	0764949095	<i>[Signature]</i>
	Mb Malekg	26	0738062124	Malekg
	WINNIE BAEDI	15	0633642409	<i>[Signature]</i>
	Bontle Mosicko	25	0767482851	B.M.
	Kyomoto Mosicko	25	0789860260	<i>[Signature]</i>
11	Jabuni Mbeli	16	0817955407	<i>[Signature]</i>
12	Nicholas Mbeli	05	0623462353	<i>[Signature]</i>
13	VICTOR OZILE FOBOICE	36	0845184072	<i>[Signature]</i>
14	Thebang Letlhi	11	0832765893	<i>[Signature]</i>
15	Rhindaletlhi	36,4	0785075475	<i>[Signature]</i>
16	Joseph	04	0797758243	<i>[Signature]</i>
17	Gennet Mabusa	37	0728718558	<i>[Signature]</i>

DR. KENNETH
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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	Jhegofatsa Phelo	15	067 281 8566	J. Phelo
	Zolile Bokwile	34	0736689347	[Signature]
	Masego Modise	11	074 866 8292	M. Modise
	Kegomoditswe Semelo	11	076 405 4264	[Signature]
	Kobo Molvel e	11	0694732669	[Signature]
	Tshenolo Mthunya	11	0789675561	[Signature]
	Botshelo Moselane	11	076 0435183	[Signature]
	Leboogeng Lethuni	11	084 726 7235	Lethuni
	Thato Letabek	37	0934876254	[Signature]
	Kgomotso Molotsoane	31	0739668689	[Signature]
	FRANS Wessele	4	060 969 9213	[Signature]
	P/D Herite	13	0739617509	[Signature]
	JACK MONART	10	061 401 4808	[Signature]
	Paleso Paleso	10	067 0618926	[Signature]
	THEBE GONTSE	7	076 716 7397	[Signature]
	Xolile Jabuza	10	0630950390	[Signature]
		10	066 429 6414	[Signature]

DR. KENNETH KAUNDA

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	Dinakeiso Rantokwadi	06	021 3728 049	
	LOKOBA MALOSE		06 0484399653	L.C.M
	MASERAME MAND	06	0785914340	
	mosiane Letsape	06	0604716430	
	MAKHO MARWATSI	29	0788397150	
	Tshepo Ntshane	7	0798602189	
	Wango Bango	08	0609447903	
	SELLO MOKOKI	12	0781421356	
	Sally Nangolo	28	0769209642	
	Kwad Baboy	28	0721909956	
	Thiki Kofai	08	0722576180	
	Tshepo Zweny	19	0679923794	
	Ramotse MICEWA	27	0743110116	
	LEFE MNUMA	27	0738089630	
	Lizzy Magozi	W2	0790562996	
	Elizabeth Seltswiso	W-12	0826801962	
	Diseba Semwed	12	071072628	

DR. KENNETH KAUNDA

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	cap. P. Joubert	27	076501 3537	<i>[Signature]</i>
	ISHEGOFATSO DINTOE	08	063 333 3791	<i>[Signature]</i>
	Selloane Mpheni	11	092 592 5854	<i>[Signature]</i>
	Matshepo Mokoena	11	076 816 9130	<i>[Signature]</i>
	T. Moseiwadhagen	11	0788088810	<i>[Signature]</i>
	V.S. GAZI	11	014 9215019	<i>[Signature]</i>
	K. Nkomo	02	063 509 6309	<i>[Signature]</i>
	M.S. Mokgobane	02	065 563 1419	<i>[Signature]</i>
	A.K. Mochapi	02	076 144 7061	<i>[Signature]</i>
	Pogiso Moshofatse	02	062 449 1171	<i>[Signature]</i>
	M. Moko	02	064 022 1404	<i>[Signature]</i>
	K. Shashape	1	0630830867	<i>[Signature]</i>
	I. Dire	02	063 2178566	<i>[Signature]</i>
	K. Chowe	15	064 016 8278	<i>[Signature]</i>
	K. Davids	15	067 070 4977	<i>[Signature]</i>
	Z.P. Bagagane	15	082 298 3016	<i>[Signature]</i>
	M.S. Mhudi	15	078 502 6676	<i>[Signature]</i>

DR. KENNETH KAUNDA

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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	Kenny MACK	34	076844431	[Signature]
	Boniso Siope	33	071 214 7306	[Signature]
	MAPASECA Mlamyela	32	0734245972	[Signature]
	Potso Momo	35	0639660320	[Signature]
	Dipuo Ishabalala	33	0746344680	[Signature]
	THATO BANDI	35	062 674 9635	[Signature]
	Thato Tau.	35	068 086 9400	[Signature]
	ZAMELE DIONE	35	0862989613	[Signature]
	WANNY COMRE	35	0823180110	[Signature]
	Kelebogile Ndlovu	33	0742269920	[Signature]
	Sineeth Baepi	15	073 1668062	[Signature]
	Isholofelo Mokobe	35	0815821436	[Signature]
	Babobang Bolomane	35	0719528645	[Signature]
	Dune Raliese	36	0769820724	[Signature]
	ZAMELE ZIKHALI	36	0655003273	[Signature]
	Jene MPhatse	36B	060 4 097131	[Signature]
	Kgetholiso Mame	36	079 142 5853	[Signature]

DR. KENNETH KAUNDA

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ATTENDANCE REGISTER: MATLOSANA
MAQUASIE HILLS LOCAL MUNICIPALITY

NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
1	Kael Dupe Vangkolov	32	061 099 6287	
2	MORENA ALBERT - SEMORANA	32	082 645 9917	
3	ITUMELENG SEITSHO	32	083 928 0222	
4	MATOME MATGESI	11	073 499 7356	
5	LERATO MENJATSO	11	063 400 3871	MENJATSO
6	MAMMY MANGESI	11	0603397611	
7	THEMBI MOKOTO	11	083 6799736	
8	TSHOGOFOHISO SELATO	11	078756194	
9	Sinoxob Makhiswana	11	061 985 9955	
10	Elizabeth Duttkop	15	063 912 6355	EDuttkop
11	Adam M. Machakela	01	0944968523	
12	K. Malahlela	36	072 985 8536	
13	J. Malahlela	36	0728774832	
14	George Morake	31	0606751686	
15	Bongane Mufene	34	0682860521	
16	LINDA TSINALA	34	0794359079	
17	Elizabeth Vangkolov	32	073 231 9086	

**DR. KENNETH
KAUNDA**
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NO	NAME SURNAME	WARD	CONTACT	SIGNATURE
	Elizabeth Mafobe	36	0790901654	[Signature]
	Bitlhare Mohlapo	23	0789555034	BR. Mohlapo
	NOMBISELO MEMJELWA	23	0768315218	Memjelwa.
	Mohlabaane QuameSha	24	0797101711	[Signature]
	KATLEHO selo	36	0632661882	[Signature]
	PUSELETSO TSHABALALA	24	0789922598	Tshabalala
	FRANS KOSIEMANG	24	0719691941	[Signature]
	Mogabang KATIMA	24	0734062654	Katima
	Molelekeng Mabilile	24	0640195399	Mabilile
	Namwula Hlatshwayo	13	072759698	Namwula Hlatshwayo.
	Refilwe Toketa	13	0766834865	[Signature]
	TEROHO KUBELA	28	0832425404	[Signature]
	RITHA PHAWULA	28	0780067295	Phawula.
	TSEKISO LISABE	29	0730755625	Lisabe.
	NOSEPHO NKWANE.	29	0797854507	Nkwane.
	Neo Filipe	28	0712136466	[Signature]
	Selgatllo MBELANG	06	0786943366	[Signature]

O.T.S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) INTERVIEWS WITH THE EXECUTIVE AND MANAGEMENT TO BE HELD ON THE 11TH MARCH 2022 AT 08H30 IN SINGLE WHIP BOARDROOM - DRKKDM OFFICES

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Clr M.I Mangesi	073 499 7356	
Clr S.L Jonas	066 043 0520	
Clr H.F.C Jordaan	082 292 4542	
Clr I.T Meya	063 068 8773	
Clr M.P Mokone	078 402 3467	
Clr C. Hattingh	083 625 7426	
Clr R.M Mosholi	083 710 2472	
Clr L.S Motlhoiwa	084 609 2330	
Clr L. Rantekane	081 405 2730	
Clr S.P Sesana	071 210 8275	
Clr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane	072 289 2954	
Ms N.R Gaaname	073 459 5292	

Ms M.R Legote Intern

083 645 1349

A handwritten signature in black ink, appearing to be 'M.R. Legote', written inside a rectangular box.



O.T.S

OFFICE OF THE SPEAKER





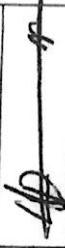


MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

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ATTENDANCE REGISTER

Name & Surname	Portfolio	Contact no.	Email address	Signature
Cllr N.J. Num	The Executive Mayor	072 819 3304		
Cllr X.C. Nxozana	The Speaker	068 348 0153		
Cllr S.J. Lesie	Single Whip	062 371 7249		
Cllr M.W. Makgate	MIMC Community Services	071 506 3008		
Cllr L.G. Molapisi	MIMC Corporate Services	063 613 6270	phokahoo@gmail.com	Makgate
			leffienomolapisi@gmail.com	LM

Name & Surname	Portfolio	Contact no.	Email address	Signature
Cllr Z.I. Mphafudi	MMC LED & Planning	082 666 2347		
Cllr T.R. Mampe	MMC LED	078 868 2981	teyondumampe@gmail.com	
Cllr O.R. Thabanchu	MMC BTO	073 202 9074	o.r.thabanchu@gmail.com	
Cllr D.M Matsapola	MMC Transversal Issues	073 033 6384	Maselaelodiano@gmail.com	
Cllr O.M Mogale	Portfolio Chairperson LED and Planning	083 941 9173		
Cllr L.P Mitshawulana	Chairperson Finance Portfolio	076 324 0139		
Cllr T.N Lekgari	Chairperson Community Services and LED & Tourism	082 049 8205		
Mrs Abrams	Acting Municipal Manager			
Mr Steenkamp	CFO	071483/654	ksteenkamp14@gmail.com	
Mr Metswamere	Senior Manger Community Services	0833993160	metswamere@kudatshu.com	
Mr Tshukudu	Acting Senior Manager LED & Planning	082 688 4618	kga.bob20@gmail.com	
Mr Ntemekwana	CAE			

*

Name & Surname	Portfolio	Contact no.	Email address	Signature
Mr Ngqobe	Deputy CFO			
Ms Brown	Deputy Director Financial Management			
Mr Motepe	Risk Manager	0835105095	motepe@komotheadvanced.gov	
Mr Mokatsane	IDP Manager			
Mr Baloyi	Performance Man. System			
Ms Seremo	Manager Internal Audit	0739453376	seremo@komotheadvanced.gov	
Mr Molefe	Manager Legal			
Ms Ndengeza	Manager Corporate Services			
Mr Mphuti	Manager IT			
Ms Ramorola	Manager LED			
Mr Mosiane	Special Project OEM			
Mr Canga	Manager Speaker			
Mr Matsose	Manager Single Whip			
Mr Mosebi	Manager Environmental Health - Maquassie			

O.T.S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

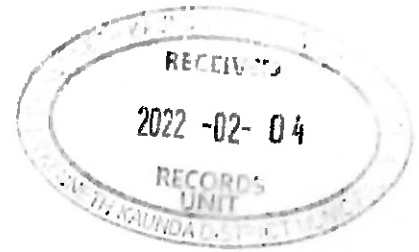
Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) MEETING HELD ON THE 23rd MARCH 2022 AT 08H30 IN COMMITTEE ROOM - DRKKDM OFFICES

ATTENDANCE REGISTER

INITIALS & SURNAME	CONTACT NUMBER	SIGNATURE
Cllr M.I Mangesi	073 499 7356	
Cllr S.L Jonas	066 043 0520 / 0766405887	
Cllr H.F.C Jordaan	082 292 4542	
Cllr I.T Meya	063 068 8773	
Cllr M.P Mokone	078 402 3467	
Cllr C. Hattingh	083 625 7426	
Cllr R.M Mosholi	083 710 2472	
Cllr L.S Motlhoiwa	084 609 2330	
Cllr L. Rantekane	081 405 2730	
Cllr S.P Sesana	071 210 8275	
Cllr L.K Shuping	078 832 4274	
Dr B Roberts-Tebejane	072 289 2954	
Ms N.R Gaaname	073 459 5292	
Ms M.R Legote Intern	083 645 1349	

ANNEXURE D: PUBLICITY STATEMENT ON THE ANNUAL REPORT




PUBLIC NOTICE

Notice is hereby given to all residents within the District to scrutinize and give comments on the Annual Reports for the 2020/2021 financial year of the DR Kenneth Kaunda District Municipality and the DR Kenneth Kaunda District Economic Agency as noted by Council on 27th January 2022. This is in line with Section 127(5) of the Local Government: Municipal Finance Management Act 56 of 2003 and section 21 of the Local Government: Municipal System Act 32 of 2000 which states how to invite the public to make representations in connection with the municipal reports. The two Annual Reports can be accessed at all Local Municipalities' offices and libraries within the District. The wards will be visited with questionnaires on the Annual Reports for all public members and stakeholders. Attached is the Schedule of Public Consultations by the Municipal Public Accounts Committee (MPAC) where verbal comments can be made. Written comments can be submitted to the secretariat at the DR Kenneth Kaunda District Municipality offices Room 43 and 46, First Floor, Patmore Road, Orkney or emailed at speaker@kaundadistrict.gov.za or mmsecretary@kaundadistrict.gov.za or WhatsApp 065 698 4429 or Dr Kenneth Kaunda District Municipality Facebook page

MPAC OVERSIGHT PROCESS ON THE ANNUAL REPORTS OF 2021/2022

Activities	DATE	VENUE	TIME
1. Audit Report MPAC briefing by AG	15/02/2022	Single Whips Boardroom/ Council Chamber	10H00
2. Adopting the process plan			
3. approving the concept document			
1. Reading the Annual Report and writing management questions	10,17,22/05/2022	Committee Room	10h00
2. Compilation of the Oversight Report			
3. MFMA financial compliance reports			
4. Selection of sites to be inspected			
5. Write letters of invitation to management for interviews and site inspections			
6. Projects visits	01&02/03/2022	Matlosana parking	09H00
7. Interviews with Political heads and Management	08 /03/2022	Council Chamber	10h00
8. Public Participation- all local	10/03/2022	Matlosana Civil Center	15h00
9. MPAC meeting to finalize and adopt the report	15/03/2022	Committee Room	10h00
10. MPAC meeting Investigatory Report: Irregular, Fruitless and wasteful expenditure finalization	16, 17 and 18 /03/2022	Committee Room	10h00
11. MPAC tabling of oversight report to Council	31/03/2022	Council Chamber	10H00

 03/02/2022
Mr A. Metswamere

Acting Municipal Manager

Date: 03/02/2022

DR. KENNETH
KAUNDA

DISTRICT MUNICIPALITY

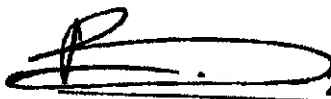


NOTICE

NOTICE OF A COUNCIL SITTING FOR THE ADOPTION OF BOTH THE DISTRICT MUNICIPALITY AND ITS ENTITY'S OVERSIGHT REPORTS ON THE ANNUAL REPORTS FOR THE 2020/2021 FINANCIAL YEAR

Notice is hereby given in terms of section 129(1) of the Local government Municipal Finance Management Act 56 of 2003 that council of a Municipality must consider the Annual Report of the Municipality and of its entity not later than two months from the date on which the Annual Report was tabled in council. The adoption of the Oversight Report must contain council recommendation of the Annual Report in terms of section 129 of the Municipal Finance Management Act 56 of 2003.

The Council Sitting will be held on 31st of March 2022 at 10H00 in the Council Chamber, Civic Centre Patmore road Orkney. The Speaker hereby invites the members of the community and stakeholders to participate in this process.

 28/02/2022

Mr A Metswamere

Acting Municipal Manager



Dr Kenneth Kaunda District Municipality

Just now · 🌐

08/03/2022. The chairperson of MPAC Mr M.I Mangesi at star fm , giving an oversight on the forthcoming MPAC Public participation meeting to be held on the 10th Mach 2022 at Matlosana Auditorium, the public is invited to take part on it.

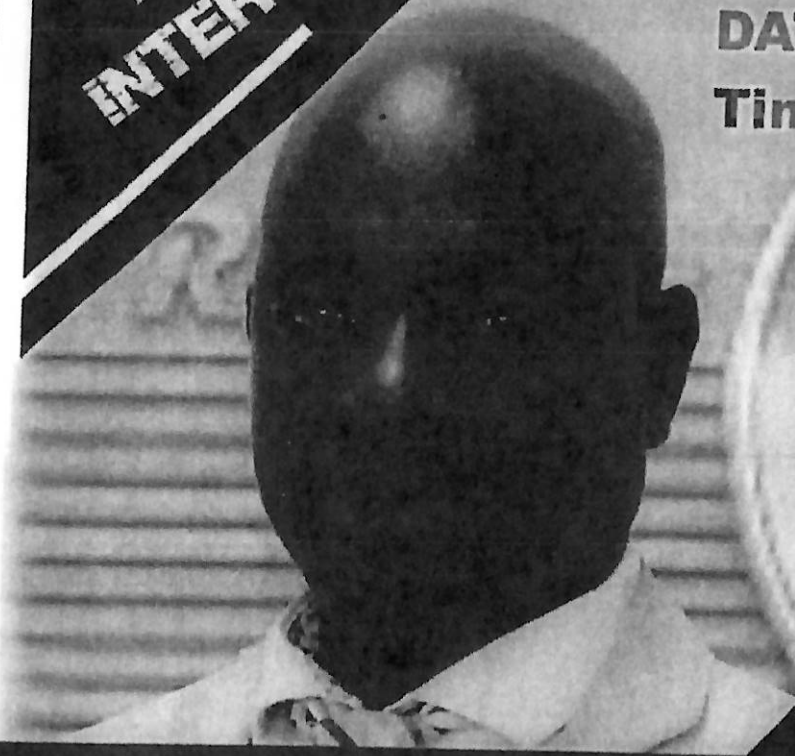


**LIVE
INTERVIEW**

LIVE ON STAR FM

DATE: 08 March 2022

Time: 16h30



**LIVE
INTERVIEW**

Cllr M.I. Mangesi
MPAC CHAIRPERSON

"THE MPAC WILL BE HOLDING THE EXECUTIVE AND MANAGEMENT ACCOUNTABLE"

**DR. KENNETH
KAUNDA**

DISTRICT MUNICIPALITY



Tel: 018 473 8000
www.kaundadistrict.gov.za

EXPLORING PROSPERITY





NOTICE OF A COUNCIL SITTING FOR THE ADOPTION OF BOTH THE DISTRICT MUNICIPALITY AND IT'S ENTITY'S OVERSIGHT REPORTS ON THE ANNUAL REPORTS ON THE ANNUAL REPORTS FOR THE 2020/2022 FINANCIAL YEAR.

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The council sitting will be held on 31 March 2022 at 10h00 in the Council Chamber, Civic Centre Patmore Road, Orkney. The Speaker hereby invites the members of the community and stakeholders to participate in this process.


MA METSWAMERE
ACTING MUNICIPAL MANAGER

Make Dr. Kenneth Kaunda District a **Crime Free Zone**

- ⊗ No to GBV against Women & Children
- ⊗ No to theft of vehicles
- ⊗ No to Rape
- ⊗ No to House breaking

REPORT ANY SIGNS OF ABUSE



	10/03/2022		
1	SPINKETSAAI/BANQUET HALL met kombuis /with kitchen 08:00 - 24:00		
	Sonder kombuis/kitchen excluded		
	VOORBEREIDING/PREPARATION TYD/TIME 08:00 - 18:00 08:00 - 24:00 KITCHEN EXCLUDED		
2	BALSAAL/BALL ROOM met kombuis/with kitchen		
	BALL ROOM Sonder kombuis/kitchen kitchen		
	VOORBEREIDING/PREPARATION TYD/TIME 08:00 - 18:00 08:00 - 24:00 KITCHEN EXCLUDED		
3	SPORTS HALL/KUNSSAAL		
4	PEOPLES HALL/VOLKSAAL		
5	JOHAN DWIET HALL/SAAL - SANDLESPARK		
	AUDITORIUM/AUDITORIUM TIME : 08:00 - 17:00 08:00 - 24:00	FREE	
7	AUDITORIUM FOYER		
8	MAYORS HALL/BURGEMEESTERSAAL		
9	ELLE BAR, GROOT KROES		
10	DEUKERK		
	MICROPHONE/MIKROFOON		
	AIRCON/LUGVEERSORGE		
	PIANO		
	SPOTLIGHT		
	CARETAKER		

ABSA CHEQUE ACCOUNT 01 000 100 176, BRANCH 632005 CITY COUNCIL OF MATLOSANA PLEASE FAX DEPOSIT SLIP FOR ATTENTION: TO: (018) 4641780 N CROMHOUT TELNO (018)4878050

EMAIL ADDRESS: nancy@klerksdorp.org

COMPLETE AND FAX/MAIL BACK PLEASE!

AUDITORIUM RULES/OUDITORIUM RULES

1. NO REFRESHMENTS (COOLDRINKS, SNACKS)/
GEEN VERVERSINGS (KOELDRANKE, EETGOED)
NO POLYSTYRENE CONTAINERS
2. NO SMOKING/ROOK VERBODE
3. NO CANDLES/GEEN KERSE
4. NO STAPLE GUNS
5. NO PRESTIC ON CHAIRS/GEEN PRESTIC ON CHAIRS.
6. SUPPLY OWN TOILET PAPER, TOWLES AND SOAP FOR BATHROOMS

HIRING COMPANIES

ALFA	018-4691041
WARRIOR	018-4694465
WAMELDA	018-4685689
TRAVELER	018-4627980
FBC	018-4445800
MARIPATI	078-43078-07977-1433
ARTIST	
ARTIST	062-4999473
CHRISTOPH	0184621802
PHANT	0737667281
PHANT DATERING	0761-019170
ABRIZ	018-4185689
FAPZ	0804977677
POKKE ST GUD TI	071-802-1498
Kockie	
STBY	0724208824 4-15 HIRING COMPANY
SOUND ENGINEER	EMEL BROWN
	MAESTRO
	0790795503

APPLICATION FOR HIRE OF ACCOMMODATION

2. We (undersigned) hereby apply to hire the following:

Accommodation in the Civic Centre, Klerksdorp (on the dates and during the time(s)

mentioned) subject to the conditions applicable to the lease of halls in the said building

1. NAME AND ADDRESS OF APPLICANT

Br Kenneth Kande District Municipality

TEL 018 4738000

Note: 1) Selling of refreshments prohibited. 2) Parking of the paved area is prohibited.

3. Date(s) for which accommodation is required

1) 10 March 2022

Time 08:00

2)

Time

4. Full description of purpose for which the accommodation is required

MPAC public participation event

5. Number of people who will be accommodated in the hall

500

6. AUDITORIUM Will stage be required for erection of decor and/or repetition purposes and if so, on which dates and from what time

09/03/2022

city of matielosa parks will bring plants

7. Do you intend decorating the leased accommodation in any way? If so, furnish

Details (NO DECORATIONS POSTERS ETC OF ANY KIND WHATSOEVER MAY BE ATTACHED TO THE WALL LIGHT FITTINGS OF CEILING, IN THE HALL).

Plants & posters

8. Name and telephone number of caterer (if any)

079 552 3138

9. Do you intend decorating the leased accommodation in any way? If so, furnish

Details (Please note: no decorations, posters, etc. of any kind whatsoever may be attached to the wall, light fittings of ceiling in the hall)

10. Will intoxicating liquor be served or used?

NO

11. Name of license of bar and/or name of supplier

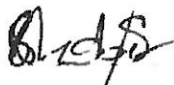
N/A

12. Will any other goods be offered for sale? (Specify)

13. The applicant hereby declares that he/she has read and understood the conditions of hire of accommodation in the City Council of Matielosa buildings as attached hereto which said conditions shall apply in respect of the letting of the accommodation required by the applicant.

The applicant hereby declares that if this application form is signed on behalf of an organization he/she is authorized to sign as such.

14. Applicant acknowledges his liability with regard to any damage or loss sustained by the City Council of Matielosa during the period of accommodation of the buildings and undertakes to pay all such damage or loss or compensation therefor to the Council.



04/02/2022

SIGNATURE (APPLICANT)

DATE

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094

Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: request for security services

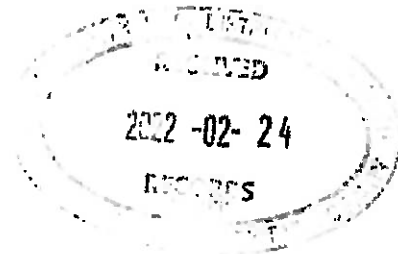
Eng: Dr Brenda Roberts-Tebejane

To : The Acting Municipal Manager
Acting Manager MISS

From : Municipal Public Accounts Committee

Through : Office of the Speaker

Date : 24 February 2022



RE: REQUEST FOR SECURITY SERVICES FOR THE PUBLIC PARTICIPATION EVENT

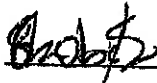
The Municipal Public Accounts Committee kindly requests security services for the public participation event which is scheduled as below:

Date : 10 March 2022

Time : 15:00

Venue : City of Matlosana Civic Centre Auditorium

The request is also for the application of the gathering in accordance with the Regulations of Gatherings Act 205 of 1993 by SAPS.

 24/02/2022

Dr Brenda Roberts-Tebejane

MPAC Manager



South African Police Service: North West Province

EVENT RISK CATEGORIZATION APPLICATION IN TERMS OF THE SAFETY AT SPORTS AND RECREATIONAL EVENTS ACT

NOTE WELL: The Application is in terms of the provisions of **SECTION 6** of the Act and Must be completed in full and correctly as any incomplete and/or deliberately incorrect information will result in the rejection/ disapproval of the application.

TO : Office of the Provincial Commissioner
South African Police Service: North West

Attention of: Provincial Head : Operational Services
Events Section
SA Police Service
Potchefstroom
North West.
Per e-mail:
NorthWest.ORS@saps.gov.za/NW-POP@saps.gov.za
Telephone: 018 299 7901
Facsimile: 018 2997069

FROM : (Full Particulars of Applicant : Event Organiser)

Full Names :
Physical Address : CIVIC Centre Fatmore Road
Orkney, 2520
Postal Address : PIBRS 25017
KLERKSNOOP, 2570

The information given in this application is to the best of my knowledge true and correct. I am aware that the application may not be approved or the event categorized if the provisions of the Act (SASREA) are not fully complied with.

The application is made in accordance with the provisions of Section 6 of the SASREA for the approval and risk categorization of an Event as follows:

PART 1 : FULL EVENT DETAILS

- 1.1. EVENT NAME : MPAC Public Participation
- 1.2. EVENT TYPE AND PURPOSE : TO present the Annual Reports to the public for comments
- 1.3. EVENT ADDRESS: (Venue & Type, eg Stadium, Hall, Sports Ground etc)

- City of Matlasana, Auditorium
- 1.4. DATE & TIME (Duration of event): 10 March 2022, 15h00
- 1.5. NUMBER OF EXPECTED ATTENDANCE: 500
- 1.6. IS THE EVENT FREE OR AT A FEE?: Free
- 1.6.1. If not free, where and when will the tickets be sold / fees be collected and what Security measures in place?
N/A
- 1.7. NAME OF POLICE STATION SERVICING THE AREA OF THE EVENT:
Matlasana-Klerksdorp City Centre

PART B: RESPONSIBLE PERSONS DETAILS.

- 1.1. IS IT A PRIVATE/ DEPT OR COMPANY EVENT?: Municipal event
- 1.2. DEPT/INSTITUTION OR COMPANY DETAILS Dr Kenneth Kaunda District Municipality
2. VENUE INFORMATION
- 2.1. Venue owner/ Manager: City of Matlasana
- 2.1.1. Certified Safety spectator capacity of the venue: 1500 people
- 2.1.2. Contact details
- | | |
|--------------|-------------------------------|
| Email | : <u>Nancy</u> |
| Landline | : <u>nancy@klerksdorp.org</u> |
| Facsimile | : <u>018 487 8050</u> |
| Mobile phone | : _____ |
- 2.2. Venue name: City of Matlasana Auditorium
- 2.3. VENUE ADDRESS: On Brabantfisher & OR Tambo
- 2.3.1. Physical Address: Street, Klerksdorp, 2570
- 2.3.2. Postal Address: P/Bag X5017, Klerksdorp, 2570
3. RESPONSIBLE LOCAL AUTHORITY OFFICE
- 3.1. Name of Municipality: Matlasana (City of Matlasana)
- 3.2. Public Safety Responsible Officer: Mr Lucas Motepe
- 3.3. Contact details
- | | |
|-----------|---|
| Email | : <u>mmsecretary@kaundaadistrict.gov.za</u> |
| Landline | : <u>018 473 8016 / 8034</u> |
| Facsimile | : <u>018 473 2523</u> |

Mobile phone : _____

3.4. ADDRESS

Civic Centre

3.4.1. Physical Address

: Patmore Road, Orkney, 2620

3.4.2. Postal Address

: P/Bag X5017
Klenksdorp, 2670


PART C: COMPLIANCE CONFIRMATIONS.

As the Convener / Applicant, I wish to confirm that:

- 4.1. The application is for an event that is provided for in the Safety at Sports and Recreational Events Act (SASREA).
- 4.2. The application meets all the requirements for approval and Risk Categorization of the event, including compliance Certificates relating to Health and Safety.
- 4.3. The identified Venue is suitable for the hosting of an event of this nature and will not endanger lives and property in and around the venue.
- 4.4. The Event Safety Officer has been duly appointed and an Event Safety Plan has been compiled.
- 4.5. The Services of a duly accredited Private Security company and well properly trained security officers and marshals/ Stewards have been secured.
- 4.6. The Medical Emergency Services will be deployed at the event for safety of event participants and the general public.

FULL LEGAL NAME OF EVENT ORGANIZER

SIGNATURE: _____



SIGNED AT Orkney ON THIS (day) 24 OF (month) 02
YEAR 2022

CONTACT DETAILS:

- * E-mail : mmsecretary@kand-district.gov.za
- * Landline : 018 473 8000
- * Facsimile : 018 473 7523
- * Cellphone : 072 207 0897 / 072 289 2664
Abe Brenda

MPAC

OVERSIGHT ON THE ANNUAL REPORT
PUBLIC PARTICIPATION

FINANCIAL YEAR
2020/2021

DR. KENNETH
KAUNDA
DISTRICT MUNICIPALITY



"THE MPAC WILL BE HOLDING THE EXECUTIVE AND MANAGEMENT ACCOUNTABLE"



EXECUTIVE MAYOR
Cllr N.J NUM

MPAC CHAIRPERSON
Cllr M.I Mangesi

ACTING MUNICIPAL MANAGER
Ms S. ABRAMS

Venue: City of Matlosana Auditorium

Date: 10 March 2022

Time: 15h00

Notice is hereby given to all residents within the District to scrutinize and give comments on the Annual Reports for the 2020/2021 financial year of the DR Kenneth Kaunda District Municipality and the DR Kenneth Kaunda District Economic Agency as noted by Council on 27th January 2022. This is in line with Section 127(5) of the Local Government: Municipal Finance Management Act 56 of 2003 and section 21 of the Local Government: Municipal System Act 32 of 2000 which states how to invite the public to make representations in connection with the municipal reports. The two Annual Reports can be accessed at all Local Municipalities' offices and libraries within the District. The wards will be visited with questionnaires on the Annual Reports for all public members and stakeholders. You are hereby invited by the Municipal Public Accounts Committee (MPAC) where verbal comments can be made. Written comments can be submitted to the secretariat at the Dr Kenneth Kaunda District Municipality offices Room 43 and 46, First Floor, Patmore Road, Orkney or emailed at speaker@kaundadistrict.gov.za or mmsecretary@kaundadistrict.gov.za or WhatsApp 065 698 4429 or Dr Kenneth Kaunda District Municipality Facebook page

EXPLORING PROSPERITY

Tel: 018 487 8000 // www.kaundadistrict.gov.za // WhatsApp: 065 698 4429



YOU ARE INVITED TO COMMENT ON THE 2020/21 ANNUAL REPORTS OF THE THE DR KENNETH KAUNDA DISTRICT MUNICIPALITY(DRKKDM) AND THE DR KENNETH KAUNDA ECONOMIC AGENCY(DRKKEA) WHY

The Municipal Public Accounts Committee (MPAC) is a Committee of Council which holds the Executive and the Management accountable, it is established according to section 79(a) of the Municipal structures Act as amended in 2021.

Name _____ Municipal _____ Ward No _____ Contact Details _____

No	Question	Yes	No	Comment
1.	Do you have access to both the Annual reports of the District municipality and Economic Agency at your nearest library			
2.	Do you have information on the type of services which are provided by the District Municipality.			
3.	Do you know the difference of services provided between the District Municipality & Local Municipality			
4.	In your area how many SMME's that you know of which were assisted by the DED of the District?			
5.	Are you aware of Jobs created through DED initiatives by the District Municipality?			
6.	Are you aware of health inspections conducted on business premisses around your area?			
7.	Are you aware of any environmental awareness campaigns conducted around your area by the District Municipality?			
8.	Do you know of any services provided by the office of the Executive Mayor of the District municipality?			
9.	Are you aware of the educational financial assistance offered by the District Municipality?			
10.	Do you know of any assistance that is provided by the Speaker's office District Municipality?			
11.	Are you aware of the services which are provided Dr Kenneth Kaunda Economic Agency			

12. How do you become aware of the DRKKDM advertised Jobs, Tenders, Public Notices and other services?
a) News paper (b) Website (c) Word of mouth (d) None if none why? _____

13. If you visit the District Municipality Offices how often do you find the relevant official to assist you?
a) Regularly (b) Sometimes (c) Never

4. Do you get feedback after the meeting with the relevant official as promised
a) Yes
b) No

5. What is your general view of the Dr. Kenneth Kaunda District Municipality? (Comment)

Note. Where you see mark with an x ()

Closing date for written comments is on the 10 March 2022,

Written comments can be forwarded to our WhatsApp number (065 698 4429) or by email at admin@kaundadistrict.gov.za

ED - District Economic Development // LED - Local Economic Development // SMME's - Small and Medium Enterprises



Ma vertel van stryd met verwronge reuk na Covid-19 Wat stink so?

Klerksdorp Rekord, Klerksdorp - Verbeef jou dat alles wat jy eet of drink soos chemikalieë proe en ruik of nog erger, vrot hoender.

Vir Beujanca Greyling, 'n jong ma van die stad, is dit al alledaags noudat sy sukkel met parosmia nadat sy Covid-19 opgedoen het. Parosmia is 'n verandering in 'n mens se normale reukels, soos wanneer die reuk van iets bekende, verdraal word.

"Dit is in een woord aaklig," gesels Beujanca. Sy het in Junie verlede jaar Covid-19 opgedoen en haar reuk- en smaaksintuig het heeltemal verdwyn.

Teen die begin van Augustus het dit geleidelik teruggekeer, maar die einde van daardie maand toe ruik alles skielik sleg.

"Eintlik het alles wat veronderstel was om lekker te ruik, gestink. Ek het eers gedink my vars bondel was goed het gemuf, en dit oor en oor gewas. Maar eintlik het net ek die snaakse reuk getry, en niemand anders nie."

'n Lekker bederf soos aarbeurruuk het vrot geproe, en selfs as sy haar tande borsel, het sy die vrot reuk van slegte hoender wat kook,

gekry.

"Die meeste mense het gedink dit is my verbeelding, selfs my man, tot hy agtergekom het daar is groot fout toe ek ophou koffie drink, want ek is eintlik 'n koffie freak. Dit het horribel gesmaak," sê Beujanca.

Sy is dokter toe en dié het ook nie antwoorde gehad nie. Toe google sy en sien sy is nie die enigste mens wat met die simptome sit nie. Hulle het tot 'n aanlyn-ondersteuningsgroep gestig en almal sukkel nog met parosmia na Covid-19.

"So ek wil net sê as alles alderik vir jou stink of sleg proe, jy is nie mal nie. Niemand kan sê hoe lank dit gaan aanhou nie, maar hooplik dorem nie langer as 18 maande nie," sê sy.

Beujanca is bang haar brein vergeet hoe om lekker te ruik. Waar alles in die begin vir haar vrot geproe en geruik het, het sy nou al gefees om daerby aan te pas.

Moet net nie vir haar vra om diesel in haar motor te gooi nie.

"Die reuk daarvan wil my laat opgooi. O, en ek kan nie vir jou sê hoe sleg grondboontjiebotter ruik nie. Tot sjokolade is sleg."

Deesdae drink sy eerder voedsame melk-skommel, "want ek hoef net vir my te sluk" en eet sy meer vegetariese kos. Vleis is uit.

Die oorsaak van parosmia blyk te wees dat die sensorverbinding tussen die neus en brein beskadig is.

"O, en ek kan nie vir jou sê hoe sleg grondboontjiebotter ruik nie. Tot sjokolade is sleg."

92nd Women's World Day of Prayer

Klerksdorp Record, Klerksdorp - The 92nd Women's World Day of Prayer takes place next month and will, with the abolition of restrictions, be held in a church this year.

Women's World Day of Prayer is a worldwide ecumenical movement of Christian women, men and children, who gather annually to celebrate a special day of prayer. Around the world (in 178 regions and countries) the same theme is celebrated with the same format of worship.

It will be presented on March 4 at the Herlewingsentrum, 1 Connie Avenue (entrance next to Goudkop Butchery), Adamsville, Klerksdorp. The proceedings will start at 10:00. Strict Covid-19 measures will be maintained.

There will also be a service in Alabama at 18:30 at the Roman Catholic Hall in Coldidge Street.

Contact persons: Ursula 083 506 4631 or Edith 084 953 1083.

A prayer day service will be held in Jouberton on March 10 - for more details, contact Nana Mocoanyane at 083 348 0601.

Women of all denominations in the Kosh Area are invited to attend the proceedings. The theme this year: "I know the plans I have for you" wants to give hope for the future in all our communities. The countries of focus are: England, Wales and Northern Ireland.

The proceedings will be bilingual and programs (to be able to follow the service) will be available at the doors. The proceedings are free, but there will be a thanksgiving offering in aid of the Women's World Day of Prayer organization.

This is truly a special occasion and employers are therefore requested to offer women the opportunity to attend the service. Men are also very welcome.

Everyone is encouraged to pray together at home, at work, at schools and even at kindergartens. Pamphlets with prayer information (also for the youth) can be sent by email to interested parties.

For more information contact Mieke on 074 233 8880 or Nelsassja on 076 435 7682.

DR. KENNETH KALINDA DISTRICT MUNICIPALITY PUBLIC NOTICE

Notice is hereby given to all residents within the District to scrutinize and give comments on the Annual Reports for the 2020/2021 financial year of the DR Kenneth Kaunda District Municipality and the DR Kenneth Kaunda District Economic Agency as noted by Council on 27th January 2022. This is in line with Section 127(5) of the Local Government Municipal Finance Management Act 56 of 2003 and section 21 of the Local Government: Municipal System Act 32 of 2000 which states how to invite the public to make representations in connection with the municipal reports. The two Annual Reports can be accessed at all Local Municipality offices and libraries within the District. The wards will be visited with questionnaires on the Annual Reports for all public members and stakeholders. Attached is the Schedule of Public Consultation by the Municipal Public Accounts Committee (MPAC) where verbal comments can be made. Written comments can be submitted to the secretary of the DR Kenneth Kaunda District Municipality offices Room 43 and 48, First Floor, Patmore Road, Orkney or emailed at speake@kkaundadistrict.gov.za or mpasecretary@kkaundadistrict.gov.za or WhatsApp 083 808 4428 or DR Kenneth Kaunda District Municipality Facebook page

MPAC OVERSIGHT PROCESS ON THE ANNUAL REPORTS OF 2021/2022

Activities	DATE	VENUE	TIME
1. Audit Report MPAC briefing by AG	15/02/2021	Single Boardroom/ Chamber	10:00
2. Adopting the process plan			
3. Approving the concept document			
4. Reading the Annual Report and writing management questions	10,17,22/05/2022	Committee Room	10:00
5. Finalization of the Oversight Report			
6. MPAC Annual compliance reports			
7. Selection of sites to be inspected			
8. Write letters of invitation to management for interviews and site inspections			
9. Projects Visit	01/02/2021	Matlana parking	09:00
10. Interviews with Political heads and Management	08/03/2022	Council Chamber	10:00
11. Public Participation - all local	10/03/2022	Matlana Civil Center	15:00
12. MPAC meeting to finalise and adopt the report	15/03/2022	Committee Room	10:00
13. MPAC meeting Investigatory Report: irregular, fraudulent and unethical expenditure finalization	16, 17 and 18/03/2022	Committee Room	10:00
14. MPAC table of oversight report to Council	31/03/2022	Council Chamber	10:00

DR. KENNETH KALINDA DISTRICT MUNICIPALITY TENDER NOTICE

Tender No: KKM 14/21 - Description: Supply and delivery of 210 sets of Top Structures (Professional Consultancy Type) Compatible with D2010 type dry Sanitation Units at Bushi (150 Units) and Oosendkraal (90 Units) Villages, MMLM - Non Refundable Tender Amount/Deposit: Tender documents will be available on the day of the briefing session from SCM (0 8306 00) or Bid Document availability: Tender documents will be available at Dr Kenneth Kaunda District Municipality Offices at Patmore Road, Orkney (Dr KKM) or at the Council Chamber, Patmore Road (Dr KKM). Time: 12:00 pm - 1:00 pm. Contact: Mr X. Tshikuku (Technical) or Ms L. Veldschoon (SCM) and 1 on 018 473 8000 • Closing time & Date: 09/01/2022 at 12:00 pm. Functionality: Minimum functionality to be deemed responsive: 70 points • System used: BIZ/21 (SEE TABLE)

Functionality	Minimum functionality to be deemed responsive: 70 points	B-BBEE Status Level of Contributor	Number of Preference Points (0/20 Evaluation System)
Evaluation Criteria	80/20 Evaluation System; 80 points = Price; B-BBEE = 20 The remaining 20 points will be allocated according to the Revised Preference Points on the B0/20 Evaluation System as follows (see table): Preference points allocation, through the tender evaluation process, will be determined based on the Broad Based Black Economic Empowerment (B-BBEE) status level of the contributor as calculated by an accredited verification agency or auditor. The B-BBEE status level of the contributor must be included on the valid, original or certified copy of the B-BBEE certificate of the contributor that is to be submitted with bid documentation should the bidder wish to claim preference points for the specific bid.	1	20
		2	18
		3	14
		4	12
		5	8
		6	6
		7	4
		8	2
	Non Contributor	0	

Sealed Tenders Only Endorsed With The Bid Number (KKM 14/21) And Description Must Be Deposited Into The Tender Box in The Foyer Of Dr. Kenneth Kaunda District Municipality, Orkney, The Old Municipal Building, Patmore Road, Orkney.

The Dr. Kenneth Kaunda District Municipality Reserves The Right Not To Accept The Lowest Or Any Tender.

Mr. M.A. Matlamane Acting Municipal Manager EXPLORING PROSPERITY

Mr. M.A. Matlamane Acting Municipal Manager EXPLORING PROSPERITY



CELEBRATING A MONTH OF LOVE

CURRENT NEWS INTERNAL NEWSLETTER

DR. KENNETH KALINDA DISTRICT MUNICIPALITY



Contact us @ : 018 473 8000 / drkknews@gmail.com

FEBRUARY 2022 ISSUE#12



FROM LEFT TO RIGHT: Mr S.Mvula (DDG Institutional Support,Provincial Department of Education) , N.J Num (Executive Mayor (Dr.KKDM)), S.Sabina (Learner who scooped more awards for the day), Monele (Director of the Department of Education In the Dr KK District).

DR KENNETH KAUNDA MATRIC EXCELLENCE AWARDS 2021

The Executive Mayor of Dr Kenneth Kaunda district municipality Ms Nikiwe Num together with her MMC's in collaboration with the Department of Education within the District held the 2021 Matric Excellence Awards on Friday the 4th February 2022, at the Recreation Centre in the City of Matlosana. Among the guests were the Acting Executive Mayor of the City of Matlosana Mr Moagi Kodisang, DDG of Education Dr Mvula and the Chief Director in Dr Kenneth Kaunda.

From the length and breadth of the district, best performing matriculants were pulled together under one roof. The rationale behind the exercise was to appreciate the sterling work they have done by making their parents, teachers in particular and schools in general and us as the district proud. These young men and women have indeed left an indelible mark in the history of education in the district.

In attendance were 166 learners, the best performing learners were awarded Certificates, Medals and Laptop bags. Consistent with grappling with the most formidable challenge of high rate of unemployment, the district is seized with the role of encouraging learners who are new entrants in the world of further education through the provision of support in quest of further advancing their studies, a caring municipality all the disadvantaged learners are encouraged to utilise our financial student aid which will be only used for education purpose as most learners are enrolled in various learning institutions.

Hon. Nikiwe Num
Executive Mayor
Dr. Kenneth Kaunda District Municipality
www.kalinda-district.gov.za

DR. KENNETH KALINDA DISTRICT MUNICIPALITY EXPLORING PROSPERITY

Know your District Development (DDM) One Plan and One Budget

DR. KENNETH KALINDA DISTRICT MUNICIPALITY

PUBLIC NOTICE

Notice is hereby given to all residents within the District to participate and give comments on the Annual Reports for the 2020/2021 financial year of the Dr Kenneth Kaunda District Municipality and the Dr Kenneth Kaunda District Economic Agency as noted by Council on 27th January 2022. This is in line with Section 127(5) of the Local Government Municipal Finance Management Act 56 of 2003 and section 21 of the Local Government Municipal Systems Act 52 of 2004 which states how to invite the public to make representations in connection with the municipal reports. The two Annual Reports can be accessed at all Local Municipalities offices and libraries within the District. The wards will be visited with questionnaires on the Annual Reports for all public members and stakeholders. Attached to the Schedule of Public Consultations by the Municipal Public Accounts Committee (MPAC) where verbal comments can be made. Written comments can be submitted to the secretary at the Dr Kenneth Kaunda District Municipality offices Room 43 and 45, First Floor, Platene Road, Citrus or emailed at public@drkkdistrict.gov.za or secretary@drkkdistrict.gov.za or WhatsApp 060 608 4429 or Dr Kenneth Kaunda District Municipality Facebook page

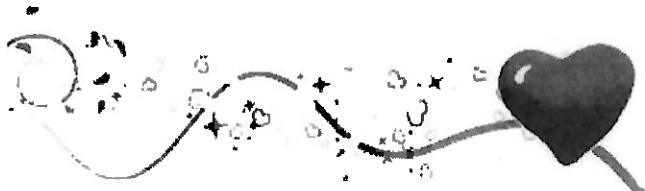
MPAC OVERSIGHT PROCESS ON THE ANNUAL REPORTS OF 2021/2022

REPORT	DATE	VENUE	TIME
1. Audit Report/MPAC briefing by AIC	15/02/2022	Single Stakeholder Council Chamber	10H00
2. Adopting the budget plan			
3. Approving the control document			
4. Reading the Annual Report and sending management questions	16/12/2021/2022	Committee Room	10H00
5. Completion of the Oversight Report			
6. MPAC/Financial compliance reports			
7. Selection of sites to be inspected			
8. Write letters of invitation to management for interviews and site inspections			
9. Projects visit	01/02/2022	Matlosana parking	09H00
10. Interviews with Financial Audit and	02/02/2022	Council Chamber	10H00
11. Public Participation-Website	10/02/2022	Matlosana Old Centre	10H00
12. MPAC meeting to finalise and adopt the report	15/02/2022	Committee Room	10H00
13. MPAC meeting to finalise Report, findings and recommend appropriate resolutions	16, 17 and 18/02/2022	Committee Room	10H00
14. MPAC table of oversight report to Council	21/02/2022	Council Chamber	10H00

Mr M.A. Mavumbe
Acting Municipal Manager

EXPLORING PROSPERITY

VALENTINE'S DAY IS UPON US AGAIN.



Valentine's Day is upon us again. It's a time of candlelit dinners, heart-shaped candy boxes from the drugstore and (depending on your relationship status) watching old romantic comedies while you drink wine by yourself. It's a great celebration. But where did it come from? And why do we care about it so much? People have been trying to answer these questions for a long time. The New York Times pondered the day's origin in 1853 but called it "one of those mysterious historical or antiquarian problems which are doomed never to be solved."

Well, it's 2017 so we're going to try again. Here is a brief guide to some of the major Valentine's Day theories, from ancient Rome to the present. It could have been a Roman Bacchanal. The most common explanation for how Valentine's Day came to be is the ancient festival of Lupercalia, a raucous, wine-fueled fertility rite in which Roman men and women paired off. This theory has appeared in news articles for decades. Jack B. Oruch, an English professor at the University of Kansas who died in 2013, studied Valentine's Day as part of his research into the poet Geoffrey Chaucer. He was convinced that Chaucer was the source of our modern ideas about St. Valentine

MPAC

OVERSIGHT ON THE ANNUAL REPORT
PUBLIC PARTICIPATION

FINANCIAL YEAR
2020/2021

0013

MEAL

2022

MPAC 2022

TICKET

"THE MPAC WILL BE HOLDING THE EXECUTIVE AND MANAGEMENT ACCOUNTABLE"



EXECUTIVE MAYOR
Cllr N.J NUM



MPAC CHAIRPERSON
Cllr M.I Mangesi



ACTING MUNICIPAL MANAGER
Ms S. ABRAMS

Venue: City of Matlosana Auditorium

Date: 10 March 2022

Time: 15h00

MC: MPAC CHAIRPERSON: CLLR MATOME MANGESI

No.		OFFICIAL	DURATION
PART 1 - ARRIVAL AND REGISTRATION			
01.	Opening	Chairperson	15H00 - 15H05
02.	Prayer	Pastor	15H05 - 15H15
03.	Welcome, Attendance and Apologies	Speaker	15H15 - 15H30
PART 2 - PURPOSE OF THE DAY			
04.	Presentation-Achievements for the year 2020/21	Executive Mayor	15H30 - 16H00
PART 3 - ANNUAL REPORTS PRESENTATION			
5.1	Municipal Health and Environmental Management	MPAC	16H00 - 16H10
5.2	Corporate Services	MPAC	16H10 - 16H20
5.3	Technical Services	MPAC	16H20 - 16H30
5.4	District Economic Development and Tourism	MPAC	16H30 - 16H40
5.5	Budget and Treasury	MPAC	16H40 - 16H50
5.6	Disaster Management Services	MPAC	17H00 - 17H10
5.7	Audit Report	MPAC	17H10 - 17H20
06	Questions from the members of the Public and Responses from Management and Executive	ALL	17H20 - 17H40
07	PART 3 - AGENCY ANNUAL REPORT	Agency CEO	17H40 - 17H50
08	Vote of thanks	Single Whip	17H50 - 18H00
REFRESHMENTS			REFRESHMENT
REFRESHMENT			REFRESHMENT

EXPLORING PROSPERITY

DR KKDM MPAC hosts public Participation programme

Thabo Moloi

The Municipal Public Accounts Committee (MPAC) of the DR Kenneth Kaunda District Municipality will soon conduct a public participation process through questionnaires by Ward Councillors and the Offices of the Speaker within Local Municipalities as well as the District. According to DR KKDM MPAC Chairperson, Councillor Matome Mangesi, the process will lead to a public meeting where the community will be afforded the chance to ask questions and add inputs to the annual reports.

"As stakeholders, the community is given an opportunity to contribute vastly through making inputs and asking questions during a public meeting with the Executive and Management on matters related to the Annual Reports as per Section 130 of the Municipal Finance Management Act 56 of 2003.

"Thereafter, the Committee will prepare Oversight on the Annual Reports and table both reports before a full Council Meeting at the end of March 2022.

"The Oversight Report is the final major step in the annual reporting process of a municipality. The section further requires the Council to consider the Annual Report of its municipality and to adopt an oversight report containing the Council's comments on the Annual Report and public

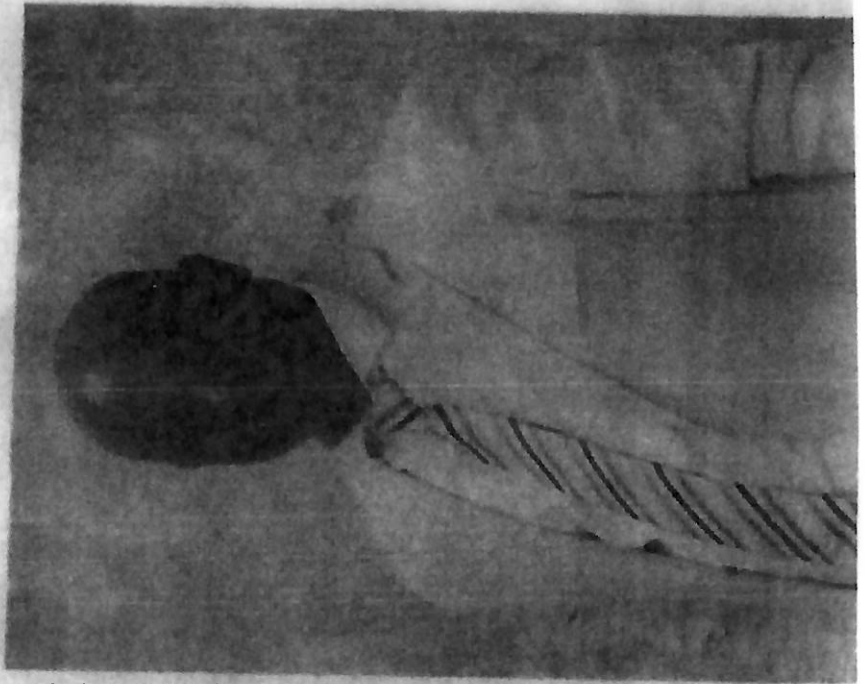
The MPAC was established in terms of Section 79(a) of the amended Structures Act, 2021, with Council resolution A.02/012022 on January 14, 2022.

Among other duties of the committee according to the approved Terms of Reference of the committee is to perform Oversight on the Annual Report of both the District and the District Development Agency and compile Oversight Reports and make recommendations to Council.

The core function of the MPAC is to contribute to the governance of the Municipality by providing assurance on behalf of council on various issues relevant to the Municipality, particularly the administration of the municipality. It also plays a role of exercising proper oversight of public funds and Council programs.

Another task central to the MPAC is to exercise oversight over the executive structures of Council and senior management whilst ensuring good governance throughout the Municipality.

In order to clearly define its relationship with the executive, the MPAC makes reference to the guideline on the Separation of Executive and Legislative Powers. Furthermore, the MPAC undertakes to increase Council and public awareness of the financial and performance issues



ANNEXURE E: ALL INVITATIONS AND ADVERT RELATED TO OVERSIGHT REPORT

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: MPAC Oversight Process 2022

Enq: MMPAC

18 March 2022

AGSA

124 Kock Street

Rustenburg

0300

SUBJECT : Request for Management letter, Audit Report

Municipal Public Accounts Committee is requesting Management letter, General Ledger and the Audit Report for the past financial years for the Oversight Process:

2014/15

2015/16

2016/17

2017/18

2018/19

2019/20

Your Consideration for the above request will be much appreciated.

Clr M.I Mangesi

MPAC Chairperson

Date: 22/03/2022



OFFICE OF THE SPEAKER

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Notice and agenda MPAC management interviews

Eng: Dr Brenda Roberts-Tebejane

TO : THE EXECUTIVE MAYOR
MMCs
SECTION 79 COMMITTEE CHAIRPERSONS
THE SPEAKER OF COUNCIL
SINGLE WHIP
DRKKEA BOARD MEMBERS
MUNICIPAL MANAGER
AGENCY CEO

FROM : MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

THROUGH: OFFICE OF THE SPEAKER

DATE : 25TH FEBRUARY 2022

Re : THE EXECUTIVE AND MANAGEMENT INVITATION FOR INTERVIEWS- 2020/2021
OVERSIGHT ON THE ANNUAL REPORTS

You are hereby invited to attend the oversight process on the Annual Reports for the 2020/21 financial year where the Municipal Public Accounts Committee will be conducting interviews. The interviews are scheduled as follows:

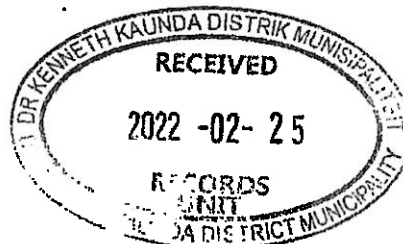
In Committee Interviews

Date : 08th February 2022
Time : 10h00
Venue : Council Chamber
Place : Civic center Orkney

And

Public Participation Interviews

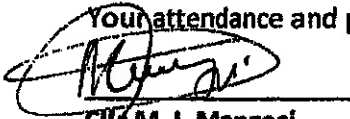
Date : 10 March 2022



Time : 15H00
Venue : City of Matlosana Civic Centre
Place : Auditorium

The questions which were submitted to the Management emanating from the 2020/2021 Annual Reports on 22 February 2022 will be discussed at the in-committee interviews. Please find the attached document as reference. The public participation will be with reference to both the Annual Reports of DRKKDM and DRKKEA.

Your attendance and participation in these interviews will be highly appreciated.



Cliff M. I. Mangesi
MPAC Chairperson

Date: 25/02/2022

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref. MPAC plenary meeting 23/02/2022

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) PLENARY MEETING ON PUBLIC PARTICIPATION EVENT TO BE HELD ON THE 23RD FEBRUARY 2022 AT 09H00.

To : The Office of the Executive Mayor administration
Office of the Speaker administration
Office of Single Whip administration
Communication unit
Office of the Acting Municipal Manager admin
Office of Finance (SCM)
Fleet
Environmental health

From : Manager - MPAC office

Date : 18th February 2022

Re: invitation to MPAC plenary meeting

You are cordially invited to the Municipal Public Accounts Committee plenary meeting on oversight process to be held as following: (Only admin staff invited as this is preparatory meeting).

Date : 23rd February 2022

Time : 10h00

Venue : Committee Boardroom

Please find the attached agenda

Your attendance will be highly appreciated

I thank you



Ms Roberts-Tebejane
Manager in the Office

O·T·S

OFFICE OF THE SPEAKER

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: mpac plenary meeting 23/02/2022

PLINARY MEETING ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) PUBLIC PARTICIPATION EVENT TO BE HELD ON THE 23RD FEBRUARY 2022 AT 09H00.

No	Item	Responsible Person	Date
1.	Opening and Welcome	The Manager MPAC	23/02/2022
2.	Purpose of the meeting	The Manager MPAC	23/02/2022
3.	Attendance and apologies		
4.	Items for discussion		
4.	a. Public participation event		
	b. Venue		
	c. Transport		
	d. Source of quotations		
	e. Council Vehicle		
	f. Questionnaires		
	g. Speech by EM		
	h. Closing remarks		
	i. Coverage of the event		

O·T·S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, CivicCenter, Patmore Road, Orkney

Ref: Notice and agenda Oversight 2022

Enq: MMPAC

NOTICE IS HEREBY GIVEN FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PUBLIC PARTICIPATION TO BE HELD AS FOLLOWS:

DATE: 11 MARCH 2022

TIME: 15:00

VENUE: CIVIC CENTER (Capacity 1200)

AUDIENCE/TARGET- 500

CHECK LIST

No	Item	
1	PA System	Sothwane and collen
2	Parking lot	
3	Flowers	
4	Plants	
6	Extension (3)	
7	Branding	
8	Projector	
9	Plucks	
10	Table (4)	
11	Lights (Dim)	
12	Toilets <ul style="list-style-type: none">➤ Tissue➤ Air freshener➤ Toilet blocks	
13	Pull Pit	
14	Sanitizer for hands <ul style="list-style-type: none">➤ Social distance	
15	Security	

16	1 Entrance	
17	2 Extra Tables	
18	Table Cloth	
19	Documents to be handed out at arrival time/placed on sit	
20	Dinner to be served at 18:00 <ul style="list-style-type: none"> > Meal ticket 	
21	Acting MM, the Speaker of council and MMCs at the stage The officials seats to be reserved at the front Separate seats in to three sections for the community <ul style="list-style-type: none"> > JB Marks > Matlosana > Maquassie Hills 	
	Red and white danger tape around the chairs for covid 19	
	thermometer	
	Place to be sanitized the day before	
	Covid 19 attendance register	

Matlosana

Contact Person: Mr Moseki
Mr Pule

Contact number: 083 543 6854

Matlosana Parks

Contact Person: Mr Khezwa
Contact number: 074 467 1927

Maestro

0790785503

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
(MPAC)**

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094

Website: www.kaundadistrict.gov.za, Civic Center, Patmore Road, Orkney

To : Executive Mayor
Speaker
Single Whip of Council
MMCs
Chairpersons of sec 79 Committees

From : Municipal Public Accounts Committee

Through: Office of the Speaker

Subject : Auditor General's MPAC Audit Outcomes Briefing Session

Date : 07 February 2022

RE: INVITATION TO MPAC'S BRIEFING SESSION BY THE AUDITOR GENERAL

You are invited to the Municipal Public Accounts Committee (MPAC) session where the Auditor General of South Africa will be briefing the committee regarding the audit report of the DR Kenneth Kaunda District Municipality and the District Economic Agency for the 2020/2021 financial year. The session is scheduled as follows:

DATE : 15 February 2022

TIME : 10H00

VENUE : DR Kenneth Kaunda District Municipality whips boardroom


The purpose of the session is for the AG to explain the audit outcomes to the committee paragraph by paragraph with each root causes and the recommended remedial action required. This briefing session is aimed at ensuring that the Oversight process considers the audit report and that the

Oversight Report reflects issues raised. This is done in compliance to section 127 to 130 of the Municipal Finance Management Act 56 of 2003.

The invitation is therefore extended to all above invitees to ensure common understanding and commitment to the Oversight on the Annual Report. This will therefore be an information sharing session.

Your participation will be highly appreciated.

Yours faithfully.



A handwritten signature in black ink, appearing to read 'M. Mangesi', is written over a horizontal line. The signature is enclosed in a large, loopy oval shape.

Cllr M Mangesi

MPAC Chairperson

Date: 08 FEBRUARY 2022

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



Private Bag X 5017
Klerksdorp
2570
Tel: (018) 473 8000
Website: www.kaundadistrict.gov.za

Civic Centre
Patmore Road
Orkney
2620

Fax: (018) 473 2523
Email: admin@kaundadistrict.gov.za

Our Ref:

Enquiries: ..B.Roberts.Tebejane...

Your Reference:

04 February 2022

The Municipal Manager
City of Matlosana
P.O. Box 99
KLERKSDORP, 2570

Attention: Manager: Facilities (Per email: dnkosi@klerksdorp.org)

REQUEST FOR UTILIZING THE MATLOSANA CIVIC CENTRE FOR THE MPAC OVERSIGHT PROCESS FOR THE 2020/21 ANNUAL REPORT

The Municipal Public Accounts Committee (MPAC) of the Dr Kenneth Kaunda District Municipality (Dr KKDM) kindly requests the use of the City of Matlosana Civic Centre for an oversight process that will be held as follows:

Date : 10 March 2022 (Thursday)
Purpose : Oversight Process on the 2020/21 Annual Report
Time : 08h00-20h00

Additional items requested:

1. Space to be used for lunch; and
2. Plug in socket for our projector and PA System.

The support staff from the District MPAC will conduct prior inspection upon your approval. The Dr KKDM strictly adheres to Covid-19 protocols and gathering regulations.

For any further information, kindly contact Manager: MPAC, Dr Brenda Roberts-Tebejane, at (018) 473 8000, 072 289 2654 or bjuliaroberts@gmail.com.

Your consideration for the above request will be much appreciated.

Kind regards,


M.A. METSWAMERE (Mr.)
ACTING MUNICIPAL MANAGER

EXPLORING PROSPERITY

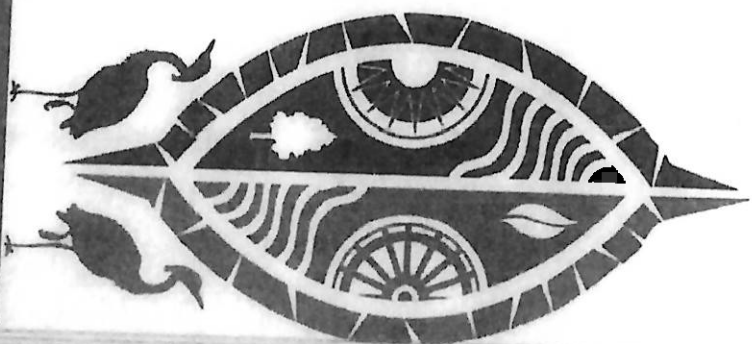
ANNEXURE F: AG BRIEFING NOTES



AUDITOR-GENERAL
SOUTH AFRICA

DR. KENNETH KAUNDA

DISTRICT MUNICIPALITY



Dr. Kenneth Kaunda District Municipality
2020-21 Audit outcomes briefing note

2021

Auditor General of South Africa
North West Business Unit

What we do and what we do not do

The Auditor-General South Africa

DO'S



Provide assurance that financial statements are free from misstatements

Report on material non-compliance with relevant legislation

Report on usefulness and reliability of the information in the annual performance report

Identify key internal control deficiencies to be addressed

DONT'S



Provide assurance that all applicable legislation has been complied with

Identify fraud

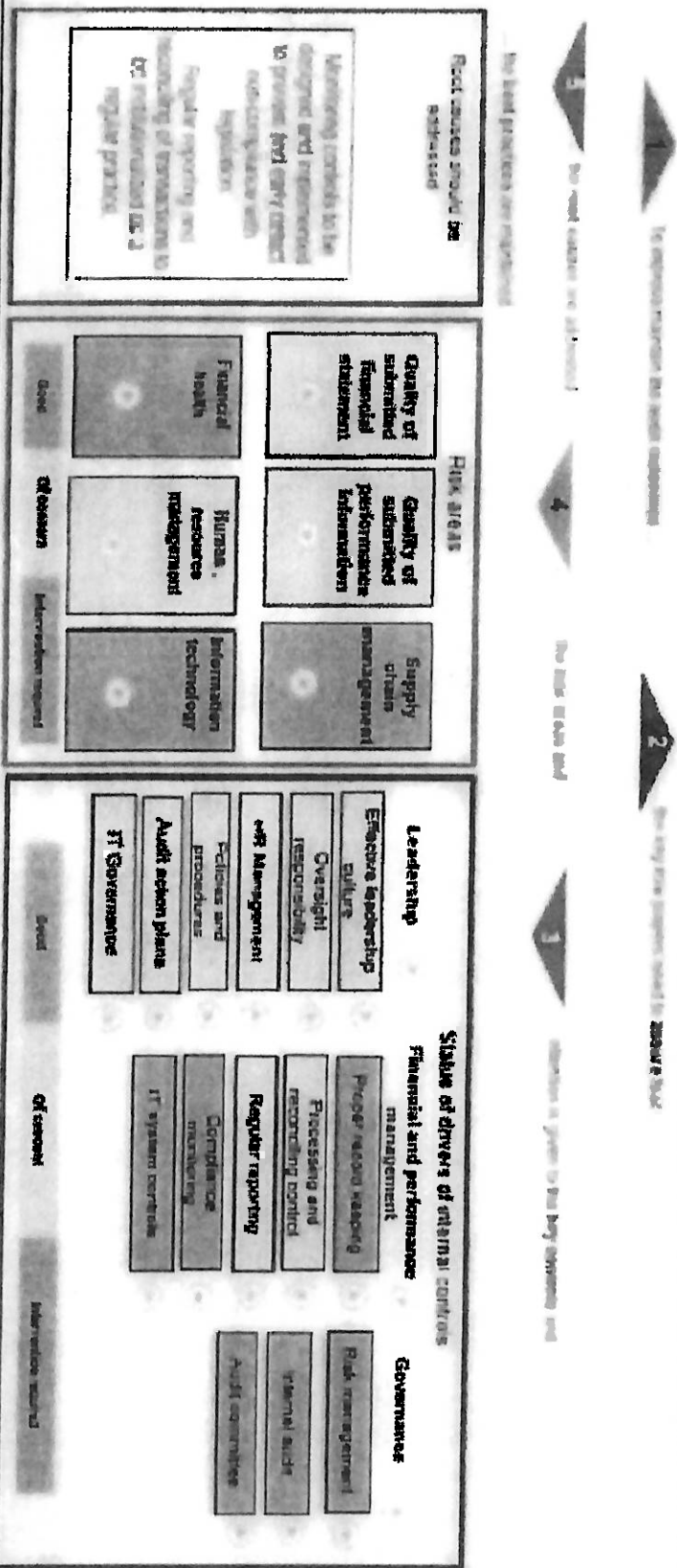
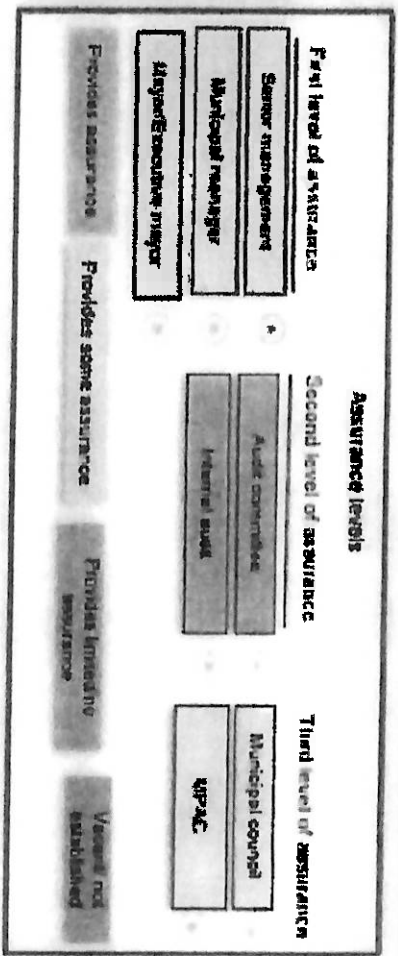
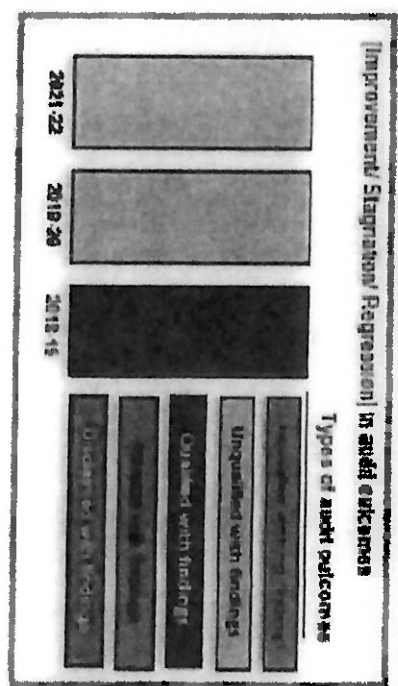
Provide assurance that service delivery has been achieved

Introduction

The purpose of this report is to provide the constitutional stakeholders with an overview of the audit outcomes and internal control deficiencies that may have prevented the municipality from attaining the desired audit outcome, i.e. financially unqualified with no material findings on legislation and predetermined objectives (also known as a 'clean audit outcome'). Below is the summary of the 2020-21 audit outcomes and the status of material findings reported under predetermined objectives and compliance with legislations.

The figure that follows provides a pictorial summary of the audit results and our key messages on how to improve the audit outcomes with the focus on the following:

- Status of the audit outcomes
- Status of the level of assurance provided by key role players
- Status of the drivers of internal controls
- Status of risk areas
- Root causes to be addressed



Overall Message

- The audit opinion has remained stagnant at an unqualified opinion with material compliance findings.
- The financial statements submitted for audit contained material misstatements and through audit adjustments, the municipality received an unqualified audit opinion.
- There was a notable improvement in the submission of the supporting documents during the audit process, which demonstrates that proper record keeping has improved. Management should ensure that this good practice is maintained.
- The auditor has identified various instances of non-compliance with the areas of procurement and consequence management requiring attention.
- The IT system controls remains a challenge with no audit trail available to verify whether the necessary controls and processes were put in place.

Audit opinion history

Clean audit opinion: Financially unqualified opinion with no findings on PDO and compliance
 Financially unqualified opinion with findings on PDO and compliance
 Qualified audit opinion (with findings)
 Disclaimed/adverse audit opinion

DESCRIPTION	Movement	20-21	19-20	18-19
Audit opinions				
Unqualified audit opinion (with findings)		●		
Pre-determined objectives (PDO's)				
KPA 1: Basic service delivery and infrastructure development		●		

Key focus areas

The table below provides an extract of the municipality's performance broken down into specific key areas. The colour attached to each area represents the severity of the concerns noted within the key area.

<input checked="" type="checkbox"/>	Good – minor issues noted and reported
<input type="checkbox"/>	In progress – resolution of concerning issues raised is in progress
<input checked="" type="checkbox"/>	Intervention required – matters raised require urgent attention

<p>Quality of submitted financial statements</p>	<ul style="list-style-type: none"> The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework, as required by MFMA. As a result adjustments were processed which resulted in the unqualified audit opinion. Credible AFS are important to various stakeholders as it enables accountability. The financial control environment at the municipality has improved and is adding an advantage to prepare credible AFS. The municipality utilised consultants to review the AFS, which was prepared internally by the Finance Unit. However, no consultancy reduction plan or gap analysis were put in place to ensure that the municipality is fully equipped to own the AFS preparation process on their own. The municipality should further build on the drivers of internal control such as the processing and reconciling of transactions and regular financial reporting to strengthening their capability of submitting sound and credible AFS.
<p>Quality of submitted annual performance reports</p>	<ul style="list-style-type: none"> Although there were adjustments processed to align the reported performance information with supporting documentation, the submission of information and overall quality of the annual performance report (APR) has improved over the past three years. It is important to prepare a credible APR as this is the measure of the performance and service delivery for the municipality and ensures accountability. The municipality's environment is sound to enable the preparation of a credible APR and the missing link is final reconciliation of the support against the APR.
<p>Compliance</p>	<ul style="list-style-type: none"> Most of the non-compliance emanates from the SCM processes and the balances for fruitless, wasteful and irregular expenditure (IFWE) which has not been fully dealt with.

<p>Supply chain management, and unauthorised, irregular as well as fruitless and wasteful expenditure</p>	<p>Unauthorised expenditure</p> <p>R70 748 928 of unauthorised expenditure identified in the previous years was not investigated to determine whether any person was liable for the expenditure. No further unauthorised expenditure was incurred in the current year.</p> <p>Irregular expenditure</p> <p>R26 583 024 of the irregular expenditure incurred in the current financial year was because of the contravention of SCM legislation. Further, irregular expenditure incurred in previous years amounting to R36 311 798 was identified in the current year by the municipality. The total irregular expenditure balance at the end of the financial year is R225 826 455. The root cause is the lack of effective prevention and detection controls to prevent the municipality from incurring irregular expenditure, lack of adequate skills and knowledge, and a lack of consequences for non-adherence to policies and procedures.</p> <p><u>Summary of findings on irregular expenditure:</u></p> <ul style="list-style-type: none"> Irregular expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) of the MFMA. Reasonable steps were not taken to prevent irregular expenditure as required by the MFMA <p>Fruitless and wasteful expenditure</p> <p>R11 020 835 of fruitless and wasteful expenditure identified in the previous year was not investigated to determine whether any person was liable for the expenditure.</p> <p>Procurement and contract management</p> <p>Summary of non-compliance findings incurred by the municipality:</p> <ul style="list-style-type: none"> Some of the goods and services with a transaction value of below R200 000 were procured without obtaining the required price quotations, in contravention of by SCM regulation 17(1)(a) and (c). Some of the quotations were accepted from bidders whose tax matters had not been declared by the South African Revenue Service to be in order, in contravention of SCM regulation 4.3. Some of the tenders, which failed to achieve the minimum qualifying score for functionality criteria, were not disqualified as unacceptable tender in accordance with regulation 5(6) of the 2017 preferential procurement regulations. <p>Consequence management</p> <ul style="list-style-type: none"> Not all unauthorised, irregular, fruitless, and wasteful expenditure incurred by the municipality was investigated to determine if any person is liable for the expenditure as required by the MFMA. The municipality has already established a disciplinary board and it should utilise the established mechanisms to deal with old balances of IFWE. In addition, the SCM controls and oversight should be strengthened to prevent further instances. Prevention is key when it comes to IFWE. Steps should be taken to hold individuals accountable and to demonstrate an environment of accountability.
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Strategic planning and performance management	<ul style="list-style-type: none"> Annual performance objectives and indicators were not established for Dr Kenneth Kaunda District Municipality Economic Agency SOG Ltd and included in its multi-year business plan, as required by section 93B(e) of the Municipal Systems Act 32 of 2000 (MSA). The performance of Dr Kenneth Kaunda District Municipality Economic Agency SOG Ltd was not monitored and reviewed as part of the annual budget process, as required by section 93B(f) of the MSA.
Citizens-facing issues	<ul style="list-style-type: none"> It is evident that many of the municipality's efforts over the past year were focussed on district health services, considering the additional need that COVID-19 brought about. It will be good for the district municipality to strengthen their impact on the overall physical infrastructure development services within the sphere of the local municipalities. For example, the lack of maintenance planning at local municipalities renders a proper roads assessment performed by the district municipality, to be fruitless.

Key expansion of our mandate



Refer material irregularities to relevant public bodies for further investigations



Take binding remedial action for failure to implement the AG's recommendations for material irregularities



Issue a certificate of debt for failure to implement the remedial action if financial loss was involved

What is a material irregularity?

Irregularity

.....

Material irregularity

Impact

.....

any non-compliance with, or contravention of, legislation, fraud, theft or a breach of a fiduciary duty identified during an audit performed under the PAA that resulted in or is likely to result in ... a material financial loss, the misuse or loss of a material public resource or substantial harm to a public sector institution or the general public

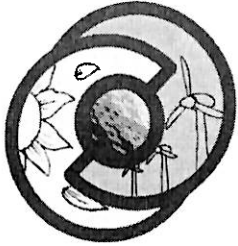
Summary of common root causes to be addressed

1. Lack of timely adequate review of the financial statements before submission for audit.
2. In-year controls lacking to account non-routine items as disclosed in the AFS.
3. The practice of preparing regular AFS/financial reports during the year (practice the skill of preparing GRAP compliant AFS)

Conclusion

- > For leadership to avoid enforcement through issuance of MIs by ensuring accountability, follow up on investigations on matters of unauthorized, irregular, fruitless, and wasteful expenditure, identification if anyone should be accountable and hold those individuals accountable.
- > The winding down process of the Agency should be completed as a matter of urgency. The Agency does not have any established internal controls and the financial reporting remains a concern. Preparing AFS through on an annual basis is fruitless for an entity, which is dormant.
- > The municipality should further build on the drivers of internal control such as the processing and reconciling of transactions and regular financial reporting to ensure credits and GRAP compliant AFS is submitted. Preparation of financial statements should not be a compliance year-end exercise – credible financial information should be kept and be available throughout the year.
- > The internal controls in the SCM environment should be re-evaluated to identify the root cause of the non-compliance. Prevention is always preferred to detection and correction, but controls should cater for all three.
- > The municipal environment, organisational structure and general staff management should be tightened to ensure that all staff are accountable for their daily duties and they should deliver accordingly.

Annexure F- Management responses to MPAC questions



KKDM
ECONOMIC AGENCY
Dr. Kenneth Kaunda District Municipality
Economic Agency

enabling economic growth & diversification

Office No 35
51 Leask Street
Westend Building
Klerksdorp
2570

P.O.Box 568
West end Building
Klerksdorp
2570

Tel: 018 4626586
Fax: 018 462 5061
Email: thandi@sdmea.co.za
Reg: 2007/00978/07
Vat Reg:

TO : MPAC

FROM: CHIEF EXECUTIVE OFFICER

DATE : 25 February 2022

RE: SUBMISSION OF DOCUMENTS AND RESPONSES TO QUESTIONS RAISED ON THE 2020 /2021 ANNUAL REPORT OF DR KKDM ECONOMIC AGENCY

Your letter dated 22nd February 2022 bears reference. Kindly find hereto response and supporting documents to questions raised:

Question 1: Please provide a comprehensive report on the winding down of the Agency:

Answer: As the agency we are unable to provide any report regarding the winding down because we were never included in the process. The winding down committing is better positioned to provide such a report.

Question 2: A detailed plan of the closure of the Agency inclusive of how assets and liabilities were dealt with and the UIF & W register:

Answer: The municipality is better positioned to advice on the agency closure plan since it's the one driving the process.

Question 3: Please elaborate on the operational cost incurred for the year which does not agree to the Board Chairperson's statement where he said the Agency was practically not operational. In your response, please elaborate why you say in the foreword that there is absolutely nothing to report while salaries were paid for the year:

Answer: As the agency we are saying there is not much to report on. Here we are referring mainly on performance of the core business of the agency. There was no SDBIP or any annual performance plan because the council resolution taken on the 16th July stated that the winding process will be completed by 30 October 2020. Now the costs such as salaries and other contracted services had to be carried out until the agency is completely closed.

Question 4: Please provide all the letters mentioned in the CEO's foreword:

Answer: The emails, letters and council items are included as "Annexure A 1 and A2"

Question 5: Please provide proof supporting the statement where the Board Chairperson in his foreword states that they were treated like criminals. Please include proof that the shareholder

Directors: Mr. Thabo Thekiso(Chairman), Ms Phindile Spies, Mr Mzwandile Feliti

B.S

(Council) was made aware of the situation and elaborate on who exactly treated Board as criminals:

Answer: The reports sent to council by the winding down committee and emails sent to board are attached for your ease of reference and judgement." Annexure A 1 and A2"

Question 6: Please explain the irregular expenditure of R72 303 incurred in the non-operational financial year under review found on page 46:

Answer: The agency has been having month to month contracts on different services such as printing, internet services and they continued in the current year. Find attached UIF & W register as "Annexure B"

Question 7: Please explain what happened with the sale of assets mentioned in page 42:

Answer: There was no sale of assets in the current year. The statement in the report talks about assets held for sale and that is how the accounting principles dictate that the assets be declared especially when reporting for a business under liquidation.

Question 8: Was the CEO's close out report prepared?

Answer: The municipality through the office of the Municipal Manager requested a status quo report which included everything and it was submitted to the Municipal Manager's office. That report may also serve as a close out report. Attached is the status quo report as "Annexure C"

Question 9: The performance of Dr Kenneth Kaunda District Municipality Economic Agency was not monitored and reviewed as part of the annual budget process, as required by section 93 (b) of the MSA. The annual performance objectives and indicators were not established for Dr Kenneth Kaunda District Municipality Economic Agency or were not included in its Annual Report, as required by section 121(4) of the MFMA 56 of 2003. What did the Parent Municipality do to correct this?

Answer: I think the Municipality will respond to this question.

Question 9 (d): The particulars of any corrective action taken or to be taken in response to issues raised in the audit report was not in the Annual Report. Why was this not done because the audit was conducted during the 2020/2021 and all were aware that the disestablishment process was not finalised?

Answer: Stating what you are going to do in the future talks to a plan. We as the agency don't know where we will be tomorrow. If you look at the winding down committee reports you will see that we are supposed to have closed, but why the delay we don't know. So its difficult for us to include in the annual report what we are going to do because we might be completely closed anytime.

Question 9 (e): No recommendations of the audit committee of the entity in the Annual Report, why?

Answer: We in the current year never had any engagement with the audit committee because we were to be finally closed by end of October 2020.

Question 10: What was the R100 000 of the Dr KK Agency under the debtors' amount in the AFS for?

Answer: The R100 000 was the difference that was identified between the payable amount in DR KK Municipality's books and what was initially disclosed in the entity's books. The municipality showed that they had paid the entity R100 000 in respect of grant monies but it was not traced to the bank statements that was used by the consultants who prepared the financial statements as the amount was paid after year end.

Hope you find the above in order.

Yours sincerely



Mr. S. Motswiane
Chief Executive Officer

Tel: (018) 462 6586/5069/5070

ANNEXURE 'A1 & A2'

DR. KENNETH
KAUNDA
DISTRICT MUNICIPALITY



Private Bag X 5017
Klerksdorp
2570
Tel: (018) 473 8009
Website: www.kaundadistrict.gov.za

Civic Centre
Patmore Road
Orkney
2620

Fax: (018) 473 2561

Email: emsecretary@kaundadistrict.gov.za

Our Ref: 4/1/2/1/3

Your Reference:.....

Enquiries:

Office of the Executive Mayor

20 August 2020

Board of Directors
Dr KKDM Economic Agency

Madam/Sir

RE:

Kindly be informed of the Municipal Council took a decision taken at the Special Council Meeting held on the 16 July 2020 under Item A.26/07/2020:

"That the Dr KKDM Economic Agency be wind down within a period of three months from the date of the meeting"

"That a task team consisting of the following members be established to handle the winding down process"

- MPAC Chair – Cllr Mohoemang
- Shareholders Representative- Cllr Mphafudi
- 1 Member of the Audit Team – Mr I Motala
- Manager Legal – Mr MB Molefe
- Representative from the opposition parties – Cllr EM Postma"

"That the term of reference is only one, that is, to wind down the Agency."

Hope you find the above in order

Yours faithfully

ALD BAREI MOSIANE-SEGOTSO
EXECUTIVE MAYOR

Dr. KKDM Economic Agency
Received

Signature:

2020/09/03



Paulinah Tsunke <paulytsunks@gmail.com>

Fwd:

2 messages

sephaka motswiane <motswianes@gmail.com>
To: Paulinah Tsunke <paulytsunks@gmail.com>

Fri, Feb 25, 2022 at 9:50 AM

----- Forwarded message -----

From: **Zanele Mphafudi** <zanele.mphafudi@icloud.com>
Date: Thu, 17 Sep 2020, 20:19
Subject:
To: <motswianes@gmail.com>

To : Prof Thekiso
Att: Mr S Motswaine
From: Zanele Ka Mphafudi(Chair Task Team)
Date: September 18,2020

Re : SPECIAL BOARD MEETING SCHEDULED FOR SEPTEMBER 18,2020.

The above matter bears reference .

The Task Team responsible for the Voluntary Wending Up of the Economic Agency has been officially informed during its sitting on September 17,2020 , by the Acting Director LED and Planning that the Board Of Directors of the disestablished economic agency will be having a meeting tomorrow at 10:00 am .

It is common cause that both the BoD and the CEO have been officially informed by the Parent Municipality that the Entity no more exist.

You are therefore requested to provide us with the name of a person who sanctioned this meeting. Please explain to the task team as to how are you going to account for any financial costs to be incurred as a results thereof.

In my last communication with your good selves, i did advised you about the legal implication of the council resolution to disestablish the agency. I did further request that all of you must give the task team space and time to do its work.

Hope you will find the above to be in your order

Yours signed
Zanele Ka Mphafudi

Sent from my iPhone

Paulinah Tsunke <paulytsunks@gmail.com>
To: Office <tselane@kkdmea.co.za>

Fri, Feb 25, 2022 at 10:27 AM

[Quoted text hidden]

ADDENDUM

TO

**SPECIAL COUNCIL
MEETING**

15 OCTOBER 2020

ITEM A.38/10/2020

ITEM: DR KENNETH KAUNDA DISTRICT ECONOMIC AGENCY WINDING DOWN COMMITTEE FIRST REPORT

Author: MOSPK

PURPOSE

To report to the Dr Kenneth Kaunda District Municipal Council on progress made by the Dr KKDMEA Winding Down Task Committee.

BACKGROUND

On 16 July 2020 under Item A. 26/07/2020, the Dr Kenneth Kaunda District Municipality resolved as follows:

That "the\ Dr. KKDM Economic Agency be wind down within a period of three months from the date of the meeting

That a task team consisting of the following members be established to handle the winding down process:

- o MPAC Chairperson – Cllr Mohoemang
- o Shareholder Representative – Cllr Mphafudi
- o Representative from the Opposition Parties – Cllr Postma
- o Member of the Audit Committee – Mr Motala
- o Senior Manager LED & Planning – Mr Rampedi
- o Manager Legal

That the terms of reference is only one, that is to wind down the Economic Agency.

DISCUSSION

On the 09 SEPTEMBER 2020, the Dr KKDMEA held its first meeting at the Orkney Council Chambers to reflect on several issues pertaining to the winding down of the Economic Agency as mandated by Council under Item A. 26/07/2020.

The first meeting of the Committee was convened by the Speaker of Council, Cllr P Masiu and its sole purpose was to officially introduce members and elect its substantive Chairperson amongst its members. Accordingly, Cllr Zanele Mphafudi was chosen to chair the committee, with no objections and Cllr. Campbell-Cloete is now the opposition representative on the winding down process.

The Committee outlined the purpose of the meeting which is to implement a Council Resolution i.e. to wind down the Agency in line with **Sec. 86K of the Systems Act 32 of 2000** where it states that:

Disestablishment of service utilities

- 1) *A municipality may pass a by-law disestablishing a service utility which it has established.*

2) *If a service utility is disestablished-*

- a. *all assets, liabilities, rights and obligations of the service utility vest in the municipality; and*
- b. *staff of the service utility must be dealt with in accordance with applicable labour legislation.*

The Committee further deliberated on the timeframe as per Council Resolution which is the three months' (90 days) time period given to the committee to wrap up all matters and that the committee was behind schedule and, well within 60 days since its appointment. Based on the above-mentioned, it was important that the committee needed to meet more frequently to catch up and submit the required report back to Council within specified time frames. The following two documents were drafted and adopted by the Committee:

- ❖ Terms of reference
- ❖ Process Plan

The Accounting Officer appointed a legal Manager who has personal challenges and forever not available at work to be a member of this committee, and this act was against the resolution taken by Council and this has disadvantaged and deprived the committee of this critical skill that could be of assist the committee were as there's another full time legal manager who's always available but administration renounced Ms Seleke's appointment. This lead to Acting Senior Manager LED & Planning being appointed as the Scriber for the Committee.

In line with the adopted Process Plan, the first tak was to request a consolidated status quo report from the Board and the Chie Executive Officer, his report would then enable the committee to start winding down all matters concerning the Agency. It is unfortunate to have to report that the Committee has received no joy from the Agency since both the Board and the CEO are refusing to cooperate with the committee even after they were sent a formal communicare of the Council resolution and the committee be given space to do its work instead;

- The Board continued to call meetings without obtaining authority from the committee
- To date, no status quo report has been received from Agency

The Board and the CEO have made it very clear that they have no intention of complying with the instructions from the Shareholder. We therefore urge to take a strong stand against this ill-mannered Board that there are laws in place that they need to abide them, and further reiterate that a Shareholders decision must be complied with.

THEREFORE RECOMENDED

Therefore, recommended as follows:

1. That the Board cease to hold any further meeting with immediate effect.
2. That (MISS Office) must ensure that offices of the Agency be closed with immediate effect and key be handed to the Accounting Officer.
3. That the Human Resource Department through the Municipal Manager must issue letters to Agency staff informing them of the,

- Council Resolution to wind down the Agency
 - That they must stay at home effective immediately
 - That the task Committee will communicate with them as and when required
4. That the Municipal Manager to write a letter to the Agency's Bank Manager informing them of the Council's decision.
 5. That all payments except for salaries be authorized by the committee
 6. That the duration of the winding down committee be extended with a further one month

SPECIAL COUNCIL MEETING 03 DECEMBER 2020

ITEM C.40/11/2020

DR KENNETH KAUNDA DISTRICT ECONOMIC AGENCY WINDING DOWN COMMITTEE 2ND REPORT

THEREFORE RESOLVED

1. That Council should apply for an urgent Court interdict to stop the Liquidation process at the Agency as authorised by the Municipal Manager.
2. That the interdict be served to the Liquidator, Municipal Manager, Board and CEO.
3. That the Winding Down Committee must close down office of the Agency with immediate effect.
4. That bank account of the Agency be closed with immediate effect.
5. That the letters be written to staff of the Agency directing them to report to DED and Planning Department with immediate effect.
6. That letters be written to Board Members requesting full refund of all the irregular sitting held after the 27 of July 2020 as resolved by Council.
7. That an amount of the appointment letter of the liquidator appointed on the 30th of November by the Agency, be deducted in the December salary of the CEO in order to relieve the service provider off the service.
8. That consequence management be implemented with immediate effect against the Municipal Manager, Legal Manager and the CEO.
9. That notice of intent to suspend be given to the Municipal Manager and the Municipal Manager be afforded seven (7) days to respond to Council reasons why should she not be suspended.
10. That the Executive Mayor, the Chairperson of the Winding Down Committee and Municipal Manager are mandated to close the bank account of the Agency on the 4th December 2020.
11. That the work of the Winding Down Committee be extended by a period of two (2) months to finalise the processes.
12. That the Executive Mayor is delegated to implement the resolutions above.

40/11/2020

ITEM C: DR KENNETH KAUNDA DISTRICT ECONOMIC AGENCY WINDING DOWN COMMITTEE SECOND REPORT

Author: Voluntary Winding Down Committee

PURPOSE

To report to the Dr Kenneth Kaunda District Municipal Council on progress made by the Dr KKDMEA Winding down Task Committee.

BACKGROUND

In October 2020 the Winding Down Task Committee submitted and presented its first progress report to Council in line with the adopted Process Plan, and the first task was to request a consolidated status quo report from the Board and the Chief Executive Officer. Consequently, the report from the Board and CEO would then enable the committee to start winding down all matters concerning the Agency.

It was unfortunate to report to Council that the Committee had received no joy from the Economic Agency since both the Board and the CEO refused to cooperate with the committee, and this was despite the fact that both the Chairperson of the Board and CEO were present in a Council meeting when the winding down resolution was taken.

Furthermore, the executive Mayor sent a formal communique to the Board and CEO to afford the Winding Down committee space to do its work, instead the following has transpired:

- The Board continued to call irregular meetings without obtaining authority from the committee
- To date, no status quo report has been received from Agency

It should be recorded that the Board and the CEO have made it very clear that they have no intention of complying with the instructions from the Shareholder and accordingly, we have no choice but to urge Council to take a strong stand against this ill-mannered Board.

DISCUSSION

It is with utmost disappointment to have to inform Council of the sadly unacceptable status core report shortly after the first report of this committee was presented.

In October 2020 the Winding Down Committee called its scheduled meeting and invited the Municipal Manager in order for her to come and shared progress report on implementation of Council Resolution taken on winding down the Entity. The shocking response was as follows:

- 1. That she has no intention of implementing any of the resolutions taken by Council regarding the winding down of the Entity**
 - That she has no intention of closing down the Bank Account of the Entity nor,
 - Write any letters to employees of the Entity in relations to Council Resolutions of July and September 2020.

- 2. That she does not agree with the process that is being followed**
 - That she wants to implement the winding down process on her own by appointing a service provider to unfold the liquidation process instead of implementing the outlined process outlined in the same Systems Act that the Entity was established based on.
 - That she wants the conflicted, ill-mannered Board and CEO to oversee the process of winding down instead of the owners of the Entity i.e. Council of this Municipality as the sole shareholders of then Entity.

- 3. That she is the only Accounting Officer and she will not be dictated to by Council**

- She elaborated that in no way will she be held accountable by the Winding Down Committee of Council and further stated that by being called into meetings of the committee is tantamount to being dictated to.

4. That she does not account to any sub-committee of the Council

- The Municipal Manager informed the committee that the buck stops with her neither this committee nor the Council.

5. She will only answer to directly to the Council meeting

- She went on to state that the resolutions taken by Council, does not mean anything to her as she is the only Accounting Officer and does not have to implement any resolution whether taken by Council or the Committee

Given the above, Council Members must recall that;

1. The Municipal Manager (Accounting Officer) was indeed part of the Council meeting held on the 16th of July 2020 (*Council item: 'A26/07/2020'*) whereby the Agency Board presented its turn-around strategy and resulted in Council resolving in her presence to wind down the Entity in line with the Systems Act of 2003, the same Act used to establish this Entity.
2. The Municipal Manager submitted a letter to the Speaker giving reasons, motivating and advising Council to close down the Entity; ✓
3. Shockingly, she now claims that "she was given seven days by Council to certify herself in terms of the procedure to be followed when winding down the Entity"

Furthermore, she was present when Council resolved in a meeting held in October 2020 that:

4. The Municipal Manager must within seven days close the Bank account of the Entity
5. That the Municipal Manager must write letters to employees of the Entity to inform them of the Council resolution and that they must report for work at the DED & T department effective immediately.

6. That the Municipal Manager must take charge of the Entity's a payroll and salary payment be done through the Parent Municipality.
7. That she must through ensure that offices of the Entity are closed with immediate effect.
8. The Municipal Manager must request the status quo report of the Entity and submit to the Task Committee (See attached Memo to the MM dated 12 October 2020).

As the Committee, we are still in disbelief on the recent events taking place at the Agency, it was brought to our attention that;

9. The Board is still continuing to hold irregular board meetings despite the formal communications sent to them

10. The board hold visual meeting and yet they are fully paid their stipends

11. The Board have received authority from both the Executive Mayor and the Municipal Manager to:

- Appoint a service provider to winding down the Entity
- The service provider was appointed on Monday the 30th of November 2020
- The Board have determined and approved their own retrenchment packages
- The CEO has determined and approved his own retrenchment package including that of staff members
- The service provider has been given one week to finalize the process
- No supply chain process has been followed.
- The Executive Mayor and Municipal Manager authorized in writing all the above
- After everything has been closed the Winding Down Committee will only receive a report from the service provider just for noting.

12. Based on the above-mentioned, it is crystal clear to us that the Municipal Manager, the Board of Directors and the CEO took a conscious and deliberate decision to sabotage the committee and to utterly disregard the resolutions taken by Council.
13. The Municipal Manager misled deliberately misled Council by informing Council that she has already appointed a service provider to liquidate the Entity, little did we know that she acted in a dubious manner by giving authority to the Board and CEO who only appointed the Service Provider on Monday the 30th of November 2020.
14. What is even more disturbing is the involvement of the Legal Manager Mr Mankwele Molefe, who as we speak has been given authority by both the Municipal Manager and the CEO to process and set retrenchment packages as resolved by the Board.
15. Municipal Manager deliberately refused to avail Mr Molefe as a member of the Winding Down committee and this leaves us with a conclusion that all this was premeditated
16. It is evident that this is a money-making scheme for this syndicate of dubious individuals. The CEO even went further to state that he will never report at DED just for him to do odd jobs there and there.
17. All the above it is a clear indication of the arrogance, conniving and misleading individuals who has no regards for the law and most importantly fully disrespects and undermines Council and its authority and that they have no intentions of complying with any resolutions taken by Council.

RECOMENDATIONS

1. That Council should apply for an urgent Court interdict to stop the Liquidation process at the Agency as authorized by the Municipal Manager.
2. That the interdict be served to the Liquidator, Municipal Manager, Board and CEO
3. That the Winding Down Committee must close down office of the Agency with immediate effect.
4. That bank account of the Agency be closed with immediate effect

5. That letters be written to staff of the Agency directing them to report to DED and Planning Department with immediate effect
6. That letters be written to Board Members requesting full refund of all the irregular sitting held after the 27 of July 2020 as resolved by Council.
7. That amount of the appointment letter of the liquidator appointed on the 30th of November by the Agency, be deducted in the December salary of the CEO in order to relieve the service provider off the service.
8. That consequence management be implemented with immediate effect against the Municipal Manager, Legal Manager and the CEO.

**DR. KENNETH
KAUNDA**

DISTRICT MUNICIPALITY



OFFICE OF THE MUNICIPAL MANAGER

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, mmsecretary@kaundadistrict.gov.za
Civic Center, Patmore Road, Orkney

Our Reference: Transfer of Staff from Agency to Dr KKDM	Enquires: TM Rampedi
Your Reference:	Date: 18 March 2021

18 March 2021

**THE CHAIRPERSON
DR KENNETH KAUNDA DISTRICT ECONOMIC AGENCY
DISASTER CENTRE
KLERSKSDORP**

ATT : PROF THABO THEKISO

**Cc : BOARD OF DIRECTORS
CHIEF EXECUTIVE OFFICE
ALDERMAN BE MOSIANE – EXECUTIVE MAYOR
MEMEBRS OF THE WINDING DOWN COMMITTEE
ALL STAFF MEMBERS - DRKKDMEA**

DELIVERY BY HAND AND BY E-MAIL

DRKKDMEA DIESTABLISHMENT AND TRANSFER OF STAFF AND ASSETS

The above matter refers.

1. It is common cause that on the 16 July 2020, the Dr Kenneth Kaunda District Municipality took a resolution to voluntarily wind down its Economic Agency in accordance with the Municipal Systems Act No. 32 of 2000, Section 86K.
2. Consequently, Section 86K of the Municipal Systems Act No 32 of 2000 dictates that amongst others, if a service utility is disestablished that all assets, liabilities, rights and obligations of the service utility vest with the municipality, and that staff of the utility must be dealt with in respect applicable labour laws.
3. I am informed that on 02 December 2020, the Board of Directors of the Economic Agency also took a special resolution to transfer all of the Dr KKDMEA employees, assets, liabilities, rights and obligations to the district on or before 30 January 2021.

DR. KENNETH
KAUNDA

DISTRICT MUNICIPALITY

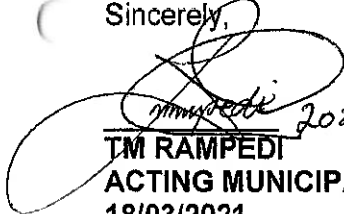


4. Subsequent thereto, on the 04 January 2021, Prof Thabo Thekiso (Board Chairperson) wrote a letter to the shareholder in respect of a draft transfer agreement that needs to be signed by both parties subject to agreement. However, the Municipality is still consulting and thus an appropriate platform will be created to expedite matters accordingly in accordance with established Council Protocols.
5. Given the Council Resolution of the 16 July 2020 to Wind Down the Economic Agency and the fact that there are no programmes and projects running currently at the Economic Agency, it would be prudent that staff members be utilised effective and efficiently in the spirit of service delivery.
6. Accordingly, as directed by the Dr KKDM Council Resolution of 03 December 2020, all staff members of the Dr KKDMEA are to be directed or be authorised to report at the parent municipality in Orkney, whilst mechanics of winding down are finalised.
7. Thus, preparations are underway at the Dr KKDM to receive the above-mentioned staff as of 01 April 2021, so that the redundant or rather under-utilised workforce is used efficiently.
8. Lastly, based on the above-mentioned, I am requesting for a consultation / engagement with your good-self, CEO as well as staff members as follows:

Date : Tuesday, 23 March 2021
Time : 11H00 – 14H00
Venue : Dr. KKDMEA – Disaster Centre, Klerksdorp.

9. Your cooperation is enlisted accordingly, and I hope and pray that my submission on behalf of the Dr KKDM Council will be given the necessary attention and priority.

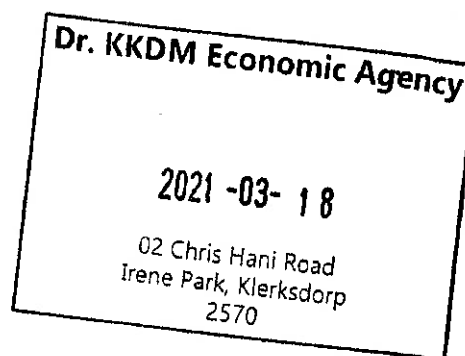
Sincerely,


2021/03/18
TM RAMPEDI
ACTING MUNICIPAL MANAGER
18/03/2021

Document received by: Isekane Tsunke

Date: 18/03/2021

Signature: 



OFFICE OF THE EXECUTIVE MAYOR

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundadistrict.gov.za, mmsecretary@kaundadistrict.gov.za
Civic Center, Patmore Road, Orkney

Our Reference: Termination Letter Dr KKDMEA Board	Enquires: TM Rampedi
Your Reference:	Date: 30 June 2021

Prof. T Thekiso
50 Michael Heyns Street
Dassierand
Potchefstroom
2531

Dear Sir,

**YOUR APPOINTMENT AS DISTRICT ECONOMICS AGENCY BOARD MEMBER:
DR KENNETH KAUNDA DISTRICT MUNICIPALITY**

The above matter refers.

1. This letter serves to officially inform you as the Board Member of the DR Kenneth Kaunda District Municipality Economic Agency (Pty) Ltd (the Agency) that on the 16th July 2020 the Municipal Council of Dr Kenneth Kaunda District Municipality took a special resolution as the 100% Shareholder of the Agency to voluntarily wind up the Agency.

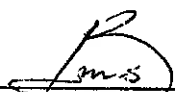
2. Assumably, you will accede to the fact that: -

2.1 As the Sole Shareholder or 100% Shareholder of the Agency and in terms of Section 79(1) (a) and eighty of the Companies Act 71 of 2008 read with Section 86K(2) of the Local Government Municipal Systems Amendment Act 44 of 2003, the Municipality is duly authorised to adopt such a special resolution leading to the winding up of the Agency;

- 2.2 The Municipality took into account a number of factors prior to adopting this winding up special resolution and that there are valid and lawful reasons as to why such a resolution was taken and also considered appropriate by the Municipal Council or Municipality;
- 2.3 It must be noted that the decision to wind up the Agency was not deliberate or mala-fide but based on logical, valid and lawful reasons;
3. Accordingly, you will accede to the fact that you were appointed to the position of the Board Member of the Agency in January 2020 and on a three years fixed term appointment which ought to lapse on the 31st January 2023.
4. You will further accede that your appointment is directly linked to the existence of the Agency, alternatively your roles and or responsibilities are only limited to the Agency and once the Agency is finally wound up, your obligations or responsibilities towards the Agency ceases to exist automatically.
5. The Municipality as the Sole Shareholder of the Agency having taken the aforesaid resolution of winding up the Agency inevitably means that your term of office equally comes to an end.
6. Based on the above Municipal Council Resolution, you are hereby officially informed that your appointment as the member of the Board ceases or comes to an end with effect from the date of receipt of this letter.

Hope you find the above in order.

Sincerely,



ALDERMAN B.E MOSIANE-SEGOTSO
EXECUTIVE MAYOR

ANNEXURE 'B'

2020/2021

VOX TELECOM

SUPPLIER	FIN YEAR	DATE REPORTED TO MM	DATE OF PAYMENT	Cheque	AMOUNT EXC VAT	AMOUNT INCL VAT	DESCRIPTION OF INCIDENT	TYPE OF PROHIBITED EXPENDITURE
VOX TELECOM	2020/2021	2020/2021	01-07-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-08-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-09-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-10-2020		1,626.51	R 1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

VOX TELECOM	2020/2021	2020/2021	02-11-2020	1,626.51	R1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-12-2020	1,626.51	R1,870.49	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	02-01-2021	1,884.49	R2,167.16	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-02-2021	1,773.27	R2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-03-2021	1,773.27	R2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

VOX TELECOM	2020/2021	2020/2021	01-04-2021	1,773.27	R 2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	03-05-2021	1,773.27	R 2,039.28	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
VOX TELECOM	2020/2021	2020/2021	01-06-2021	1,773.27	R 2,039.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
				R 20,509.91	R 23,586.40		

SANTUM INSURANCE	FIN YEAR	DATE REPORTED TO MM	DATE OF PAYMENT	Cheque	AMOUNT EXC VAT	AMOUNT INCL VAT	DESCRIPTION OF INCIDENT	TYPE OF PROHIBITED EXPENDITURE
SANTUM INSURANCE	2020/2021	2020/2021	02-07-2020		3,858.44	R 4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

SANTUM INSURANCE	2019/2020	2019/2020				03-08-2020	3,858.44	R 4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021				01-09-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021				01-10-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021				02-11-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021				01-12-2020	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

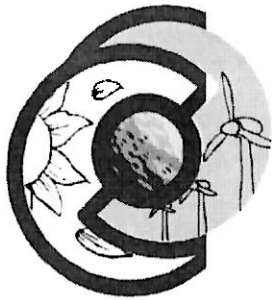
SANTUM INSURANCE	2020/2021	2020/2021	02-01-2021	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021	01-02-2021	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021	01-03-2021	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021	01-04-2021	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
SANTUM INSURANCE	2020/2021	2020/2021	03-05-2021	3,858.44	R4,437.21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

SANTUM INSURANCE	2020/2021	2020/2021	01-06-2021			R 46.301,32	3.858,44	R 53.246,52	R 4.437,21	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS											
SUPPLIER	FIN YEAR	DATE REPORTED TO MM	DATE OF PAYMENT	Cheque		AMOUNT EXC VAT		AMOUNT INCL VAT		DESCRIPTION OF INCIDENT	TYPE OF PROHIBITED EXPENDITURE
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	03/07/2020			499,37		R 574,28		Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	04-09-2020			598,67		R 688,47		Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	01-10-2020			402,90		R 463,33		Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	20-01-2021	504.64	R 580.34	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	09-02-2021	1.033.27	R1,188.26	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	09-02-2021	458.96	R527.80	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	09-02-2021	617.85	R710.53	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	05-03-2021	458.96	R527.80	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.

PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	18-05-2021	458.96	R527.80	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
PANASONIC BUSINESS SYSTEMS	2020/2021	2020/2021	04-06-2021	458.96	R527.80	Procurement made on the expired contract.	MFMA Chapter 11, Section 116 (1) A contract or agreement procured through the supply chain management system of a municipality or municipal entity must - (b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for - (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years and (iv) any other matters that may be prescribed.
				R 5,492.53	R 6,316.41		
				R 72,303.77	R 83,149.33		

ANNEXURE 'C'



Dr. KKDM

ECONOMIC AGENCY

Dr. Kenneth Kaunda District Municipality
Economic Agency

enabling economic growth & diversification

STATUS QUO REPORT

PREPARED BY CDO

PURPOSE

To provide to the Shareholder a status quo report of the agency.

BACKGROUND

Dr Kenneth Kaunda District Municipal Economic Agency (DRKKDMEA) is wholly owned by the Dr Kenneth Kaunda District Municipality and has been in existence since 2007, operationalised in 2008 through appointment of the first Board of Directors. It is befitting to define it as being at an operational stage. This status quo report is provided to the shareholder so as to assist with the disestablishment process.

GOVERNANCE STRUCTURE

The agency's current board composition:

There is a fairly new board of directors appointed on the 18 December 2020.

The Chairperson of the Board is Prof Thabo Thekiso.

MEMBER NAME	STATUS
Francilla Bhoola	Contract ending December 2020
Thapelo Molefe	Contract ending December 2020
Thabo Thekiso	Contract ending December 2022
Phindile Spies	Contract ending December 2022
Mzwandile Feliti	Contract ending December 2022

The agency's current staff composition is as follows:

The agency has been administered by the five appointed employees.

All employees are permanently employed except for the CEO who is on five year contract.

POST	NAME	QUALIFICATION	EMPLOYMENT STATUS
C E O	Sephaka Motswiane	MBA	5 Year contract ending 2022
Finance Officer	Thandi Chofu	Bookkeeping Certificate CPMD	Permanent
Project Officer	Masego Itumeleng	ND: Management Assistant & ND: Project Management	Permanent
Administrator	Tselane Tsunke	ND: Management Assistant Certificate in Office Management	Permanent
Office a Assistance (Cleaner)	Grace Shongwe	Grade 10	Permanent

Pending disciplinary matters

There is currently an ongoing financial misconduct disciplinary case for the agency's Finance Officer Ms Thandi Chofu.

Employee	Description	Status
Thandi Chofu	Financial Misconduct	Investigation completed Disciplinary hearings on going even when they were delayed by the lockdown. (Status report provided)

PROJECTS

Since establishment the agency participated in different project. The agency's participation ranged from conceptualization, packaging (feasibility studies and business plans), implementation and investment attraction. There were lot of challenges particularly at projects implementation and investment attraction where in some of the projects ended up collapsing while studies and business plans became outdated.

Below are the projects where in business plans were developed.

PROJECT NAME	STATUS	YEAR
Agro processing incubator	Business plan	2012
Cattle feedlot	Business plan	2012
Cement Factory	Business plan	2012
Industrial Park	Business plan	2012
Meat processing Plant	Business plan	2012
Metal beneficiation incubator	Business plan	2012
Olive orchard and processing plant	Business plan	2012
Geyser Manufacturing plant	Business plan	2012
Tannery	Business plan	2012
Vineyard and distillery	Business plan	2012

Dormant Projects

PROJECT NAME	LOCATION
Matlwang Potato Project	Matlwang village
Tiisang Piggery Project	Maquassi Hills

Functional Projects

PROJECT NAME	LOCATION & STATUS
Maquassi Auto Service Centre	<p>Maquassi Hills</p> <p>This is the only existing project that the agency is still supporting.</p> <p>The business/project is ongoing. The agency continues to provide financial and technical support to the project as per the commitment to the beneficiaries.</p> <p>The agency had already started with engagement at JB Marks for the establishment of Ventersdorp Auto Service Centre.</p>

Existing Contracts

CONTRACT	TERM	VALUE
4 employees contracts	Permanent	-
1 employee contract	2 years and 2 months	
Telkom	Month to month	Varies on consumption
Panasonic	Month to month	Varies on consumption
Sage Pastel		Based on consultation
Insurance	Month to month	
Internet and wifi	Month to month	Varies on consumption

Assets and Liabilities

ASSETS	LIABILITIES
The agency is currently only having movable assets and all the assets and its value can be seen from the agency's asset register.	The agency does not have any liabilities, nor any long term contracts that the agency committed to except for four permanent employee contracts and two years remaining employee contract.

Projected Expenditure for two months

EXPENDITURE	OCTOBER	NOVEMBER ESTIMATES
Salaries (Gross)	163135,36	192086,56
Panasonic	1286,46	
Telkom	3372,65	3094,15
LWI Technologies	1207,50	-
Sage South Africa (Pty) Ltd	3277,50	-
SARS (PAYE)(Per SARS latest statement of account)	5250,99	60000,00
BCX	24801,55	-
SARS (VAT) (Per SARS latest statement of account)	0,00	
Auditor General	5513,10	-
Auditor General (Audit Costs)	400000,00	
Insurance	4437,21	4437,21
Internet & Wifi	2370,49	2370,49
Board Costs	20392,75	30000
Maquassi Auto Service stipends and commitment	26000,00	26000,00
CORPMD (AFS)	190773,50	-
Bank charges	2923,84	5000
Total	854742,90	302988,41

Conclusion

The above represents the status quo of the agency. All the information provided can be backed up by other report such as HR report, Asset register and Annual Financial Statement of the agency.

ANNEXURE G: SPEECH BY EXCECUTIVE MAYOR

ANNEXURE H: TRANSPORT PLAN PUBLIC PARTICIPATION

City of Matlosana transport plan.

Tigane

WARD	PICKUP POINT	COORDINATOR	NUMBER OF PEOPLE
01	Lethlekeng	Thozama 072 420 5298	5
02	Super Market & Council Offices	Thozama 072 420 5298	5

Alabama

WARD	PICKUP POINT	COORDINATOR	NUMBER OF PEOPLE
03	Alabama Community hall	Thozama 072 420 5298	5
04	Anna's Tarven Ext 21	Thozama 072 420 5298	5

Klerksdorp

WARD	PICKUP POINT	COORDINATOR	NUMBER OF PEOPLE
15	46 street Elandsheuwel	Thozama 072 420 5298	5
16,17	No transport required	Thozama 072 420 5298	0
18	Oblate farm	Thozama 072 420 5298	5
19,39	Klerksdorp Library	Thozama 072 420 5298	10

No transport will be required, if the venue remains in Matlosana Civic Centre for the following wards 19, 39. Therefore the total number of people that require transportation is 30 people.

Potchefstroom

WARD	Pickup Point	Coordinator	Number of people
07	➤ Mediclinic (Opposite Military Residence)	Karabo Mondlane 082 340 1311	5
22	➤ NWU Main Entrance	Karabo Mondlane 082 340 1311	5
25	➤ Vuselela Collage Main Entrance	Karabo Mondlane 082 340 1311	5
04	➤ Potchefstroom	Karabo Mondlane 082 340 1311	5
05	➤ Potchefstroom	Karabo Mondlane 082 340 1311	5
15	➤ Potchefstroom	Karabo Mondlane 082 340 1311	5
24	➤ Potchefstroom	Karabo Mondlane 082 340 1311	5

Potchefstroom farm areas

WARD	Pickup Point	Coordinator	Number of people
02	N.G Kerk	Karabo Mondlane 082 340 1311	5
03	Klipdrift	Karabo Mondlane 082 340 1311	5
28	<ul style="list-style-type: none"> ➤ Rys Meirbuult Main Rd ➤ Meirskaal Main Rd ➤ Die beer skaal Main Rd 	Karabo Mondlane 082 340 1311	5

Please note wards 04, 05, 15, 24 have not submitted pickup point in time however transport will be required for them, pickup point will be discussed with the service provider, the wards fall under the Potchefstroom area.

City of Matlosana transport plan.

Vaal Reefs

WARD	PICK UP POINT	COORDINATER	NUMBER OF PEOPLE
21	Shopping centre	Thozama 072 420 5298	5

Orkney

WARD	PICK UP POINT	COORDINATER	NUMBER OF PEOPLE
28	Orkney Library	Thozama 072 420 5298	5
29	Orkney Library	Thozama 072 420 5298	5

Stilfontein

WARD	PICK UP POINT	COORDINATER	NUMBER OF PEOPLE
30	Spar Stilfontein	Thozama 072 420 5298	5

Khuma

WARD	PICK UP POINT	COORDINATER	NUMBER OF PEOPLE
31	Dirang ka Natla Secondary School	Thozama 072 420 5298	5
32	Makhase Zenzile Clinic	Thozama 072 420 5298	5
33	Khuma Police Station	Thozama 072 420 5298	5
34	Khuma Post Office	Thozama 072 420 5298	5

35 Siza Abantu Thozama 072 420 5
5298

38 Mfana Majova Thozama 072 420 5
5298

The total number of people that require transportation is 50.

City of Matlosana transport plan.

Jouberton

WARD	PICKUP POINT	COORDINATOR	NUMBER OF PEOPLE
05	Chillers	Thozama 072 420 5298	5
06	Open Space Matlakaleng	Thozama 072 420 5298	5
07	M.Z Store	Thozama 072 420 5298	5
08	Thys Joint	Thozama 072 420 5298	5
09	Chillers	Thozama 072 420 5298	5
10	Choppies	Thozama 072 420 5298	5
11	Jouberton Community Hall	Thozama 072 420 5298	5
12	Open Space Ext 24	Thozama 072 420 5298	5
13	Pay Point & Arefadimeng High School	Thozama 072 420 5298	5
37	Seleke Tarven	Thozama 072 420 5298	5
14	Mofathlosi high school	Thozama 072 420 5298	5

Kanana/Ellaton

WARD	PICK UP POINT	COORDINATER	NUMBER OF PEOPLE
20	Ikageng disability center/ OBC	Thozama 072 420 5298	5
22	Ext 13 Office	Thozama 072 420 5298	5
23	Chisa mpama/OUA office	Thozama 072 420 5298	5
24	Taxi rank x/Fourway ext 12	Thozama 072 420 5298	5

WARD	PICK UP POINT	COORDINATER	NUMBER OF PEOPLE
25	Mokati Community hall	Thozama 072 420 5298	5
26	Tit for Ted	Thozama 072 420 5298	5
27	Z section 4 way & Phomolong	Thozama 072 420 5298	5
36	Kanana primary school and prison Ellaton.	Thozama 072 420 5298	5

The total number of people that require transportation is 95.

ANNEXURE I: TERMS OF REFERENCE & ANNUAL WORK PLAN

MPAC TERMS OF REFERENCE AND MANDATE

APPROVALS

Date	Document Version	Approver Name and Title	Approver Signature
A.151/10/2012	1.0	Cllr D Montoedi	
19/08/2016 Adopted again without reversion	2.0	Cllr N Adoons	
Revised	3.0	Cllr N Adoons	

G.K
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MPAC TERMS OF REFERENCE AND MANDATE

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MPAC TERMS OF REFERENCE AND MANDATE

1. Legal Status

1.1 The MPAC is a committee of council established in terms of Section 79 (1) (a) and (b) of the Municipal Structures Act of 1998. In accordance with the above provision, the MPAC has powers and functions that council has seen fit to delegate to the committee. These powers and functions are broadly described within these terms of reference.

1.2 This terms of reference gives expression to the requirement contained within Section 79 (2) of the Municipal Structures Act, 1998 which requires that that the council shall set out the framework and guidelines within which such committees of council shall operate.

1.3 The legal basis for the MPAC oversight functions are set out in Section 129(4) of the Municipal Finance Management Act (MFMA) which provides guidance on the manner in which municipal councils should consider annual reports and conduct public hearings. The MFMA provisions also direct the functioning and composition of any public accounts or oversight committees established by the council to assist it to consider an annual report.

1.4 This MPAC is established by council resolution (no. and date) in terms of Section 79 of the Municipal Structures Act, 1998.

2. Composition and term of office of the MPAC

2.1 The MPAC will comprise solely of councilors appointed by resolution of a full council meeting. However in terms of Section 79 (2) (d), the council also authorizes the MPAC to co-opt advisory members who are not members of council but who possess special expertise or experience which will benefit the MPAC. Due consideration shall be given to the cost implications of such co-option.

2.2 Appointments to the MPAC shall reflect the proportional representation of political parties represented on council and shall not exceed 11 members (See Annexure 1.). In making such

MPAC TERMS OF REFERENCE AND MANDATE

appointment council shall consider the experience and qualifications that may usefully serve the MPAC's objectives.

2.3 For the purposes of continuity and promoting experience and expertise within the MPAC, council is urged to ensure that whenever possible, MPAC nominations have previously served on the MPAC or have similar experience

2.4 The names of the MPAC councillors, their party affiliation and a brief profile covering their professional qualifications / experience shall be published on the municipal website and in the Annual Report

2.5 Council must adopt nomination procedures that ensure that all MPAC members shall be councillors of demonstrable integrity and of independent mind

2.6 The Chairperson of the MPAC will be appointed by council as per the provisions of Section 79 (2)(c) of the Municipal Structures Act. In making this appointment council is advised to consider appointing a member of the opposition party to the MPAC Chair as this has been shown to promote independence and credibility of the MPAC in the eyes of the public.

2.7 No executive councillors (Executive Mayor or Deputy Executive Mayor, Mayor or Deputy Mayor, Speaker, Chief Whip, a member of Mayoral Committee or member of the Executive Committee) may serve on the MPAC.

2.8 The MPAC will be appointed for a term which corresponds to the term of council.

2.9 The following guideline (Department of Co-operative Governance and National Treasury 2012) shall be used when deciding on the number of councillors to serve on the MPAC:

Municipalities with less than 15 councillors may nominate up to 5 councillors; municipalities between 15-30 councillors may nominate up to 9 councillors; municipalities between 31-60 councillors may nominate up to 11 councillors; and municipalities with more than 60 councillors may nominate up to 13 councillors.

MPAC TERMS OF REFERENCE AND MANDATE

3. MPAC SUPPORT STAFF

3.1 They should not be political appointees. Their sole responsibility is to ensure the proper functionality of the committee at all times. Necessary tools of trade should be given to the office to ensure they perform their duties diligently. The committee's support staff should ensure that institutional memory of MPAC is kept safe in order to assist new members when the term of the previous committee ends. The staff should be discreet and not divulge matters of the committee unless instructed so by the committee. They report to the Accounting Officer administratively e.g. leave. The work performed is on behalf of the committee therefore all reports, plans, memorandums should be considered by the committee.

4. Functions of the MPAC

The primary functions of the Municipal Public Accounts Committee are oversight and include the following:

- 4.1 review and evaluate the content of the annual report and to make recommendations to Council when adopting an oversight, report on the annual report;
- 4.2 In the case of matters not finalized, information relating to past recommendations made on the Annual Report, must also be reviewed. This relates to current in-year reports, including the quarterly, mid-year and annual reports. This exercise must be geared to the remedy of problems rather than simply reporting on issues that remain persistently unresolved;
- 4.3 To examine the financial statements and audit reports of the municipality. This review must identify shifts and Improvements from previous statements and reports. It must also assess the extent to which the Audit Committee's and the Auditor-General's recommendations have been implemented and seek explanation when no or ineffective actions have followed;
- 4.4 To promote good governance, transparency and accountability and value for money in the use of municipal resources;
- 4.5 To recommend or undertake any investigation in its area of responsibility, after reviewing any investigation report already undertaken by the municipality or the Audit Committee;

MPAC TERMS OF REFERENCE AND MANDATE

To perform any other functions assigned to it through a resolution of Council within its area of responsibility.

5. MPAC must conduct oversight and interrogate the following financial aspects addressed in the Municipal Finance Management Act:

5.1 Unforeseen and unavoidable expenditure (Section 29 of the MFMA) Oversight

5.2 Any unforeseen and unavoidable expenditure incurred must be reported to the MPAC for oversight purposes;

5.3 Proof of the necessary appropriation in an adjustment budget;

5.4 Where the necessary adjustment budget has not been prepared, the MPAC must report same to the council.

5.5 Oversight on Unauthorized, Irregular or fruitless and wasteful expenditure (Section 32 of the MFMA)

5.6 Any unauthorized, irregular or fruitless and wasteful expenditure by the council, the executive mayor, the executive committee or any political office-bearer of the municipality must also be reported to the MPAC to conduct oversight after all the administrative investigations are done by the Accounting Officer;

5.7 The Municipal Manager must report to the MPAC on all steps taken to either authorize or certify the payment or to recover or write off the expenditure;

5.8 The Municipal Manager must report on whether any criminal action was committed in this regard;

5.9 The MPAC must report to the council as to the appropriateness of the criminal or civil steps taken and report where no further action was taken and why.

The quarterly report of the mayor on the implementation of the budget and the state of affairs of the municipality / SDBIP (Section 52 (d) of the MFMA)

5.10 A copy of the quarterly report of the mayor on the implementation of the budget and the state of affairs of the municipality must be submitted to the MPAC;

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MPAC TERMS OF REFERENCE AND MANDATE

- 5.11 Where the quarterly report is not submitted to the MPAC within 30 days after the end of the quarter, the MPAC must report this to council;
- 5.12 Where the report is submitted, it must be interrogated and recommendations must be made to the council;
- 5.13 The MPAC must ensure that the mayor attend to the necessary amendments to the SDBIP and submit the necessary report to the council with proposals for the adjustment budget, and where this is not done by the mayor, the MPAC must report it to council;
- 5.14 The MPAC must report any matter of concern regarding the reports of the mayor to the council.

Monthly budget statements Oversight (Section 71 of the MFMA)

- 5.15 The monthly budget statement submitted to the mayor must be submitted to the MPAC;
- 5.16 The MPAC must interrogate the monthly budget statement and report any matter of concern on the statement to the council.

Mid-Year budget and performance assessment (Section 72 of the MFMA)

- 5.17 The mid-year budget and performance assessment report submitted to the mayor must be submitted to the MPAC;
- 5.18 The MPAC must interrogate the mid-year budget and performance assessment and submit its comments on the assessment to the council.
- 5.19 Mid-Year budget and performance assessments of municipal entities (Section 88 of the MFMA):
- 5.20 The mid-year budget and performance assessment report submitted by the municipal entity need to be submitted to the MPAC;
- 5.21 The MPAC needs to interrogate the report and report matters of concern to the council;
- 5.22 Where the Mid-Year budget and performance assessment report has not been received or published, the MPAC must report it to council.

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MPAC TERMS OF REFERENCE AND MANDATE

5.23 Disclosures concerning councilors, directors and officials (Section 124 of the MFMA)

As part of MPAC Interrogation of the annual financial statements, the MPAC must ensure that the necessary disclosures were made in the financial statements, including:

5.24 Salaries, allowances and benefits of political office-bearers and councilors of the municipality; Arrears owed by individual councilors by the municipality for more than 90 days;

5.25 Salaries, allowances and benefits of the Municipal Manager, CFO and all managers reporting to the Municipal Manager in terms of Section 56 of the Municipal Systems Act. Act 32 of 2000;

5.26 Salaries, allowances and benefits of the board of directors of municipal entities;

5.27 Salaries, allowances and benefits of the Chief Executive Officer and senior managers of the municipal entity.

5.28 Submission and auditing of annual financial statements (Section 126 of the MFMA):

5.29 Copies of the financial statements submitted to the A-G must be submitted to the MPAC as well as the financial statements of any municipal entity under the control of the municipality as well as proof of submission thereof to the A-G;

5.30 Where the MPAC has not been provided with the financial statements or with proof that they have been submitted to the A-G, it must be reported to the council.

Submission of the annual report (Section 127 of the MFMA):

5.31 the annual report must be submitted to the MPAC no later than two weeks after the date required for submission to the council;

5.32 where the annual report is not submitted to the council as required, the MPAC must be provided with a copy of the written explanations of the mayor as submitted to the council;

5.33 where neither the annual report nor the explanation has been submitted, the MPAC must report same to the council;

5.34 the MPAC must monitor that the annual report has been submitted to the A-G, as well

MPAC TERMS OF REFERENCE AND MANDATE

as the provincial government departments required and has been published for comment; and

- 5.35 The MPAC must also ensure that all municipal entities have complied with the said requirements.

Oversight report on the annual report (Section 129 of the MFMA):

- 6 the MPAC must consider the annual report and prepare a draft oversight report to be submitted to the council for purposes of adopting the oversight report;
- 7 In preparing the draft oversight report, the MPAC must consider all representations in connection with the annual report received from the local community;
- 8 the meeting of the MPAC when considering the annual report must be open to the public and members of the local community must be allowed to make representations in connection with the annual report at the meeting;
- 9 National Treasury Circular 32 and the MPAC toolkit provide guidance on the preparation of the oversight report and a copy is attached as Annexure "A" hereto. Reference to the oversight committee must be read as the MPAC.

Issues raised by the Auditor-General in audit reports (Section 131 of the MFMA)

- 10 the MPAC must be provided with the report and be prepared to address issues raised by the Auditor-General;
- 11 where the Auditor-General report has been submitted, MPAC must interrogate same and make recommendations to the council; and
- 12 Where the Auditor-General report has not been submitted, MPAC should report this to council.

Audit Committee (Section 166 of the MFMA)

MPAC TERMS OF REFERENCE AND MANDATE

13 the MPAC must ensure that the municipality at all times has an operational audit committee;

14 all reports received from the audit committee need to be submitted to the MPAC to assist it in its functions and to capacitate the MPAC;

15 Where no audit committee has been appointed or where the audit committee is not operational, the MPAC must report this to the council.

. Disciplinary action Instituted in terms of the MFMA:

16 all disciplinary processes instituted for the contravention of the MFMA must be reported to the MPAC;

17 MPAC must monitor that all matters are brought to conclusion;

18 MPAC must report to council where matters are not dealt with effectively and on time

The MPAC must interrogate and conduct oversight on the following aspects addressed in the Municipal Systems Act.

19 Review of the IDP post-elections (Section 25 of the MFMA)

20 MPAC must monitor whether the Executive mayor or the Exco does in fact initiate the review of the IDP post-elections;

21 Where the review is not done, the MPAC must report same to the council.

22 Annual review of the IDP (Section 34 of the MFMA)

23 MPAC must monitor whether the Executive mayor or the Exco does in fact initiate the annual review of the IDP;

24 Where the review is not done, the MPAC must report same to the council.

25 Performance management plan (Section 39 of the MFMA)

MPAC TERMS OF REFERENCE AND MANDATE

- 26 MPAC must monitor whether the annual performance plan is being prepared;**
- 27 Where the plan is not prepared, the MPAC must report same to the council.**
- 28 Monitoring that the annual budget is informed by the IDP (Regulation 6 of the Local Government: Municipal Planning and Performance Management Regulations)**
- 29 MPAC must review the draft annual budget and ensure that it is informed by the IDP as adopted by the municipal council; but**
- 30 Where the draft annual budget is not aligned with the IDP, the MPAC must report same to the municipal council.**
- 31 Monitoring that all declaration of interest forms are completed by councillors on an annual basis (Section 54 read with Item 7 of Schedule 1)**
- 32 MPAC must monitor whether all councillors have completed their declaration of interest forms and have updated them annually;**
- 33 Where declaration of interest forms have not been completed or updated same must be reported to the municipal council.**

10. Delegations to the MPAC

The following responsibilities of Oversight are to be delegated to the MPAC in terms of the provisions of Section 59 of the Systems Act. The authority to interrogate the following documents and to make recommendations to the municipal council in accordance with the terms of reference of the committee:

- 34 Unforeseen and unavoidable expenditure Oversight;**
- 35 Unauthorized, irregular or fruitless and wasteful expenditure Oversight;**
- 36 SDBIP Oversight;**
- 37 Monthly budget statements Oversight;**

MPAC TERMS OF REFERENCE AND MANDATE

- 38 Mid-year budget and performance assessment Oversight;**
- 39 Mid-year budget and performance assessment of municipal entities Oversight;**
- 40 Disclosures concerning councillors, directors and officials Oversight;**
- 41 Annual financial statements Oversight;**
- 42 Annual report Oversight;**
- 43 Issues raised by the A-G in the audit reports Oversight;**
- 44 The appointment of the audit committee Oversight;**
- 45 Disciplinary steps instituted in terms of the MFMA Oversight;**
- 46 The review of the IDP post elections Oversight;**
- 47 The annual review of the IDP Oversight;**
- 48 Performance management plan Oversight;**
- 49 The draft annual budget with reference to the approved IDP Oversight; and**
- 50 Declaration of Interest forms submitted by councillors Oversight.**
- 51 The authority to consider all presentations made by the community on the annual report and the authority to have interviews with members of the community to obtain input on the annual report, as well as the authority to prepare the draft oversight report on the annual report.**
- 52 The authority to instruct any member of the executive, the municipal manager or any other official to attend meetings of the MPAC to address matters specified by the MPAC and to provide the MPAC with copies of documents to be dealt with by the committee in terms of its terms of reference.**

MPAC TERMS OF REFERENCE AND MANDATE

53 The authority to instruct any member of the board or the CEO of a municipal entity to attend the meeting of the MPAC to address matters specified by the MPAC and to provide the MPAC with copies of documents to be dealt with by the committee in terms of its terms of reference.

54 The authority to obtain legal, technical and other specialized assistance required to exercise its functions and duties within the budget approved for the committee and subject to the supply chain management policy where applicable.

6. Important considerations

6.1 The MPAC shall not perform any powers or functions that are of an executive nature or fall within the ambit of management.

6.2 In fulfilling its obligations and responsibilities, the MPAC reports directly to council via the office of the Speaker. The MPAC's report however is independent both in substance and procedural terms. This should be reflected in the Rules of Order of Council. In relation to the above consideration, Council is encouraged to develop a standard council agenda which includes a permanent item for the MPAC report.

6.3 In the case of unauthorized, irregular expenditure, fruitless and wasteful expenditure or any matter of financial governance, MPAC has the right to call the accounting officer or other senior staff to provide information or clarity.

6.4 The MPAC may request the support of both the audit committee and the internal auditor / audit unit. The standard rules for the Council apply to MPAC. The Committee shall have permanent referral of documents relating to: (i) in-year reports of the municipality; (ii) financial statements of the municipality as part of the Committee's oversight process; (iii) audit opinion, other reports and recommendation from the Audit Committee; (iv) information relating to compliance in terms of sections 32, 12B and 133 of MFMA; (v) information in respect of any disciplinary action taken in terms of the MFMA where it relates to an item that is

MPAC TERMS OF REFERENCE AND MANDATE

currently serving or has served before the Committee; (vi) any other audit report from the municipality; and (vii) performance information of the municipality.

6.5 The MPAC may delegate any of its members to attend and observe any other subcommittee of council. Such delegates however are not members of the other sub committees and have no voting rights

6.6 The MPAC has the right to motivate to council for the provision of staff, equipment, facilities and an operating budget commensurate with its obligations. This must be undertaken in such a manner so as not to duplicate any functions already performed by municipal officials.

6.7 That MPAC must not overtake the powers and functions of any portfolio committee. But conduct oversight on whether the portfolio committee is functioning.

7. MPAC work program and meetings

7.1 The MPAC must prepare an annual work plan for approval by the municipal council prior to the start of the financial year:

7.2 MPAC meetings shall be held as necessary in accordance with the approved work plan and program. The meetings of MPAC must be included in the annual calendar of Council and the same notice requirements apply. The MPAC work plan must align with other committees of Council and reflect the timeframes in the MFMA for planning and budgeting cycles and the preparation and adoption of the oversight report on the annual report. The MPAC must develop its work plan / program annually before the start of a financial year. The annual work program must be approved by Council. The procedures of the MPAC are determined by Council as provided for Section 79 (2) f of the Municipal Structures Act.

8. Public interaction and engagement

8.1 The MPAC may engage directly with the public and respond to public comments and concerns that fall within its ambit of responsibility. The MPAC shall endeavour to ensure that important information related to the public engagement is communicated to the public prior to the engagement

MPAC TERMS OF REFERENCE AND MANDATE

8.2 All meetings of the MPAC shall be open to the public and the MPAC may issue invitations to special interest groups or stakeholders when pertinent matters are under discussion

8.3 All meetings of the MPAC shall be advertised on the municipal website including a brief outline of the agenda

8.4 When conducting in-field inspections or project site visits, the MPAC has the right to invite interested parties / specialists from the community and to seek their insights and advice

8.5 The MPAC shall be entitled to attend all public meetings where the draft annual report is presented and to facilitate public input on the annual report

8.6 In order to facilitate meaningful public engagement in the procedures outlined above, the MPAC must request documents or evidence from the Accounting Officer of the municipality or municipal entity. When the annual report is tabled in council, the MPAC shall be afforded the opportunity to make a presentation on the oversight report and to take questions from the public for a period of not less than 30 minutes

9. MARKETING

9.1 MPAC as the committee of the council to be introduced by the Mayor to the community.

9.2 Embark on road shows campaigns (communities, councils and officials)

9.3 Use affordable media coverage (local radio stations, newspapers etc)

9.4 Slots in the stakeholders meetings

9.5 The community to be encouraged to give inputs on the Annual Report through social media such as facebook, whatsapp, and twitter created for the municipality and by calling and e-mailing the office.

9.6 Notices to be published on local radio and local newspapers

MPAC TERMS OF REFERENCE AND MANDATE

10. SAFETY OF COMMITTEE MEMBERS

10.1 Internal

Insurance for life and properties of the MPAC members should be administered by the municipality through SASRIA. Members seconded to the District must be covered by their Local Municipalities.

10.2 External

The visibility of SAPS during community consultations should be applied for by the Municipal Manager and Office of the Speaker

11. MPAC self-monitoring and monitoring of council actions

The MPAC shall develop a monitoring and tracking mechanism that is aligned to its approved work program. This mechanism shall include:

- 1 A record of the recommendation made to council, the date and the nature of the council response / resolution**
- 2 The key respondents in the matter and the expected action**
- 3 The outcome of the recommendation implemented / not implemented and any pertinent reasons for not implementing**
- 4 When council has made a resolution on a matter raised by the MPAC, it shall communicate that resolution to MPAC within 90 days of the date on which the resolution was decided**
- 5 The self-monitoring framework used by the MPAC should reflect the measures set out in its own performance report to council. Additionally the MPAC may develop indicators based on the Key Attributes framework that forms part of the toolkit**
- 6 These performance measures shall form part of the municipality's annual review of performance.**

MPAC TERMS OF REFERENCE AND MANDATE

12. Monitoring of MPAC performance by council

Council must evaluate the performance of MPAC on an annual basis. The performance measures used for this process shall reflect the measures set out in the MPACs own performance assessment report to council. Where the MPAC has chosen to adopt indicators as set out in the Key Attributes framework, these may become part of the performance monitoring system.

13. COMMUNICATION

13.1 Internal

The speaker will communicate with the MPAC chairperson who will in turn communicate with the members on any matter that affects the MPAC members tools of trade.

The Speaker should be the champion in building sound working relationship between the MPAC and all other committees of council

The Municipal Manager shall be the champion in building sound working relationship between the MPAC and the administration especially the senior management team

All Committee correspondence should be through the office of the speaker to ensure efficiency and accountability.

13.2 External

All the MPAC in coming external correspondences will be addressed to the Speaker and a copy be given to the MPAC chairperson politically and to the Municipal Manager administratively.

14. Quorum

14.1 The quorum of the meeting must be formed by fifty plus one (50+1) e.g. if the total number of MPAC members in a district are forty-three (43) it will be 21+1. OR

14.2 If there are less than 50 + 1 members the meeting does not quadrate, but if the same is repeated in the next meeting, the meeting will continue.

14.3 In case where a member is unable to attend, the member must submit a written apology to be presented during the Item of apologies.

MPAC TERMS OF REFERENCE AND MANDATE

- 14.4 Meeting schedules must be developed and distributed in time to all MPAC members to secure optimal attendance.
- 14.5 A committee meeting will continue as a working session if a quorum is not met however no decisions/resolutions will be taken in that meeting. Suggestions taken in a working session should be resolved in the next meeting were a quorum is met



Chairperson: Cllr Mohoemang

Municipal Public Accounts Committee

O.T.S

OFFICE OF THE SPEAKER



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Private Bag X 5017, Klerksdorp, 2570, Tel: +27 18 473 8000, Fax: +27 18 473 8094
Website: www.kaundaadistrict.gov.za, Civic Center, Patmore Road, Orkney

Ref: Annual Workplan 2021/2022

Enq: MMPAC

MPAC ANNUAL WORK PLAN/ SCHEDULE OF THE MEETINGS 2021/22

ACTIVITY	DATE	VENUE	TIME	RESPONSIBLE PERSON
1. Adoption of the Annual work plan	15/07/2021	Virtual	10h00	All MPAC Members
1. Council meeting adoption of MPAC work plan	29/07/2021	Council chamber	10:00	Speaker
1. Unauthorized Expenditure Report: investigatory report 2. MFMA financial compliance Reports MPAC District Forum	03 and 10/08/2021	Virtual	10h00	All MPAC members
1. Projects visit related to the	17/08/2021	Meet at Matfosana Parking lot	10:00	All MPAC members

Unauthorized expenditure						
1. Finalization and adoption of investigatory report	19/08/2021		Committee room		10h00	All MPAC Members
1. Council meeting Report to council	26/08/2021		Council Chamber		10h00	Speaker
1. District Forum	06/09/2021		Virtual Meeting		10h00	All District MPACs
1. MFMA financial compliance Reports	21/09/2021		Committee Room/Virtual		10h00	All MPAC members
2. Fruitless and Wasteful expenditure report: investigatory report						
3. Irregular expenditure: investigatory report						
Local Government elections inductions and committee members selections						
Meeting with AG and AC						
1. AG briefing MPAC on the audit outcomes	08/02/2022		Council Chamber		10h00	All MPAC members
MPAC meeting						
1. Reading the Annual Report and writing management questions	10, 15, 17, 22 /02/2022		Committee room		10h00	All MPAC members
2. Compilation of the Oversight Report						
3. MFMA financial compliance reports						
4. Selection of sites to be inspected						
5. Write letters of invitation to management for interviews and site inspections						
Projects visits						
	01 & 02 /03/2022		Meet at city of Matlosana parking before departure		09H00	All MPAC members
Interviews with Political heads and Management	08/03 /2022		Council Chamber		10H00	All MPAC Members, Executive and administration
Public Participation – all local	10/03/2022		Matlosana Civic Center		15h00	All MPAC members; Speaker's office

Public Participation – all local municipality under one roof	10/03/2022	Mediosana Civic Center	15h00	All MPAC members; Speaker; MM's office Administration
MPAC meeting to finalize and adopt the report	15/03/2022	Committee Room	10h00	All MPAC Members
1. MPAC meeting investigatory Report: Irregular, Fruitless and wasteful expenditure report finalization	17/03/2022	Committee Room	10h00	All MPAC Members
MPAC tabling of oversight report to Council	31 March 2022	Council Chamber	10h00	Council
MPAC District Forum	19/04/2022	Orkney Chamber	10h00	All MPAC members, COGHST/ FEED and AG
MPAC meeting investigatory Report: UJF&W	24/05/2022	Committee Room	10h00	All MPAC Members
Council meeting Report to council	30/06/2022	Chamber	10:00	Speaker



Cllr. M. Mohoemang